

SUMMARY OF TOWN OF PALERMO  
2013 BUDGET

*Town of Palermo*  
*General*  
*Highway*  
*Fire*  
*2013 Proposed - Final Budget*

23-Oct-12

SUMMARY OF TOWN OF PALERMO  
2013 BUDGET

TOWN OF PALERMO  
2013 BUDGET

TOWN OF PALERMO  
IN THE COUNTY OF OSWEGO  
CERTIFICATION OF CLERK

I, JEAN GULLIVER, TOWN CLERK OF THE TOWN OF PALERMO, DO  
HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND  
CORRECT COPY OF THE 2013 BUDGET OF THE TOWN OF  
PALERMO AS ADOPTED BY THE TOWN BOARD ON THE \_\_\_\_ DAY  
Of November 2012.



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Jean Gulliver, Town Clerk

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

Code	Fund	Appropriations and Provisions For Other Uses	Less Estimated Revenues	Less Unexpended Balance	Amount to be Raised by Taxes
A	General	\$ 618,418.00	\$ 246,855.00	\$ 150,000.00	\$ 221,563.00
DA	Highway Townside	\$ 1,056,851.00	\$ 151,450.00	\$ -	\$ 905,401.00
	Fire Contract	\$ 178,175.00			\$ 178,175.00
					\$ 1,305,139.00
<b>Tax Breakdown Per 1000</b>					
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
General	1.606687675	1.167130545	1.394004250	1.371990994	1.374168439
Highway	6.565611712	4.92264	3.932503219	4.696799034	4.704937578
Fire	1.225761263	1.207180810	1.210459279	1.156909757	1.174609098
	<b>9.39806065</b>	<b>7.296951355</b>	<b>6.536966748</b>	<b>7.225699784</b>	<b>7.253715114</b>
	<b>2.101109296</b>	<b>Increase/Decrease per thousand</b>			

Prepared by:  
Patricia Redhead, Supervisor  
10/23/2012

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
<b>TOWN BOARD</b>						
PERSONAL SERVICE	A1010.1	\$ 8,431.20	\$ 8,683.68	\$ 8,945.00	\$ 8,945.00	\$ 9,213.00
EQUIPMENT	A1010.2	\$ -				
CONTRACTUAL EXP	A1010.4	\$ 10.43	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
<b>TOTAL</b>		<b>\$ 8,441.63</b>	<b>\$ 8,683.68</b>	<b>\$ 9,445.00</b>	<b>\$ 9,445.00</b>	<b>\$ 9,713.00</b>
<b>JUSTICES</b>						
PERSONAL SERVICE	A1110.1	\$ 21,321.00	\$ 21,960.96	\$ 22,619.88	\$ 22,620.00	\$ 24,678.00
EQUIPMENT	A1110.2	\$ -	\$ -	\$ 357.97	\$ 500.00	\$ 500.00
CONTRACTUAL EXP	A1110.4	\$ 3,088.56	\$ 409.86	\$ 498.19	\$ 1,000.00	\$ 1,000.00
<b>TOTAL</b>		<b>\$ 24,409.56</b>	<b>\$ 22,370.82</b>	<b>\$ 23,476.04</b>	<b>\$ 24,120.00</b>	<b>\$ 26,178.00</b>
<b>SUPERVISOR</b>						
PERSONAL SERVICE	A1220.1	\$ 21,011.92	\$ 21,642.84	\$ 22,293.00	\$ 22,293.00	\$ 22,962.00
EQUIPMENT	A1220.2	\$ 3,000.00	\$ 2,729.23	\$ 8,000.00	\$ 8,000.00	\$ 2,000.00
CONTRACTUAL EXP	A1220.4	\$ 1,270.22	\$ 1,999.33	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
<b>TOTAL</b>		<b>\$ 25,282.14</b>	<b>\$ 26,371.40</b>	<b>\$ 31,993.00</b>	<b>\$ 31,993.00</b>	<b>\$ 26,662.00</b>
<b>INDEPENDENT AUDIT</b>						
CONTRACTUAL	A1320.4					
<b>TAX COLLECTION</b>						
PERSONAL SERVICE	A1330.1				\$ 31,993.00	
EQUIPMENT	A1330.2					
CONTRACTUAL EXP	A1330.4				\$ 0.00	
<b>TOTAL</b>					\$ 4.92	
<b>BUDGET</b>						
PERSONAL SERVICE	A1340.1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
EQUIPMENT	A1340.2	\$ -				
CONTRACTUAL EXP	A1340.4	\$ -				
<b>TOTAL</b>		<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>
<b>ASSESSORS</b>						

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
PERSONAL SERVICE	A1355.1	\$ 19,222.00	\$ 19,798.96	\$ 20,394.00	\$ 20,394.00	\$ 21,006.00
EQUIPMENT	A1355.2	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CONTRACTUAL EXP	A1335.4	\$ 78.30	\$ 42.44	\$ 200.00	\$ 200.00	\$ 200.00
<b>TOTAL</b>		<b>\$ 19,300.30</b>	<b>\$ 19,841.40</b>	<b>\$ 21,594.00</b>	<b>\$ 21,594.00</b>	<b>\$ 22,206.00</b>
<b>TOWN CLERK</b>						
PERSONAL SERVICE	A1410.1	\$ 27,314.92	\$ 28,134.78	\$ 28,977.00	\$ 29,846.00	\$ 30,742.00
EQUIPMENT	A1410.2	\$ 986.84	\$ 1,123.90	\$ 500.00	\$ 500.00	\$ 500.00
CONTRACTUAL EXP	A1410.4	\$ 5,909.95	\$ 6,794.95	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
<b>TOTAL</b>		<b>\$ 34,211.71</b>	<b>\$ 36,053.63</b>	<b>\$ 38,477.00</b>	<b>\$ 39,346.00</b>	<b>\$ 40,242.00</b>
<b>ATTORNEY</b>						
PERSONAL SERVICE	A1420.1					
EQUIPMENT	A1420.2					
CONTRACTUAL EXP	A1420.4	\$ 8,441.76	\$ 1,359.90	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 8,441.76</b>	<b>\$ 1,359.90</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
<b>ENGINEER</b>						
PERSONAL SERVICE	A1440.1	\$ -	\$ 2,200.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
EQUIPMENT	A1440.2					
CONTRACTUAL EXP	A1440.4					
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 2,200.00</b>	<b>\$ 4,500.00</b>	<b>\$ 4,500.00</b>	<b>\$ 4,500.00</b>
<b>Records</b>						
PERSONAL SERVICE	A1460.1					\$ 6,000.00
EQUIPMENT	A1450.2					
CONTRACTUAL EXP	A1450.4					
<b>TOTAL</b>						<b>\$ 6,000.00</b>
<b>BUILDINGS</b>						

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ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
PERSONAL SERVICE	A1620.1	\$ 13,286.96	\$ 13,058.88	\$ 14,481.00	\$ 14,481.00	\$ 15,055.00
EQUIPMENT	A1620.2	\$ 2,054.84	\$ 149.00	\$ 250.00	\$ 500.00	\$ 500.00
CONTRACTUAL EXP	A1620.4	\$ 21,595.32	\$ 35,716.62	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00
<b>TOTAL</b>		<b>\$ 36,937.12</b>	<b>\$ 48,924.50</b>	<b>\$ 61,731.00</b>	<b>\$ 61,981.00</b>	<b>\$ 62,555.00</b>
<b>CENTRAL PRINTING AND MAILING</b>						
PERSONAL SERVICE	A1670.1	\$ -				
EQUIPMENT	A1670.2	\$ -				
CONTRACTUAL EXP	A1670.4	\$ 4,729.81	\$ 2,312.86	\$ 5,500.00	\$ 5,500.00	\$ 5,700.00
<b>TOTAL</b>		<b>\$ 4,729.81</b>	<b>\$ 2,312.86</b>	<b>\$ 5,500.00</b>	<b>\$ 5,500.00</b>	<b>\$ 5,700.00</b>
<b>CENTRAL DATA PROCESSING</b>						
PERSONAL SERVICE	A1680.1					
EQUIPMENT	A1680.2					
CONTRACTUAL EXP	A1680.4	\$ 13,776.38	\$ 11,719.04	\$ 13,000.00	\$ 13,000.00	\$ 13,500.00
<b>TOTAL</b>		<b>\$ 13,776.38</b>	<b>\$ 11,719.04</b>	<b>\$ 13,000.00</b>	<b>\$ 13,000.00</b>	<b>\$ 13,500.00</b>
<b>INSURANCE</b>	A1910.4	\$ 26,337.82	\$ 27,594.47	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
<b>DUES</b>	A1920.4	\$ 1,210.00	\$ 1,225.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<b>OTHER MISC</b>		\$ -				
<b>CONTINGMENT</b>	A1990.4	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
<b>Total</b>		<b>\$ 27,547.82</b>	<b>\$ 28,819.47</b>	<b>\$ 72,000.00</b>	<b>\$ 72,000.00</b>	<b>\$ 72,000.00</b>
<b>TOTAL GENERAL</b>						
<b>GOVERNMENT SUPPORT</b>		<b>\$ 203,578.23</b>	<b>\$ 209,156.70</b>	<b>\$ 287,216.04</b>	<b>\$ 288,983.92</b>	<b>\$ 300,756.00</b>
<b>POLICE/CONSTABLE</b>						
PERSONAL SERVICE	A3120.1					
EQUIPMENT	A3120.2					
CONTRACTUAL	A3120.4					
<b>TOTAL</b>						
<b>TRAFFIC CONTROL (SIGNS)</b>						

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ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
PERSONAL SERVICE	A3310.1					
EQUIPMENT	A3310.2	\$ -				
CONTRACTUAL EXP	A1330.4	\$ 2,633.14	\$ 860.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
<b>TOTAL</b>		<b>\$ 2,633.14</b>	<b>\$ 860.00</b>	<b>\$ 3,000.00</b>	<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>
<b>CONTROL OF DOGS</b>						
PERSONAL SERVICE	A3510.1	\$ 7,570.60	\$ 7,796.46	\$ 8,032.00	\$ 8,032.00	\$ 8,273.00
EQUIPMENT	A3510.2	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
CONTRACTUAL EXP	A3510.4	\$ 7,111.19	\$ 7,463.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
<b>TOTAL</b>		<b>\$ 14,681.79</b>	<b>\$ 15,259.46</b>	<b>\$ 16,532.00</b>	<b>\$ 16,532.00</b>	<b>\$ 16,773.00</b>
<b>SAFETY INSPECTION</b>						
PERSONAL SERVICE	A3620.1	\$ 15,553.92	\$ 16,021.92	\$ 16,503.00	\$ 16,503.00	\$ 16,998.00
EQUIPMENT	A3620.2	\$ -	\$ -	\$ 500.00	\$ 2,000.00	\$ 2,000.00
CONTRACTUAL EXP	A3620.4	\$ 3,487.89	\$ 1,473.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
<b>TOTAL</b>		<b>\$ 19,041.81</b>	<b>\$ 17,494.92</b>	<b>\$ 20,103.00</b>	<b>\$ 21,603.00</b>	<b>\$ 22,098.00</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>\$ 36,356.74</b>	<b>\$ 33,614.38</b>	<b>\$ 39,635.00</b>	<b>\$ 40,135.00</b>	<b>\$ 40,871.00</b>
<b>REGISTRAR OF VITAL STATISTICS</b>						
PERSONAL SERVICE	A4020.1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
EQUIPMENT	A4020.2	\$ -				
CONTRACTUAL EXP	A4020.4					
<b>TOTAL</b>		<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>
<b>AMBULANCE</b>						
PERSONAL SERVICE	A4540.1					
EQUIPMENT	A4540.2					
CONTRACTUAL EXP	A4540.4	\$ -	\$ 29,560.00	\$ 14,780.00	\$ 16,997.00	\$ 18,667.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 29,560.00</b>	<b>\$ 14,780.00</b>	<b>\$ 16,997.00</b>	<b>\$ 18,667.00</b>
<b>TOTAL PUBLIC HEALTH</b>		<b>\$ 500.00</b>	<b>\$ 30,060.00</b>	<b>\$ 15,280.00</b>	<b>\$ 17,497.00</b>	<b>\$ 19,167.00</b>
<b>SUPT OF HIGHWAYS</b>						

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ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
PERSONAL SERVICE	A5010.1	\$ 38,921.96	\$ 40,089.72	\$ 41,294.00	\$ 42,533.00	\$ 43,809.00
EQUIPMENT	A5010.2	\$ -	\$ 547.99	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CONTRACTUAL EXP	A5010.4	\$ -	\$ 515.91	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>TOTAL</b>		<b>\$ 38,921.96</b>	<b>\$ 41,153.62</b>	<b>\$ 43,294.00</b>	<b>\$ 44,533.00</b>	<b>\$ 45,809.00</b>
<b>GARAGE</b>						
PERSONAL SERVICE	A5132.1					
EQUIPMENT	A5132.2	\$ 9,994.54	\$ 2,428.79	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
CONTRACTUAL EXP	A5132.4	\$ 21,068.12	\$ 18,484.10	\$ 24,000.00	\$ 27,000.00	\$ 30,000.00
<b>TOTAL</b>		<b>\$ 31,062.66</b>	<b>\$ 20,912.89</b>	<b>\$ 34,000.00</b>	<b>\$ 37,000.00</b>	<b>\$ 40,000.00</b>
<b>STREET LIGHTING</b>						
CONTRACTUAL EXP	A5182.4	\$ 429.69	\$ 524.99	\$ 450.00	\$ 550.00	\$ 550.00
<b>TOTAL TRANSPORTATION</b>		<b>\$ 70,414.31</b>	<b>\$ 62,591.50</b>	<b>\$ 77,744.00</b>	<b>\$ 82,083.00</b>	<b>\$ 86,359.00</b>
<b>PROGRAMS FOR THE AGING</b>						
PERSONAL SERVICE	A6772.1					
EQUIPMENT	A6772.2					
CONTRACTUAL EXP	A6772.4	\$ 2,289.00	\$ 3,705.50	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
<b>TOTAL</b>		<b>\$ 2,289.00</b>	<b>\$ 3,705.50</b>	<b>\$ 4,000.00</b>	<b>\$ 4,000.00</b>	<b>\$ 4,000.00</b>
<b>TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY</b>						
		<b>\$ 2,289.00</b>	<b>\$ 3,705.50</b>	<b>\$ 4,000.00</b>	<b>\$ 4,000.00</b>	<b>\$ 4,000.00</b>
<b>PARKS</b>						
PERSONAL SERVICE	A7110.1					
EQUIPMENT	A7710.2					
CONTRACTUAL EXP	A7710.4	\$ 5,540.74	\$ 23,666.28	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00
<b>TOTAL</b>		<b>\$ 5,540.74</b>	<b>\$ 23,666.28</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 15,000.00</b>
<b>PLAYGROUNDS &amp; RECREATION CTRS</b>						
PERSONAL SERVICE	A7140.1					
EQUIPMENT	A7140.2					
CONTRACTUAL EXP	A7140.4					
<b>TOTAL</b>						



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ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
<b>YOUTH PROGRAM</b>						
PERSONAL SERVICE	A7310.1		\$ 10,422.00	\$ 10,468.00	\$ 10,468.00	\$ 10,625.00
EQUIPMENT	A7310.2	\$ 10,422.00	\$ -	\$ 250.00	\$ 250.00	\$ 250.00
CONTRACTUAL EXP	A7310.4	\$ 2,362.72	\$ 2,468.97	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00
<b>TOTAL</b>		<b>\$ 12,784.72</b>	<b>\$ 12,890.97</b>	<b>\$ 13,318.00</b>	<b>\$ 13,318.00</b>	<b>\$ 13,475.00</b>
<b>HISTORIAN</b>						
PERSONAL SERVICE	A7510.1	\$ 567.00	\$ 584.00	\$ 750.00	\$ 750.00	\$ 800.00
EQUIPMENT	A7510.2	\$ 846.56	\$ -			
CONTRACTUAL EXP	A7510.4	\$ 206.48	\$ 422.81	\$ 300.00	\$ 300.00	\$ 450.00
<b>TOTAL</b>		<b>\$ 1,620.04</b>	<b>\$ 1,006.81</b>	<b>\$ 1,050.00</b>	<b>\$ 1,050.00</b>	<b>\$ 1,250.00</b>
<b>CELEBRATIONS</b>						
PERSONAL SERVICE	A7550.1	\$ -				
EQUIPMENT	A7550.2	\$ -				
CONTRACTUAL EXP	A7550.4	\$ 225.50	\$ 203.50	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>TOTAL</b>		<b>\$ 225.50</b>	<b>\$ 203.50</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
<b>TOTAL CULTURE-RECREATION</b>		<b>\$ 19,945.50</b>	<b>\$ 37,767.56</b>	<b>\$ 25,368.00</b>	<b>\$ 25,368.00</b>	<b>\$ 30,725.00</b>
<b>ZONING/BOARD OF APPEALS</b>						
PERSONAL SERVICE	A8010.1	\$ 2,318.00	\$ 2,387.00	\$ 2,387.00	\$ 2,387.00	\$ 2,387.00
EQUIPMENT	A8010.2	\$ -		\$ 350.00	\$ 350.00	\$ 350.00
CONTRACTUAL EXP	A8010.4	\$ 43.43	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
<b>TOTAL</b>		<b>\$ 2,361.43</b>	<b>\$ 2,387.00</b>	<b>\$ 3,237.00</b>	<b>\$ 3,237.00</b>	<b>\$ 3,237.00</b>
<b>PLANNING</b>						
PERSONAL SERVICE	A8020.1	\$ 8,439.20	\$ 8,451.38	\$ 8,699.00	\$ 8,699.00	\$ 9,017.00
EQUIPMENT	A8020.2	\$ -	\$ 100.97	\$ 250.00	\$ 1,200.00	\$ 200.00
CONTRACTUAL EXP	A8020.4	\$ 43.43	\$ 247.63	\$ 300.00	\$ 300.00	\$ 300.00
<b>TOTAL</b>		<b>\$ 8,482.63</b>	<b>\$ 8,799.98</b>	<b>\$ 9,249.00</b>	<b>\$ 10,199.00</b>	<b>\$ 9,517.00</b>
<b>DRAINAGE</b>						

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ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
PERSONAL SERVICE	A8540.1		\$ -			
EQUIPMENT	A8540.2					
CONTRACTUAL EXP	A8540.4	\$ 14,820.29	\$ 6,374.81	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
<b>TOTAL</b>		<b>\$ 14,820.29</b>	<b>\$ 6,374.81</b>	<b>\$ 15,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>
<b>CEMETERIES (MOWING AND REPAIRS)</b>						
PERSONAL SERVICE	A8810.1					
EQUIPMENT	A8810.2					
CONTRACTUAL EXP	A8810.4	\$ 6,120.00	\$ 581.00	\$ 7,000.00	\$ 7,000.00	\$ 7,250.00
<b>TOTAL</b>		<b>\$ 6,120.00</b>	<b>\$ 581.00</b>	<b>\$ 7,000.00</b>	<b>\$ 7,000.00</b>	<b>\$ 7,250.00</b>
<b>TOTAL HOME &amp; COMMUNITY SERVICES</b>		<b>\$ 31,784.35</b>	<b>\$ 18,142.79</b>	<b>\$ 34,486.00</b>	<b>\$ 30,436.00</b>	<b>\$ 30,004.00</b>
<b>EMPLOYEE BENEFITS</b>						
STATE RETIREMENT	A9010.8	\$ 8,000.00	\$ 8,080.90	\$ 8,000.00	\$ 16,870.00	\$ 14,947.00
SOCIAL SECURITY	A9030.8	\$ 14,441.93	\$ 14,831.57	\$ 16,480.00	\$ 16,875.00	\$ 17,382.00
UNEMPLOYMENT	A9050.8	\$ -	\$ 5,252.78	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00
NYS DISABILITY	A9055.8		\$ 1,140.80	\$ 750.00	\$ 1,200.00	\$ 1,200.00
HOSPITAL/MEDICAL	A9060.8	\$ 26,124.80	\$ 32,131.29	\$ 32,560.00	\$ 37,284.00	\$ 40,507.00
<b>TOTAL</b>		<b>\$ 48,566.73</b>	<b>\$ 61,437.34</b>	<b>\$ 62,790.00</b>	<b>\$ 77,229.00</b>	<b>\$ 79,536.00</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 413,434.86</b>	<b>\$ 456,475.77</b>	<b>\$ 546,519.04</b>	<b>\$ 565,731.92</b>	<b>\$ 591,418.00</b>
<b>TRANSFERS</b>						
CAPITOL PROJECT	A9950.9	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 25,000.00
PLAYGR EQUIPMENT	A9950.92	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ 2,000.00
<b>TOTAL APPROPRIATIONS AND OTHER USES</b>		<b>\$ 440,434.86</b>	<b>\$ 483,475.77</b>	<b>\$ 573,519.04</b>	<b>\$ 576,481.92</b>	<b>\$ 618,418.00</b>

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<b>TAX ITEMS</b>						
PRO TAX	A1020					
TAXES	A1090	\$ 5,759.24	\$ 4,828.13	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00
COUNTY	A1120	\$ 158,058.68	\$ 159,946.24	\$ 130,000.00	\$ 150,000.00	\$ 140,000.00
FRANCHISE FEES	A1170	\$ 19,835.04	\$ 26,412.41	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00
<b>TOTAL</b>		<b>\$ 183,652.96</b>	<b>\$ 191,186.78</b>	<b>\$ 153,000.00</b>	<b>\$ 174,000.00</b>	<b>\$ 164,000.00</b>
<b>DEPARTMENTAL INCOME</b>						
FEES-NOT INTEREST	A1232	\$ 756.00	\$ 720.00	\$ 700.00	\$ 700.00	\$ 700.00
CLERK FEES	A1255	\$ 525.13	\$ 409.20	\$ 1,000.00	\$ -	\$ -
CHARGES-Dog Control	A1550	\$ 786.00	\$ 1,471.50	\$ 500.00	\$ 800.00	\$ 800.00
SAFETY INSPEC FEE	A1560	\$ -	\$ 445.00	\$ 75.00	\$ 75.00	\$ 75.00
CERT. OF DEATH	A1603	\$ 400.00	\$ 540.00	\$ 100.00	\$ 300.00	\$ 300.00
PARK & REC CHGS	A2001	\$ 270.00	\$ 420.00	\$ 150.00	\$ 250.00	\$ 250.00
ZONING FEES	A2110	\$ -	\$ 75.00	\$ -	\$ -	\$ -
PLANNING BOARD	A2115	\$ 400.00	\$ 550.00	\$ 300.00	\$ 400.00	\$ 400.00
Dog Control Other Govt	A2268	\$ 911.76	\$ 870.39			
OTHER GOVERNMENT	A2389	\$ -	\$ -			
<b>TOTAL</b>		<b>\$ 4,048.89</b>	<b>\$ 5,501.09</b>	<b>\$ 2,825.00</b>	<b>\$ 2,525.00</b>	<b>\$ 2,525.00</b>
<b>USE OF MONEY &amp; PROPERTY</b>						
INTERST & EARNING	A2401	\$ 857.39	\$ 694.01	\$ 550.00	\$ 500.00	\$ 500.00
RENTAL OF PROPERTY	A2440	\$ -				
<b>TOTAL</b>		<b>\$ 857.39</b>	<b>\$ 694.01</b>	<b>\$ 550.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>
<b>LICENSES &amp; PERMITS</b>						
BUSINESS & OCC.	A2501	\$ 535.00	\$ 110.00	\$ 400.00	\$ 400.00	\$ 400.00
OTHER LICENSES	A2545	\$ -	\$ -			
DOG LICENSES	A2544	\$ 1,668.20	\$ 1,992.80	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
BUILDING PERMITS	A2555	\$ 5,950.00	\$ 5,901.25	\$ 3,500.00	\$ 4,500.00	\$ 4,500.00
OTHER PERMITS						
LOCAL DOG FEES	A2590					
<b>TOTAL</b>		<b>\$ 8,153.20</b>	<b>\$ 8,004.05</b>	<b>\$ 5,900.00</b>	<b>\$ 8,900.00</b>	<b>\$ 8,900.00</b>
<b>FINES &amp; FORFEITURES</b>						
BAIL	A2610	\$ 9,946.45	\$ 16,410.00	\$ 7,000.00	\$ 9,000.00	\$ 9,000.00
<b>TOTAL</b>		<b>\$ 9,946.45</b>	<b>\$ 16,410.00</b>	<b>\$ 7,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>
<b>SALES OF PROPERTY &amp; COMPENSATION OF LOSSES</b>						

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

<b>ACCOUNTS</b>	<b>CODE</b>	<b>Actual 2009</b>	<b>Actual 2010</b>	<b>Final Budget 2011</b>	<b>Final Budget 2012</b>	<b>Final Budget 2013</b>
SALES OF EQUIPMENT	A2665					
INSURANCE RECOVER	A2680		\$ 13,840.34			
MISC COMPENSATION	A2690					
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 13,840.34</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>						
INCOME:						
REFUND PRIOR YEAR	A2701	\$ 15,843.10	\$ 4,200.00			
GIFTS/DONATIONS	A2705					
COPIES	A2770	\$ 124.00	\$ 86.00	\$ 100.00	\$ 50.00	\$ 50.00
COUNTY DOG FEES	A2880	\$ -	\$ -	\$ 500.00	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 124.00</b>	<b>\$ 4,286.00</b>	<b>\$ 600.00</b>	<b>\$ 50.00</b>	<b>\$ 50.00</b>
<b>STATE AID</b>						
PER CAPITA	A3001	\$ 33,706.00	\$ 31,669.00	\$ 32,000.00	\$ 31,200.00	\$ 31,200.00
MORTGAGE TAX	A3005	\$ 31,893.60	\$ 26,961.42	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
RECORD MGMT	A3060					
STATE AID	A3089					
PROG FOR YOUTH	A3820		\$ 2,191.58	\$ 1,100.00	\$ 680.00	\$ 680.00
<b>TOTAL</b>		<b>\$ 65,599.60</b>	<b>\$ 60,822.00</b>	<b>\$ 63,100.00</b>	<b>\$ 61,880.00</b>	<b>\$ 61,880.00</b>
					\$ 52,680.00	
<b>TOTAL ESTIMATED REV</b>		<b>\$ 272,382.49</b>	<b>\$ 300,744.27</b>	<b>\$ 232,975.00</b>	<b>\$ 256,855.00</b>	<b>\$ 246,855.00</b>
<b>UNEXPENDED BALANCE</b>		<b>\$ 130,000.00</b>	<b>\$ 130,000.00</b>	<b>\$ 155,000.00</b>	<b>\$ 160,000.00</b>	<b>\$ 150,000.00</b>
<b>REAL PROPERTY</b>	<b>A1001</b>	<b>\$ 173,314.73</b>	<b>\$ 179,437.00</b>	<b>\$ 185,544.04</b>	<b>\$ 159,626.92</b>	<b>\$ 221,563.00</b>
<b>TOTAL REVENUE</b>		<b>\$ 575,697.22</b>	<b>\$ 610,181.27</b>	<b>\$ 573,519.04</b>	<b>\$ 576,481.92</b>	<b>\$ 618,418.00</b>
<b>ASSESSMENT</b>				\$ 133,101,488.00	\$ 136,768,696.00	\$ 137,900,479.00
<b>\$'S PER THOUSAND</b>				<b>0.001394004</b>	<b>0.001167131</b>	<b>0.001606688</b>
<b>TOTAL \$/1000</b>				1.39400425	1.167130545	<b>1.606687675</b>

**SUMMARY OF TOWN OF PALERMO - HIGHWAY  
2013 BUDGET**

<b>ACCOUNTS</b>	<b>CODE</b>	<b>Actual 2009</b>	<b>Actual 2010</b>	<b>Actual 2011</b>	<b>Final Budget 2012</b>	<b>Final Budget 2013</b>
<b>GENERAL REPAIRS</b>						
PERSONAL SERVICES	DA5110.1	\$ 95,742.27	\$ 107,545.13	\$ 98,646.63	\$ 106,090.00	\$ 108,742.00
EQUIPMENT	DA5110.2	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTUAL EXP	DA5110.4	\$ 77,537.97	\$ 65,792.29	\$ 73,276.53	\$ 85,000.00	\$ 85,000.00
<b>TOTAL</b>		<b>\$ 173,280.24</b>	<b>\$ 173,337.42</b>	<b>\$ 171,923.16</b>	<b>\$ 191,090.00</b>	<b>\$ 193,742.00</b>
<b>IMPROVEMENTS</b>						
CAPITOL OUTLAY	DA5112.2	\$ 130,446.15	\$ 167,936.68	\$ 167,236.79	\$ 191,500.00	\$ 220,000.00
CAP OUTLAY CONT	DA5112.4	\$ 5,530.00	\$ 2,744.00	\$ 23,701.88	\$ 5,000.00	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 135,976.15</b>	<b>\$ 170,680.68</b>	<b>\$ 190,938.67</b>	<b>\$ 196,500.00</b>	<b>\$ 225,000.00</b>
<b>MACHINERY</b>						
PERSONAL SERVICES	DA5130.1					
EQUIPMENT	DA5130.2	\$ 12,346.37	\$ 14,860.00	\$ 11,998.00	\$ 15,000.00	\$ 10,000.00
CONTRACTUAL EXP	DA5130.4	\$ 54,898.37	\$ 57,548.17	\$ 40,266.09	\$ 60,000.00	\$ 65,000.00
<b>TOTAL</b>		<b>\$ 67,244.74</b>	<b>\$ 72,408.17</b>	<b>\$ 52,264.09</b>	<b>\$ 75,000.00</b>	<b>\$ 75,000.00</b>
<b>MISC BRUSH &amp; WEEDS</b>						
PERSONAL SERVICES	DA5140.1					
CONTRACTUAL EXP	DA5140.4	\$ 3,078.56	\$ 2,618.47	\$ 697.55	\$ 5,000.00	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 3,078.56</b>	<b>\$ 2,618.47</b>	<b>\$ 697.55</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
<b>SNOW REMOVAL - TOWN HIGHWAYS</b>						
PERSONAL SERVICES	DA5142.1	\$ 101,324.48	\$ 111,684.22	\$ 113,826.70	\$ 122,003.50	\$ 125,054.00
CONTRACTUAL EXP	DA5142.4	\$ 83,876.00	\$ 75,500.57	\$ 72,142.12	\$ 85,000.00	\$ 85,000.00
<b>TOTAL</b>		<b>\$ 185,200.48</b>	<b>\$ 187,184.79</b>	<b>\$ 185,968.82</b>	<b>\$ 207,003.50</b>	<b>\$ 210,054.00</b>
<b>SERVICES FOR OTHER GOVERNMENTS</b>						
PERSONAL SERVICES	DA5148.1	\$ 28,154.37	\$ 42,088.94	\$ 41,501.29	\$ 58,349.50	\$ 59,809.00
CONTRACTUAL EXP	DA5148.4		\$ -			

**SUMMARY OF TOWN OF PALERMO - HIGHWAY  
2013 BUDGET**

ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
<b>TOTAL</b>		<b>\$ 28,154.37</b>	<b>\$ 42,088.94</b>	<b>\$ 41,501.29</b>	<b>\$ 58,349.50</b>	<b>\$ 59,809.00</b>
<b>EMPLOYEE BENEFITS</b>						
STATE RETIREMENT	DA9010.8	\$ 13,360.00	\$ 8,705.10	\$ 21,673.41	\$ 42,636.00	\$ 47,877.00
SOCIAL SECURITY	DA9030.8	\$ 17,192.49	\$ 19,431.34	\$ 19,023.43	\$ 22,660.00	\$ 23,000.00
UNEMPLOYMENT INS	DA9050.8		\$ -	\$ -	\$ 5,000.00	\$ 2,500.00
DISABILITY INS	DA9055.8	\$ 1,184.10	\$ 276.45	\$ 317.45	\$ 2,000.00	\$ 1,000.00
INSURANCE	DA9060.8	\$ 70,589.85	\$ 81,726.50	\$ 87,146.00	\$ 86,000.00	\$ 96,375.00
<b>TOTAL</b>		<b>\$ 102,326.44</b>	<b>\$ 110,139.39</b>	<b>\$ 128,160.29</b>	<b>\$ 158,296.00</b>	<b>\$ 170,752.00</b>
<b>DEBT PRINCIPAL</b>						
BOND ANTICIPATION	DA9730.6	\$ 30,324.50	\$ -	\$ 37,494.00	\$ 37,494.00	\$ 36,464.00
<b>TOTAL</b>		<b>\$ 30,324.50</b>	<b>\$ -</b>	<b>\$ 37,494.00</b>	<b>\$ 37,494.00</b>	<b>\$ 36,464.00</b>
<b>INTEREST</b>						
BOND ANTICIPATION	DA9720.7	\$ 3,063.70	\$ -	\$ 1,027.00	\$ 1,030.00	\$ 1,030.00
<b>TOTAL</b>		<b>\$ 3,063.70</b>	<b>\$ -</b>	<b>\$ 1,027.00</b>	<b>\$ 1,030.00</b>	<b>\$ 1,030.00</b>
<b>INTERFUND TRANSFERS</b>						
Interfund Transfer Other	DA9901.9		\$ 2,200.00			
CAPITAL PROJECTS	DA9950.9	\$ 40,000.00	\$ 73,388.20	\$ 40,000.00	\$ 20,000.00	\$ 40,000.00
<b>TOTAL</b>		<b>\$ 40,000.00</b>	<b>\$ 75,588.20</b>	<b>\$ 40,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 40,000.00</b>
<b>BUDGETARY PROVISIONS FOR OTHER USES</b>						
CONTINGMENT	DA962					\$ 40,000.00
<b>TOTAL APPROPRIATIONS AND OTHER USES</b>		<b>\$ 768,649.18</b>	<b>\$ 834,046.06</b>	<b>\$ 849,974.87</b>	<b>\$ 949,763.00</b>	<b>\$ 1,056,851.00</b>

Prepared by:  
Patricia Redhead, Supervisor  
10/23/2012

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

ACCOUNTS	CODE	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Final Budget 2013
<b>LOCAL SOURCES</b>						
COUNTY SALES TAX	DA1120					
SERVICES FOR OTHER						
GOVERNMENT	DA2300	\$ 90,070.90	\$104,169.55	\$ 48,405.17	\$ 100,000.00	\$ 75,000.00
INT. & EARNINGS	DA2401	\$ 579.67	\$403.66	\$ 544.06	\$ 500.00	\$ 450.00
SALES MISC EQUIP	DA2650	\$ -	\$1,500.00	\$ -	\$ -	\$ -
INSURANCE RECOV	DA2680	\$ -				
MISC SPECIFY	DA2701	\$ -				
REFUND PRIOR YEA	DA2701	\$ -				
<b>TOTAL</b>		<b>\$ 90,650.57</b>	<b>\$ 106,073.21</b>	<b>\$ 48,949.23</b>	<b>\$ 100,500.00</b>	<b>\$ 75,450.00</b>
<b>STATE AID</b>						
CHIPS	DA3501	\$ 76,174.80	\$76,174.80	\$ 76,174.80	\$ 76,000.00	\$ 76,000.00
<b>TOTAL</b>		<b>\$ 76,174.80</b>	<b>\$ 76,174.80</b>	<b>\$ 76,174.80</b>	<b>\$ 76,000.00</b>	<b>\$ 76,000.00</b>
Interfund Transfer	DA5031			\$ 50,000.00		
<b>TOTAL ESTIMATED REV</b>		<b>\$ 166,825.37</b>	<b>\$ 182,248.01</b>	<b>\$ 175,124.03</b>	<b>\$ 176,500.00</b>	<b>\$ 151,450.00</b>
<b>UNEXPANDED BALANCE</b>		<b>\$ 90,000.00</b>	<b>\$ 120,000.00</b>	<b>\$ 135,500.00</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>
<b>RESERVED SALES TAX REV. FROM 1997</b>						<b>\$ -</b>
<b>REAL PROPERTY</b>	<b>DA1001</b>	<b>\$ 593,399.83</b>	<b>\$632,000.00</b>	<b>\$ 523,422.03</b>	<b>\$ 673,263.00</b>	<b>\$ 905,401.00</b>
<b>TOTAL REVENUE</b>		<b>\$ 850,225.20</b>	<b>\$ 934,248.01</b>	<b>\$ 834,046.06</b>	<b>\$ 949,763.00</b>	<b>\$ 1,056,851.00</b>
ASSESSMENT				133101488	136768696	137900479
\$'S PER THOUSAND				0.003932503	0.00492264	0.006565612
TOTAL \$/1000				3.932503219	4.922640000	6.565611712
<b>FIRE CONTRACT</b>		<b>\$ 155,700.00</b>		<b>\$ 169,600.00</b>	<b>\$ 174,300.00</b>	<b>\$ 178,175.00</b>
ASSESSMENT				140112107	144385993	145358648
\$'S PER THOUSAND				0.001210459	0.001207181	0.001225761
TOTAL \$/1000				1.210459279	1.20718081	1.225761263

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10/23/2012

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

ACCOUNTS	CODE	Final 2009	Final 2010	Final Budget 2011	Final Budget 2012	Final Budget 2013	
<b>TOWN BOARD</b>							
COUNCILMAN (4)		\$ 8,431.00	\$ 8,684.00	\$ 8,945.00	\$ 8,945.00	\$ 9,213.00	
<b>TOTAL</b>		<b>\$ 8,431.00</b>	<b>\$ 8,684.00</b>	<b>\$ 8,945.00</b>	<b>\$ 8,945.00</b>	<b>\$ 9,213.00</b>	
<b>JUSTICE DEPARTMENT</b>							
Justice/Clerk -Hart		\$ 12,566.00	\$ 12,943.00	\$ 13,331.00	\$ 9,289.00	\$ 9,568.00	
JUSTICE - WOOD		\$ 8,755.00	\$ 9,018.00	\$ 9,289.00	\$ 9,289.00	\$ 9,568.00	
COURT CLERK		\$ -			\$ 4,042.00	\$ 5,542.00	
<b>TOTAL</b>		<b>\$ 21,321.00</b>	<b>\$ 21,961.00</b>	<b>\$ 22,620.00</b>	<b>\$ 22,620.00</b>	<b>\$ 24,678.00</b>	
<b>NOTE: 2006 - The justices were split in pay, 1 judge gets added pay of court clerk which is budgeted independently</b>							
<b>SUPERVISOR</b>							
SUPERVISOR		\$ 11,716.00	\$ 12,067.00	\$ 12,430.00	\$ 12,430.00	\$ 12,803.00	
DEPUTY SUPERVISOR		\$ 268.00	\$ 276.00	\$ 284.00	\$ 284.00	\$ 293.00	
SECRETARY		\$ 2,250.00	\$ 2,318.00	\$ 2,388.00	\$ 2,388.00	\$ 2,460.00	
BOOKKEEPER		\$ 6,778.00	\$ 6,982.00	\$ 7,191.00	\$ 7,191.00	\$ 7,406.00	
<b>TOTAL</b>		<b>\$ 21,012.00</b>	<b>\$ 21,643.00</b>	<b>\$ 22,293.00</b>	<b>\$ 22,293.00</b>	<b>\$ 22,962.00</b>	
<b>BUDGET OFFICER</b>		<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	
							#####
<b>TAX ASSESSOR DEPT</b>							
ASSESSOR		\$ 17,922.00	\$ 18,460.00	\$ 19,014.00	\$ 19,014.00	\$ 19,584.00	#####
CLERK		\$ -		\$ -	\$ -	\$ -	
REVIEW BOARD (3)		\$ 1,300.00	\$ 1,339.00	\$ 1,380.00	\$ 1,380.00	\$ 1,422.00	0.004923
<b>TOTAL</b>		<b>\$ 19,222.00</b>	<b>\$ 19,799.00</b>	<b>\$ 20,394.00</b>	<b>\$ 20,394.00</b>	<b>\$ 21,006.00</b>	<b>4.92264</b>
<b>TOWN CLERK</b>							
TOWN CLERK		\$ 23,566.00	\$ 24,273.00	\$ 25,000.00	\$ 25,750.00	\$ 26,522.50	
DEPUTY TOWN CLERK		\$ 3,749.00	\$ 3,862.00	\$ 3,977.00	\$ 4,096.31	\$ 4,219.50	
RECORDS MANAGEMENT						\$ 6,000.00	
<b>TOTAL</b>		<b>\$ 27,315.00</b>	<b>\$ 28,135.00</b>	<b>\$ 28,977.00</b>	<b>\$ 29,846.31</b>	<b>\$ 36,742.00</b>	
<b>REG. VITAL STAT.</b>		<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	

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10/23/2012



**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

ACCOUNTS	CODE	Final 2009	Final 2010	Final Budget 2011	Final Budget 2012	Final Budget 2013
<b>BUILDINGS AND GROUNDS</b>						
BUILDING CUSTODIAN		\$ 8,178.00	\$ 8,423.00	\$ 8,676.00	\$ 8,676.00	\$ 8,937.00
CUSTODIAN HELPER		\$ 1,000.00	\$ 1,000.00	\$ 1,030.00	\$ 1,030.00	\$ 1,200.00
BUILDING JANITOR		\$ 4,501.00	\$ 4,636.00	\$ 4,775.00	\$ 4,775.00	\$ 4,918.00
<b>TOTAL</b>		<b>\$ 13,679.00</b>	<b>\$ 14,059.00</b>	<b>\$ 14,481.00</b>	<b>\$ 14,481.00</b>	<b>\$ 15,055.00</b>
<b>BOARD OF APPEALS</b>						
CHAIRMAN		\$ 515.00	\$ 530.00	\$ 530.00	\$ 530.00	\$ 530.00
MEMBERS		\$ 1,442.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00
SECRETARY		\$ 361.00	\$ 372.00	\$ 372.00	\$ 372.00	\$ 372.00
<b>TOTAL</b>		<b>\$ 2,318.00</b>	<b>\$ 2,387.00</b>	<b>\$ 2,387.00</b>	<b>\$ 2,387.00</b>	<b>\$ 2,387.00</b>
<b>CODE ENFORCEMENT</b>						
OFFICER		\$ 9,631.00	\$ 9,920.00	\$ 11,559.00	\$ 11,559.00	\$ 11,905.50
DEPUTY		\$ 5,923.00	\$ 6,102.00	\$ 4,944.00	\$ 4,944.00	\$ 5,245.00
<b>TOTAL</b>		<b>\$ 15,554.00</b>	<b>\$ 16,022.00</b>	<b>\$ 16,503.00</b>	<b>\$ 16,503.00</b>	<b>\$ 17,150.50</b>
<b>DOG CONTROL</b>						
OFFICER		\$ 7,035.00	\$ 7,246.00	\$ 7,464.00	\$ 7,464.00	\$ 7,688.00
DEPUTY		\$ 535.00	\$ 551.00	\$ 568.00	\$ 568.00	\$ 585.00
<b>TOTAL</b>		<b>\$ 7,570.00</b>	<b>\$ 7,797.00</b>	<b>\$ 8,032.00</b>	<b>\$ 8,032.00</b>	<b>\$ 8,273.00</b>
<b>HISTORIAN</b>		<b>\$ 567.00</b>	<b>\$ 584.00</b>	<b>\$ 750.00</b>	<b>\$ 750.00</b>	<b>\$ 800.00</b>
<b>HIGHWAY</b>						
SUPERINTENDENT		\$ 37,101.00	\$ 38,214.00	\$ 40,541.83	\$ 40,541.83	\$ 41,758.50
DEPUTY		\$ 1,821.00	\$ 1,876.00	\$ 1,991.00	\$ 1,991.00	\$ 2,050.50
<b>TOTAL</b>		<b>\$ 38,922.00</b>	<b>\$ 40,090.00</b>	<b>\$ 42,532.83</b>	<b>\$ 42,532.83</b>	<b>\$ 43,809.00</b>
<b>RECREATION</b>						
DIRECTOR		\$ 1,545.00	\$ 1,545.00	\$ 1,591.00	\$ 1,591.00	\$ 1,639.00
SITE DIRECTOR		\$ 1,906.00	\$ 1,906.00	\$ 1,906.00	\$ 1,906.00	\$ 1,963.00
ASST SITE DIRECTOR		\$ 1,751.00	\$ 1,751.00	\$ 1,751.00	\$ 1,751.00	\$ 1,803.00

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10/23/2012

**SUMMARY OF TOWN OF PALERMO  
2013 BUDGET**

<b>ACCOUNTS</b>	<b>CODE</b>	<b>Final 2009</b>	<b>Final 2010</b>	<b>Final Budget 2011</b>	<b>Final Budget 2012</b>	<b>Final Budget 2013</b>
PART TIMERS		\$ 5,220.00	\$ 5,220.00	\$ 5,220.00	\$ 5,220.00	\$ 5,220.00
<b>TOTAL</b>		<b>\$ 10,422.00</b>	<b>\$ 10,422.00</b>	<b>\$ 10,468.00</b>	<b>\$ 10,468.00</b>	<b>\$ 10,625.00</b>
<b>PLANNING BOARD</b>						
CHAIRMAN		\$ 1,545.00	\$ 1,591.00	\$ 1,591.00	\$ 1,591.00	\$ 1,591.00
MEMBERS		\$ 5,768.00	\$ 5,941.00	\$ 5,941.00	\$ 5,941.00	\$ 5,941.00
SECRETARY		\$ 1,133.00	\$ 1,167.00	\$ 1,167.00	\$ 1,167.00	\$ 1,485.00
<b>TOTAL</b>		<b>\$ 8,446.00</b>	<b>\$ 8,699.00</b>	<b>\$ 8,699.00</b>	<b>\$ 8,699.00</b>	<b>\$ 9,017.00</b>
<b>TOTAL SALARIES</b>		<b>\$ 195,779.00</b>	<b>\$ 201,282.00</b>	<b>\$ 208,081.83</b>	<b>\$ 208,951.14</b>	<b>\$ 222,717.50</b>

Prepared by:  
Patricia Redhead, Supervisor  
10/23/2012



The organization meeting was called to order at 7:07pm with a salute to the flag and a moment of silence?

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

Supervisor Redhead stated the purpose of the meeting is set the annual Town Policies.

**Resolution 1 - Town Policies of the Town of Palermo for 2013**

**Where As:** there is no objection by the majority of the Palermo Town Board; the following established policies shall take effect immediately:

a. Meetings: Town Board Town of Palermo will hold monthly meetings and designate these meetings to be held on the fourth Tuesday of every month at 7:00 P.M, with the exception of May and December these meetings will be held the fourth Thursday of the month at 7:00 P.M. unless otherwise advertised by Public Notice. All meetings will be held at the Palermo Town Hall.

b. Order of Business: Call to Order, Pledge to Flag, followed by moment of silence, Approval/Changes to previous minutes, Petitions for the Board, Executive Session (when needed), Reading of Resolutions of Meeting, Public Comment on Resolutions Only ( 5 minutes per person), Board address to Resolutions, Communications, Reports, Approval of Reports, Approval of Bills, Old Business, New Business, Open Public Session, adjournment.

c. Attendance at Board Meetings: Town Department Heads are requested to attend regular monthly meetings. While this is not always possible, a written report is requested if you cannot attend.

d. Duties of Deputy Supervisor are as follows: Be in attendance at Supervisor Office Hours, when requested by the Supervisor. Attend all meetings which affect the Town with the Supervisor or in place of the Supervisor. Accept the Chair of any committees which the Supervisor may appoint. The Deputy Supervisor shall be compensated for those duties as set forth in the annual budget of the Town.

e. Clerk and Bookkeeper to Supervisor: The Supervisor is authorized to have a confidential clerk and confidential Bookkeeper, providing that budgetary funds are available for those positions.

f. Court Steno and Bailiff. The Town Justices are authorized to hire a Court stenographer and Bailiff when needed. Bailiff shall be paid \$ 13.00 per hour.

g. Holidays: All town offices shall be closed on National Holidays and no meetings shall be scheduled. The Highway Department will be closed on those holidays designated in the Union Contract.

h. Payment of bills prior to audit: The Supervisor shall have the authorization to pay the following when they come due prior to audit by the Town Board; payroll, utilities, postage and insurances, loans and lease payments

i. Annual Audit: The Supervisor shall have the authority to have all books audited and the year-end report prepared by an outside firm for an amount set forth in the budget.

j. Petty Cash Funds: The following are authorized to maintain petty cash funds, Tax Collector \$150.00, Town Clerk \$50.00 and Code Enforcement Office \$30.00

k. Association Membership: The Town of Palermo shall maintain an annual membership with The Association of Towns.

l. Records Access: The town clerk is designated as Records Access Manager for both active and inactive records. A fee of 25 cents (\$.25) per copy will be charged unless otherwise determined by law. An application (FOIL,) to inspect any record is required.

m. Reimbursement policy: Reimbursement for attending school, conferences or association meetings may not be paid without prior authorization to attend being given first by the Town Board. A written report is requested to be submitted to the Town Board after attendance.

n. Mileage Reimbursement: Reimbursement for mileage on personal vehicle while performing Town Business for all officers, employees ( including Highway Department employees when using their own vehicles for town business), shall be set at 110% of the current IRS Standard Mileage rate as the Town of Palermo's rate for reimbursement. Calculation of mileage shall begin at the point of entering the township when reporting for a call. For business originating within the township mileage will be paid from the originating place to the destination and the return trip of equal mileage. Payment will be made with submission of voucher listing; date, purpose of trip, and mileage. Voucher must be approved by department head.

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Palermo Town Hall

o. Telephone Reimbursement: Telephone expenses for long distance calls will be reimbursed at their actual cost. Expenses must include a photo static copy of the billing listing date, number and amount, individual called and/or purpose must be given.

p. Equipment usage: Town of Palermo Highway equipment is authorized to be used in the following places (outside of normal highway usage); Town Park, Town Hall, Town Kennel, Town Cemeteries and shared services with the towns of Volney and New Haven.

q. Collection of Non-Sufficient Funds: All checks returned for non-sufficient funds shall be subject to a \$ 35.00 fee in addition to the face value of the check.

r. Deputy Code Enforcement Officer: Shall be empowered with all duties of the Code Enforcement Officer and act on the behalf of the Code Enforcement Officer upon his/her request or that of the Town Board, shall assist the Code Enforcement Officer with his/her duties and inspection upon request and in accordance with Resolution 32 of 2007, including but not limited to the service of summons and legal proceedings.

s. Town Board workshops will be held the third Tuesday of each month at 7:00pm, unless specified otherwise in advance. The Audit of bills will be done at the workshop. All vouchers must have invoice attached with description of purchase.

t. Seasonal employees of the Highway Department shall be paid \$11.50 per hour; the first 40 hours per week shall be paid at straight time. Any time in excess of 40 hours per week shall be paid at 1-1/2 time per hour. Seasonal employees shall be paid 1-1/2 times per hour for all hours worked on the following holidays: Thanksgiving Day, Christmas Day and New Year's Day. Seasonal employees are not entitled to any other benefits with the exception of one-half hour call-in for snow removal.

u. Insurance Policy for non-collectively bargaining employees: Insurance shall be provided for town employees that work posted hours of 30 or more per week as approved by the town board. The Town shall pay full cost of the employees insurance coverage for single or 2 person coverage only. Any employee wishing to opt for family coverage will be subject to pay for additional cost of said coverage. Insurance coverage shall be comparable to that of the Collective Bargaining Agreement. The town shall also provide individual retiree insurance coverage for any permanent employee (defined as: an employee who is employed for 30 or more posted hours per week, with 15 years of continuous active service with the town, who is actively employed with the town at the time of retirement, and a minimum age of 60). The town shall have the authority to designate the company through which the insurance is provided.

v. Designated Payroll Agency is: Pathfinder Bank - Paychex Payroll schedule is as follows:

Biweekly: Highway Department, Superintendent of Highways and Town Clerk/Tax Collector;  
Semiannual: Deputy Positions of Supervisor; Annual Salary: Board of Appeals, Board of Assessment Review, Historian, Registrar of Vital Statistics, Budget Officer. All other positions shall be paid monthly, on the 4<sup>th</sup> Thursday of each month with the exception for the month of December payroll will be paid on the second Thursday.

w. Purchase orders are required for any single purchase in excess of \$ 500.00. The officer must request a purchase order from the Supervisor prior to placing the order or purchase. All other purchases must comply with the Town's Procurement Policy as stated in the Town Code Book.

x. The Town Board shall have the authority to appoint an agency for the purpose of training and/or testing for drug/alcohol substances as mandated by the State of New York and stated in the Towns DOT policy.

y. Incident reporting policy as outlined in Resolution 20 of 2001.

Resolution introduced by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

### **Resolution No. 2 - Designations for 2013**

**Where As:** there is no objection by the majority of the Palermo Town Board, the following designations are approved:

a. Designation of Depositories:

Pathfinder Bank

b. Designation of Official Newspapers:

Oswego Valley News and the Oswego County Weeklies

c. Designation of Law Enforcement Agency:

The Oswego County Sheriff's Department

d. Designation of Attorney to the Town Board: (subject to contract)

Nelson Law Firm

Labor Lawyer Jackie Jones from Mackenzie Hughes Law Firm

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:****Resolution # 3 - Annual Appointment by the Town Board Town of Palermo for 2013**

*Be it resolved* that the Town Board Town of Palermo does hereby make the following Annual Appointments as follows:

**On a motion** made by Councilman Lee seconded by Councilman Hilton,

Registrar of Vital Statistics	Jean Gulliver
Historian	Beverly Beck
Recreation Director	Donna Miller
Building Inspector & Code Enforcement	Victor Francis
Planning Board Secretary	Angela Miller
Board of Appeals Secretary	Angela Miller
Building Janitor	Tammy Schwartz
Buildings and Grounds	Angela Miller
Dog Control Enforcement	Victor Francis

**Other Appointments and terms:**

Board of Appeals	(5 Year Term)	Tammy Schwartz
Planning Board	(5 Year Term)	Cheryl Smith

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

**ABSTAIN:** Gary Gulliver due to family

**Resolution # 4 – Amendment to 2013 Budget**

**Whereas** the Dog Control Officer wishes to change the duties of the Dog Control Officer Deputy to include taking care of the kennels, dogs and the paperwork as well as answering calls and dispatching the Dog Control Officer to the calls and

**Whereas** the Dog Control Officer is requesting a change of distribution of the Dog Control Officer Personnel account to accommodate the added duties to the Deputy, now therefore

**Be It Resolved** that the Town Board Town of Palermo authorizes the change as follows:

- Dog Control Officer will receive \$5,273.00 as an annual salary and the Dog Control Officer Deputy will receive \$3,000.00 as an annual salary
- Both wages will be dispersed on a monthly basis.
- The total wage for the A3510.1 account remains as the original budget amount as \$8,273.00

Resolution introduced by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

**ABSTAIN:** Gary Gulliver due to family relationship.

**Resolution # 5- Department Appointments for 2013**

*Be it resolved* that the following appointments have been requested and reviewed and are hereby appointed to the following positions:

**Appointment by Supervisor:**

Deputy Supervisor	Gary Gulliver
Bookkeeper/Secretary	Jennifer Bickford

**Appointment by Justice**

Court Clerk	Jean Hart
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**Appointment by Town Clerk**

Deputy Town Clerk/Collector	Angela Miller
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**Appointment by Highway Superintendent**

Deputy Highway Superintendent:	Geoff Smith
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**Appointment by Dog Control Officer:**

Deputy Dog Control Officer:	Angela Miller
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**Appointment by Code Enforcement:**

Deputy Code Enforcement:	Joe Fiumara
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**Department Chairman:**

Planning Board:	James Petreszyn
Board of Appeals:	Jean Gulliver
Board of Assessment Review:	Doug Hinman

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

**ABSTAIN:** Gary Gulliver

**Resolution # 6- Salaries & Wages of 2012**

*Be it resolved* the following wages have been established through budget for 2012, salaries are per year unless otherwise noted:

Councilmen (4) each	\$ 2,303.25	Historian	\$ 800.00
Supervisor	\$12,803.00	Justice Hart	\$9,568.00

<b>January 8, 2013</b>	<b>Organizational Meeting</b>	<b>Palermo Town Hall</b>
Deputy Supervisor	\$ 293.00	Judge Wood \$9,568.00
Clerk to Supervisor	\$ 2,460.00	Town Clerk/Collector \$26,522.50
Bookkeeper to Supervisor	\$ 7,406.00	Deputy Town Clerk/Collector \$ 4,219.50
Budget Officer	\$ 500.00	Registrar Vital Statistics \$ 500.00
Building/Code Officer	\$ 11,905.50	Recreation/Youth Director \$ 1,693.00
Deputy Code Officer	\$ 5,245.00	Site Director \$ 1,963.00
Assessor	\$ 19,584.00	Asst. Site Director \$ 1,803.00
Grievance Review Board:		Part Time Rec. Counselors \$ 5,220.00
Chairman	\$ 547.13	@7.25 per hour -4 Counselors
Members (2) each	\$ 437.44	Highway Superintendent \$41,758.50
Board of Appeals		Deputy Highway Super. \$ 2,050.50
Chairman	\$ 530.00	Dog Control Officer \$ 7,688.00
Member (4) each	\$ 371.25	Deputy Dog Control Officer \$ 585.00
Sec/Clerk to Board	\$ 372.00	Building/Grounds Custodian \$ 8,937.00
Planning Board		Grounds Helper \$ 1,200.00
Chairman	\$ 1,591.00	Building Janitor \$4,918.00
Members (4) each	\$ 1,485.25	Court Clerk \$5,542.00
Sec/Clerk to Board	\$ 1,485.00	Records Management \$6,000.00

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

**Resolution # 7- Office Hours for 2012**

*Be it resolved* that the following Office Hours are established for 2012

**Town Clerk - Jean Gulliver 593-2333 Ext 227**

Deputy Town Clerk/Tax Collector – Angela Miller

Monday- Thursday 9am-5pm

**Supervisor – Patricia Redhead 593-2333 Ext 221**

Deputy Supervisor – Gary Gulliver

Tuesday 8am to Noon or by appointment

**Justice Court – Hon. Jean Hart & Hon. Robert Wood 593-2333 Ext222**

Monday 3:00 p.m. 9:00 p.m. or when court finishes

**Highway Superintendent: Jim Pettit 593-1336 - Garage**

Deputy Highway Superintendent – Geoff Smith

Monday - Thursday from 7:00 a.m. - 3:00 p.m. or by appointment

**Assessor: Martin Webster 593-2333 Ext 224 or 598 -7318 (home)**

Wednesday 7:00 p.m. - 9:00 p.m. Saturday 9:00 am. - 12:00 p.m.

**Building/Code Inspector: Victor Francis 593-2333 Ext 223**

Thursday 9am-2pm & 6pm-8pm

**Planning Board: James Petreszyn (Chairman) 598-5092**

Planning Board Meetings are the second Tuesday of the Month at 7:00 p.m. Workshops are the third Thursdays of the month at 7:30 p.m. (when applicable)

**Dog Control:** 593-2333 ext 226 – Cell: 402-9109

Deputy Dog Control Officer:

Hours are as necessary on call.

Resolution introduced by Councilman Lee seconded by Councilman Hilton

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

Town Clerk had scanned tractor information to the Town Board members for their review.

Supervisor Redhead presented each bid:

1. Cazenovia Equipment - \$2009 \$95,000 with mower. Supervisor Redhead stated the check list was not completed and the machine is older than what was advertised.
2. SEI - \$100,925.00, used 2012 w/400 hours \$92,000, 2011 w/1298 hrs \$72,500. Spec sheet was based on the New tractor listed at \$100,925.00
3. O'Hara – 2012 or newer w/mower \$96,985. Also listed additional equipment: Radio at \$468.00 and a deluxe seat at \$689.00

Town Board discussed the different bids and tractors presented. More discussion on the hours of the machines, availability of parts in a timely manner, the 2009 from Cazenovia equipment doesn't meet bid specs, Stephenson was used in Rental and has too many hours, no specs on those only the new one.

**\*-A MOTION WAS MADE** to accept the bid from O'Hara equipment for a 2012 or newer John Deere with side arm mower at the purchase price of \$96,985.00 by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

January 8, 2013

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Palermo Town Hall

**Resolution No 8 – Public Hearing for Purchase of Tractor and Mower**

**Resolved** the Town Board Town of Palermo will hold a public hearing on the 2012 tractor purchase by a leasing purchase or by bond to be held on February 26,2013 at 7:00pm. Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Supervisor Redhead stated that the DEC negotiated a reduction for the fine from \$2,000 to \$1,500.

**\*-A MOTION WAS MADE** to accept the order of consent in the amount of \$1,500.00 y Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Discussed getting solicitations for roof snow removal for Hall, Park and Garage or use who we had last year. No need to bid.

Discussed if generator was fixed. Town Clerk to call to find out.

Discussed the Dog Control Officer truck has been repaired.

**Adjournment:** **\*-A MOTION WAS MADE** to adjourn at 8:10pm by Councilman Lee seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

:

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk



**WORKSHOP**  
**January 15, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Gulliver  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** 0

The following discussions took place:

- Board of Review had an opening left. Town Clerk received a letter of wanted to stay on from the current member, Patricia Garrison,

**\*-A MOTION WAS MADE** to appoint Patricia Garrison to a five year term on the Board of Assessment Review by Councilman Lee seconded by Councilman Hilton.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

- Mowing bids. It was discussed to put the mowing bids out for the February meeting.
- Records Management wage. It was discussed to have the position paid hourly or monthly as the rest of the positions.

**\*-A MOTION WAS MADE** to pay the Records Management position on a monthly basis by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

- Radios in the equipment. Discussion took place on what equipment had radios.

**Adjournment:** **\*-A MOTION WAS MADE** to adjourn at 7:33pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead.

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

## January Town Board Meeting - Town Hall

January 29, 2013

Supervisor Redhead called the meeting to order at 7:14pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Lee  
Councilman Hilton

**Absent:** Councilman Pettit  
Councilman Gulliver  
Town Clerk Jean Gulliver

**Recording Secretary:** Angela Miller, Deputy Town Clerk

**Others Present:** Victor Francis -Code Enforcement, Marty Webster - Assessor, Dan LeClair - Oswego County Legislator

**Corrections to Minutes:** None

**Motion to accept minutes:**

The minutes of the previous meetings will be tabled to the following month

**Petitions to the Board:** None

**Communications:** Supervisor Redhead read the following communications:

1. DEC – Settlement of Highway
2. US Senate – application for education program archive
3. Board of Elections- Office s that are up for terms
4. DEC – National Flood insurance and Flood Maps
5. Northern Group- update files
6. Tug Hill Conference - schooling

**\*-A MOTION WAS MADE** to approve for schooling by Councilman Lee seconded by Councilman Hilton

**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton

**NAYS:**

7. Fall Prevention
8. Self Insurance Plan- Oswego County
9. SUNY – Social Security & Retirement education law
10. DA- hiring investigator
11. Oswego County- hiring nurses
12. NYMIR- appraisal of Town
13. Ag & Markets- Gristwood correspondence

### **Reports**

**Supervisor's Report:** Supervisor Redhead read her report.

Account Balances as of November 30, 2012

General Fund Checking	\$ 70,857.40	Highway General Fund Checking:	\$ 36,585.94
Trust & Agency	\$ 13,384.36	Raymond Bond	\$ 8,288.47
General Capital	\$113,943.34	Highway Capital	\$93,496.13
General Money Market	\$285,963.93	Highway Money Market	\$10,759.87
Park Capital	\$ 11,017.31	Park Reserve	\$567.23

Account Balances as of December 31 , 2012

General Fund Checking	\$61,276.82	Highway General Fund Checking:	\$ 63,971.27
Trust & Agency	\$15,705.22	Raymond Bond	\$ 8,288.82
General Capital	\$113,948.09	Highway Capital	\$91,131.86
General Money Market	\$285,729.64	Highway Money Market	\$10,760.32
Park Capital	\$ 11,017.77	Park Reserve	\$567.25

**Judges Report:**

Judge Wood: Fines: \$1090.00; Civil Fees: \$20.00 ; Surcharges: \$405.00; Bail: \$3000.00 Total to Supervisor: \$1515.00

Judge Hart: Fines: \$300.00; Civil fees: \$320.00 ; Surcharges: \$305.00; Bail: \$00.00 Total to Supervisor \$925.00

**Town Clerk's Report:** Town Clerk gave her report:

**Town Clerk's Report January 2013**

For the month of December a total of \$774.50 was turned over to the Supervisor, \$175.00 was collected for Ag & Markets for spay/neutering program. A total of \$949.50 was collected.

**Highway Superintendent Report:** none

**Planning Board:** Supervisor Redhead read Planning Board minutes:

*Unapproved Minutes*

January 8, 2013

Jim Petreszyn opened the meeting at 7:02pm.

**Present:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Cheryl Smith,

**Absent:** Diane Kowaleski

**Recording Secretary:** Angela Miller

**Others Present:** 1 Public

**Motion to accept minutes:** Cheryl Smith made a motion to accept December minutes; it was seconded by Danielle Parks

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Cheryl Smith

**NAYS:**

**Old Business:** None

**New Business:** Daniel Gristwood, 202 Gristwood Road, 240.00-04-14.6, site plan small engine and auto repair. Daniel already has a 30x50 garage with an office and lift inside, and sits on 1.1 acre of land, using only half for business, also will be purchasing more land, there is a storage shed outback holds tires, and another shed that hold flammables. Jim explained that this site is not big enough to do auto repair, outdoor storage doesn't work and there is a lot of outdoor storage on this property. Jim explained the purpose of a site plan and a good example would be BJ's Small Engines on Ste Rte 3. Planning Board had concerns with size of property, being to close to intersection and would recommend using Blumer Rd for egress and ingress.

Discussion on schooling

**Correspondence:** Town & Topic, Conference

**Public Hearing:** None

**A Motion Was Made** by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 8:30pm

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Dogs picked up – 0, Dogs Euthanized- 0, Dogs Adopted-0, Dogs Redeemed- 0, Tickets- 0

**Building & Grounds Report:** Did some repairs at Kennel ( kennel gate and toilet seat), fixed rear entrance door on Hall, and middle doors in hall, changed some light bulbs

**Code Enforcement Officer Report:** Supervisor Redhead read Victor's report:

**Dec 2012**

**Inspections**

<b>Construction Inspections</b>	<b>6</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>0</b>
<b>Code Violation Inspections</b>	<b>8</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>0</b>
<b>Total Inspections</b>	<b>14</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>	<b>Totals</b>
<b>Permits Issued</b>	<b>3</b>	<b>48</b>	<b>48</b>
<b>Fees Collected</b>	<b>\$400.00</b>	<b>\$3347.5</b>	<b>\$3347.5</b>
<b>To Supervisor</b>	<b>\$400.00</b>	<b>\$2943347.5</b>	<b>\$3347.5</b>

### Bulletin Board

*Update to the Herrington Property Judge Hart has given Mr. Herrington until Jan 7 2013 to comply as of today no progress on the cleanup of his property has happened. **UPDATE** as of Jan 16 no progress on Herrington property. Albert Gristwood has moved an old single wide trailer to his property it remains attached to a tow vehicle I have been trying to contact him on this matter but no luck, Trucks parked in Driveway but no one answers the door, Violation is being sent out in the mail today. **UPDATE** Mr. Gristwood has been notified about the trailer on his property and that it needs to be removed or approved to be placed on property by town, as of Jan 16 2013 trailer is still on property and to my knowledge no action has been taken with the town to permit this.*

More discussion took place on the Gristwood property and the Herrington property. Marty stated that he has an email from State that he will forward to Vic on Mr. Gristwood property.

**\*-A MOTION WAS MADE** to allow Allison to proceed actions against Mr. Gristwood by Councilman Hilton seconded by Councilman Lee  
**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton  
**NAYS**

**Assessor Report:** Marty stated that the Town at 100% again this year. The 3's a great and very few complaints. State is considering that all tax payers reapply for STAR every year. Marty would like to continue as Assessor when his term run out on Sept 30, 2013.

**Legislator Report:** Dan LeClair stated that Oswego County Search and Rescue will be looking at the Palermo's old fire hall to store equipment in. Public Safety had ankle bracelet their first individual. These individual with low to medium risk will have to wear ankle bracelets to be monitored. Dan discussed calendar of events.

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Lee.  
**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton  
**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 1 to 47 in the amount of \$96,337.77

HIGHWAY NO 1 to 21 in the amount of \$101,997.61

By Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton

**NAYS:**

**Resolution No 9 – Transfer funds to pay outstanding bill and encumbrance**

Be It Resolved the Town Board Town of Palermo authorizes Supervisor Redhead to make any fund transfers necessary to keep accounts from being over expended and to pay outstanding invoices that haven't come in for the year by Councilman Gulliver seconded by Councilman Lee.

**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton

**NAYS:**

**Old Business:** none

**New Business:** Fuel Bids were opened by Supervisor Redhead and read. Fuel bid awarded to Mirabito as it was the only bid.

\*-**A MOTION WAS MADE** to award Mirabito the fuel bid with fixed pricing by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton

**NAYS**

Town Clerk is to advertise a public hearing on mower and tractor financing. Also advertise for mowing bids for cemeteries, Town Park and Hall biweekly for February 26<sup>th</sup>. Discussion of Town Office audits will be held also on February 26<sup>th</sup>.

**Public Session:** None

**Adjournment:** Motion to adjourn was made at 8:30 pm by Councilman Lee seconded by Councilman Hilton .

**AYES:** Scott Lee, Patricia Redhead, Thomas Hilton

**NAYS:**

Respectfully Submitted,

Angela Miller  
Deputy Palermo Town Clerk

**February Public Hearing – Town Hall  
February 26, 2013**

Supervisor Redhead called the meeting to order at 7:10pm. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Lee  
Councilman Gulliver  
Councilman Hilton  
**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** 4 members of the public.

Supervisor Redhead explained the purpose of the meeting is for the purchase of a John Deere Tractor 2012 or newer with a mower by a lease agreement purchase of \$96,985.00 or by bond, whichever is the lowest interest quote at the time of signing. She stated that after delivery we have 3 days to get the finances.

Supervisor Redhead read Resolution No. 10 and stated it is subject to permission referendum where the people can, within 30 days, get a petition to the Town Board against the purchase of the equipment.

Supervisor Redhead opened the floor to the public. No comments were made for against the purchase of the tractor and mower.

**\*-A MOTION WAS MADE** to close the Hearing at 7:13pm by Councilman Lee seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**February Town Board Meeting - Town Hall**

**February 26, 2013**

Supervisor Redhead called the meeting to order at 7:15pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Lee  
Councilman Gulliver  
Councilman Hilton  
**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** 4 members of the public.

Supervisor Redhead made notice that there was no February workshop held due to the Supervisor being out of town and the deputy Supervisor had a medical procedure done. No quorum would have been made.

**Corrections to Minutes:** None

**Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings December 27, January 8, January 15, and January 29 by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Reading of Resolution(s):** Supervisor Redhead read the following Resolutions:

10 – Resolution to purchase Tractor/Mower

11 – Public Hearing for Local Law 1 and Local Law 2 of 2013 – Flood Maps

**Comments on Resolution(s):** Supervisor Redhead stated that if we fail to adopt the flood maps then residents of the town would not be able to get flood insurance that the bank may require and the town wouldn't qualify for FEMA in case of a flood. It has to be adopted by May 21<sup>st</sup>. Supervisor Redhead stated that we have new flood maps and the only change was around the catfish creek. Supervisor Redhead stated that it doesn't force anyone currently to get flood insurance but if wanted to, couldn't unless the Town Board adopts this Local Law. More discussion took place on how the flood maps would be helpful to the town in case of FEMA and people purchasing properties to get insurance or even current home owners to get insurance.

**Approval of Resolution(s):**

**Resolution No 10 – Purchase Tractor/Mower**

**Whereas** the Town Board Town of Palermo deems it necessary to purchase a new tractor with a mower for the Highway Department, and

**Whereas** the Town Board Town of Palermo held a Public Hearing on February 26, 2013 on or about 7:00pm and heard all comments for or against the purchase of a loader,

**Be It Resolved** as follows:

- 1) That Town Board authorized to purchase a John Deere 5093E Cab tractor with an Tiger Mid Mount Boom Mower (Model BB-22) with a 60: Rotary Head (Model RT60b) in the amount Ninety-Six Thousand Nine Hundred Eighty-Five Dollars (\$96,985.00) from O'Hara Machinery
- 2) That this purchase shall be made using either a bond or leasing agreement, which ever has the lowest rate at the time of signing
- 3) The Town Supervisor, Patricia Redhead, is hereby authorized to execute any and all documents necessary for the issuance of the Lease agreement or Bond and to execute the contract for the Tractor/Mower purchase.
- 4) That this Resolution is subject to permissive referendum and that Town Clerk is directed to publish notice of the same as required by law.

Resolution introduced by Councilman Gulliver seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution # 11 – Public Hearing for Local 1 and Local 2 of 2013 – Flood map**



**Whereas** the Town Board have reviewed several communications on Flood maps and  
**Whereas** the Town Board Town of Palermo feels it is in the best interest of the people in the Town of Palermo to participate in the flood program. Therefore

**Be it Resolved** that the Town Board Town of Palermo will be holding a Public Hearing to hear comments for and against Local Law 1 of 2013 and Local Law 2 of 2013 on March 26 on or about 7:00pm at the Palermo Town Hall.

**Be it Further Resolved** the Town Board Town of Palermo authorizes the Town Clerk to publicize the Public Hearing as according law.

Resolution introduced by Councilman Gulliver seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Communications:** Supervisor Redhead read the following communications:

1. Seminar on OSHA compliance
2. Syracuse University on SMART Management for small businesses
3. Notifications on Brownfields
4. Civil Service Exams
5. Governor's Office – Signed amendment Section 27a of Labor Law – Assess risk of Fire fighters, etc..
6. State of NY Tax and Service – concerning National Grid, Windstream and Time Warner franchises assessments
7. Annual report on Workmen Compensation Plan
8. Office of Emergency Management has job opening.

### **Reports**

**Supervisor's Report:** Supervisor Redhead read her report ending January 31, 2013.

General Checking: \$19,596.66 Highway Checking: \$860,999.76 Trust & Agency: \$15,839.91  
General Capital: \$113,952.84 Raymond Bond: \$ 8,289.17 Highway Capital: \$89,423.96  
General Money Market: \$235,765.36 Highway Money Market: \$10,760.77  
Park Capital: \$11,018.23 Park Reserve: \$ 567.27

### **Judges Report:**

Judge Wood: Fines: \$1,000.00; Civil Fees: \$0; Surcharges: \$635.00; Bail: \$0 Total to Supervisor: \$1,635.00

Judge Hart: Fines: \$370.00; Civil fees: \$70.00 ; Surcharges: \$0; Bail: \$0 Total to Supervisor \$440.00

**Town Clerk's Report:** Town Clerk gave her report:

For the month of January a total of \$708.76 was turned over to the Supervisor, \$99.00 was collected for Ag & Markets for spay/neutering program, and \$47.24 to NYS DEC for sportsman licenses. A total of \$855.00 was collected.

My annual report for 2012 is as follows:

\$28,422.57 was turned over to the Supervisor, \$1,284.00 to the Ag and Markets, \$135.00 to Dept of Health and \$3,777.14 to DEC. A Total of \$33,688.71 was taken in for 2012. 758 dogs were license, and 6 marriage license were issued, 5 death certificates were filed, 54 certificates of death were issued an 10 park fees were collected

Tax Collection is still going. 73% of the tax warrant has been collected so far.

Reservations to the park are being made for summer activities.

I have been in contact with BAS on the codes and planning program. It is scheduled to be installed on March 15<sup>th</sup> with training on the 22<sup>nd</sup>. In getting computers ready to go on the server a couple of issues came up. The Planning board laptop needed to have its operating system upgraded from Windows 7 home to Windows 7 pro and I am in the process of completing that then it will be connected to the server. The Codes computer has Windows XP home and XP Pro is needed to talk to the server. XP is no longer supported. So by the time you purchase Windows 7 and add more memory to the computer for Windows 7, you can purchase a new Dell for \$100 more that has more memory and Windows 7 Pro already installed and has a better processor. So a purchase of a new computer for \$560 something was made and it has been delivered so I will be getting that connected to the server as well and setup. The copier network cable in the furnace room needs a new end and it will be set to go. Will be repairing the cable within the next week then the copier will be available to anyone in any office for faxing and scanning.

A 6 week exercise class on falling will be starting on Wednesday at 9:30 am on March 6<sup>th</sup> here at the town hall.

Also a meeting for starting up a neighborhood watch has been scheduled at the town hall on April 3<sup>rd</sup> at 7:00pm. A group of residents are concerned about the increase of burglaries in the town and are interested in a watch group. The sheriff's will be at the meeting with information on how to get one together and how they work. Anyone is invited to come. This is being done by residents of the town and nothing to do with the Town Board.

I would like to add Jean Hart on as my uncompensated deputy. She will become my regular Deputy in April as Angela is retiring as my deputy after 15 years of being it.

It has been a very busy month.

**\*-A MOTION WAS MADE** to appoint Jean Hart as an uncompensated deputy until April , so that she can be trained by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

**ABSTAIN:** Gary Gulliver

**Planning Board:** Supervisor Redhead read Planning Board minutes:

February 12, 2013

Jim Petreszyn opened the meeting at 7:00pm.

**Present:** Dawn Bristol, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**Absent:** Danielle Parks

**Recording Secretary:** Angela Miller

**Others Present:** 2 Public

**Motion to accept minutes:** Dawn Bristol made a motion to accept January minutes; it was seconded by Cheryl Smith

**AYES:** Dawn Bristol, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYS:**

**Old Business:** None

**New Business:** William Cook, 221.00-01-14, Co Rte 49 and State Rte 3. Jim Petreszyn stated that there may be an issue with sight distance and that the placement of the driveway would be critical. Site plan for a used car lot. The Planning Board reviewed the proposed site plan and made recommendations.

Ken Ingoldby 494 Island Rd, 222.00-02-10. Site plan to park a company truck in his driveway. The Planning Board reviewed the proposed site plan and made recommendations.

**Correspondence:** Bank Statement

**Public Hearing:** None

**A Motion Was Made** by Cheryl Smith and seconded by Diane Kowaleski to adjourn the meeting at 7:45pm

**AYES:** Dawn Bristol, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Victor's report:

Total Calls:13 Picked up:1 Redeemed:0 Euthanized: 1 Tickets: 17:

**County Legislator Report:** Supervisor Redhead stated she spoke with Dan LeClair and he was impressed how the Town was taking care of the County roads.

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Lee seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 49 to 79 in the amount of \$47,383.96 plus payroll

HIGHWAY NO 22 to 48 in the amount of \$38,433.91 plus payroll

By Councilman Lee seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver Tom Hilton, Patricia Redhead

**NAYS:**

Discussion took place on generator bill and how maintenance would prevented that from happening.

**Old Business:** Generator repair and maintenance was discussed. Discussion took place on a truck issue in Planning Board minutes. It was explained that it isn't just about the truck, but the business is mobile repair, if a truck is broke down they go to fix it on the road and that the truck is used for that business and the parts are in the truck. Town Clerk explained that the man had told her that he also brings back parts to take to other places and his garage is used to hold the parts sometimes as well as tires until he can take them to another place to dispose of them. It involves more than just having a truck in the driveway.

Mowing Bids were opened by the Supervisor:

1. Trust Nursery and Landscape - Total:\$12,300.00
2. M&J Lawn Care – Total:\$ 21,700.00
3. David J Grover, Inc. – Total: \$8,520.00
4. CMB Yardworks – Total:4,210.00

All bids had or would supply insurance information. Discussion took place on the bids and what would happen if he couldn't do it for the price. Town Board stated that they would go to the next lower bidder.

**\*-A MOTION WAS MADE** to accept the lowest bid of CBM Yardworks, Chris Borrows, in the amount of \$4,210.00 for the mowing of the Park, Kennel, Hall, 3 cemeteries as per bid subject to new certificate of insurance when the one given expires by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**New Business:** Supervisor Redhead stated that the flood map and Local Law will be looked at next meeting. Supervisor Redhead she is working with Victor on the Gristwood, Herrington situations and the town attorney is involved.

**Public Session:** Tammy Nipper and Joni Chawgo approached the Town Board for using the Park for a Family Fun Activity day sponsored by the Palermo United Methodist Church. The plan is to have a 5k run/walk to help raise money for a loan they have on repairs to their roof at the Church last October. Discussion took place on vendor being at the park, date of use, how they would contact county to close the road and carrying insurance. More discussion of the plans took place.

**\*-A MOTION WAS MADE** to approve the Church to hold a Family Fun Day at the park and using the Park as a starting and ending point of a 5k run and the park will be left in the same condition prior to use by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Kevin Gardener from District 13 introduced himself as one of the new legislators who now represents a portion of Palermo under the new redistricting. He also represents New Haven and was raised in the Town of Palermo. He state he is Vice-Chairman at the Legislature. He stated that Mr. LeClair fights for the town and is a good legislator.

Discussion took place about emergency plan and updating it.

**Adjournment:** Motion to adjourn was made at 8:48 pm by Councilman Lee seconded by Councilman Gulliver

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**March 19, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Pettit  
Councilman Hilton  
Supervisor Redhead

**Absent:**

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Angela Miller, Custodian

The following discussions took place:

- NYS Volunteer defined contribution. Supervisor Redhead explained it a volunteer contribution program that is like a 401K, can be offered to the employees

**\*-A MOTION WAS MADE** to make available to the employees of the town the information about the New York State volunteer contribution by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Fire Contract – needs to be signed

**Resolution No. 12 – Palermo Volunteer Fire Contract.**

**Resolved** the Town Board Town of Palermo has reviewed the contract and authorizes the signing of contract

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Oswego County City Youth Bureau – contract needs signing for reimbursement for the recreation program.

**Resolution No 13 – Oswego County City Youth Bureau Contract**

**Resolved** the Town Board Town of Palermo has review contract and authorizes the Supervisor to sign contract on behalf of the Town of Palermo.

Resolution introduced by Councilman Pettit seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Local Laws 1 & 2 of 2013 – Supervisor Redhead stated the Town Board needs to agree to the Local Law in order for Allison to send to the DEC for approval and have hearing in April on the Local Laws.

**Resolution No 14 – Agree to Proceed with Local Law 1 of 2013 and Local Law 2 of 2013**

**Resolved** the Town Board Town of Palermo hereby agree to proceed forward with the holding a Public Hearing on Local Law 1 of 2013 – Flood Damage Prevention and Local Law 2 of 2013 – Repeal of Prior Flood Damage Prevention.

Resolution introduced by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Park and Rec Law – Angela stated that according to the current Local Law the park is supposed to be open April 1 – Oct 1 and would like it to change to May 1<sup>st</sup>- Oct 1<sup>st</sup>. Also the law states that it closes at dusk and would like to be changed to sunset as sunset is sooner than dusk. She stated it gives her more daylight cleanup time. The May opening allows getting the park ready with the water testing, painting, repairs, etc before it is opened. Also would like new rules to be added. Discussion took place that a Public

March 19, 2013

Workshop

Palermo Town Hall

hearing will have to be held. Supervisor Redhead stated that the Mexico Little League is interested in using the ball fields. Discussion took place to have the new rules ready for next meeting and the only section of law that would be required to be changed is the hours of operation section. Discussion took place on having sign up at park that lists the rules. Supervisor Redhead stated she will have information on the Mexico Little League next week. Councilman Gulliver stated that will have to make sure to pick up after themselves. Councilman Pettit stated that the league would have to take care of the baseball fields. Discussed having a damage bond in case things are broken or needs to be repaired.

- Highway Spending Agreement – Councilman Gulliver asked if the Highway Spending Agreement is being readied. Supervisor Redhead stated it just came in last week from the County.
- Audits – discussion took place they need to be done.
- Training for Deputy Town Clerk – Councilman Gulliver stated that he would like to see Jean Hart get something for training as she has been there throughout tax season almost every day putting in a lot of hours.

**Resolution No 15 – Training Pay for Deputy Town Clerk**

**Whereas** the Town Board was made aware of the number of hours Jean Hart has put in for training to be the new deputy Town Clerk since January 2<sup>nd</sup>, therefore

**Be It Resolved** the Town Board Town of Palermo hereby authorizes a payment to Jean Hart in the amount of \$300.00 to cover training and authorizes a transfer of funds from A1990.4 Contingment to A1410.1 Town Clerk Personnel to cover such cost.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 7:48pm by Councilman Gulliver seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

## March Town Board Meeting - Town Hall

March 26, 2013

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Councilman Lee  
Councilman Pettit  
Councilman Hilton

**Absent:** Councilman Gulliver  
Supervisor Redhead

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:**

Councilman Hilton resided over the meeting due to illness of Supervisor Redhead and the Deputy Supervisor Gulliver being out of town.

**Corrections to Minutes:** None

**Motion to accept minutes:**

\*-A MOTION WAS MADE to accept the minutes of the previous meetings by Councilman Pettit seconded by Councilman Lee.

**AYES:** Scott Lee, Councilman Pettit, Tom Hilton,

**NAYS:**

**Petitions to the Board:** None

**Communications:** None

**Reports**

**Supervisor's Report:** Supervisor Redhead stated her report wasn't ready.

Account Balances as February 2013

General Fund Checking	\$280,947.38	Highway General Fund Checking:	\$ 112,262.46
Trust & Agency	\$198,018.25	Raymond Bond	\$ 8,289.46
General Capital	\$113,956.89	Highway Capital	\$89,430.88
General Money Market	\$160,790.40	Highway Money Market	\$710,848.70
Park Capital	\$ 11,018.62	Park Reserve	\$567.29

**Judges Report:**

Judge Wood: Fines: \$800.00; Civil Fees: \$0 ; Surcharges: \$170.00; Bail: \$1500.00 Total to Supervisor: \$970.00

Judge Hart: Fines: \$925.00; Civil fees: \$20.00; Surcharges: \$770.00; Bail: \$0 Total to Supervisor \$1715.00

**Town Clerk's Report:** Town Clerk gave her report:

For the month of February a total of \$511.00 was turned over to the Supervisor, \$99.00 was collected for Ag & Markets for spay/neutering program. A total of \$610.00 was collected. I received an email from Senator Patty Ritchie stating that the state has increased the amount of CHIP funding. Palermo is scheduled to receive for the 2013/2014 year in the amount of \$96,548.39 an increase of \$20,373.59 over the 2012/2013 year.

Tax season is coming to an end, the last day we collect taxes is April 1st.

Angela is retiring as my deputy after 15 years as of March 31<sup>st</sup>. I am appointing Jean Hart as my paid deputy beginning April 1<sup>st</sup> and would like to keep Angela on as a standby the rest of this year as my uncompensated deputy, for a just in case something happened and she would be able to help Jean out if need be.

The IPS software is installed and we had training last Friday. Attended were Angela, Victor and myself. Everything is up and running and Angela is entering in the old data.

**Planning Board:** Councilman Hilton read Planning Board minutes:

March 12, 2013

Jim Petreszyn opened the meeting at 7:00pm.

**Present:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**Absent:**

**Recording Secretary:** Angela Miller

**Others Present:** 3 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept February minutes; it was seconded by Dawn Bristol

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYS:**

**Old Business:** None

**New Business:** Mary Kulak, 4816 St Rt 49, 239.00-02-18, site plan. Ms Kulak is looking to put a used car lot and winter storage on this property. There will be no servicing of cars and only approx 5 cars will be on lot. The Planning Board reviewed the proposed site plan and made recommendations.

- Mathew Wood, 1489 Co Rt 4, 206.00-01-09 site plan. Mr. Wood is looking to use his 3 car garage as a produce stand and sell produce. Jim Petreszyn stated that since it is not in an AG district it will need a site plan. Jim Petreszyn recommended that Mr. Wood go and see Marty Webster to see if they can change their property to AG district if not they would need to come back and get site plan done. The Planning Board reviewed proposed site plan.

**Correspondence:** Bank Statement, Schooling

**Public Hearing:** None

**A Motion Was Made** by Cheryl Smith and seconded by Diane Kowaleski to adjourn the meeting at 7:35pm

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Paul’s report:

Total Calls: 8 Dogs Picked up: 1 Dogs Redeemed: 0 Tickets Issued: 1

**Code Enforcement Officer Report:** Supervisor Redhead read Victor’s report:

**Inspections**

<b>Construction Inspections</b>	<b>3</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>0</b>
<b>Code Violation Inspections</b>	<b>0</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>0</b>
<b>Total Inspections</b>	<b>3</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>
<b>Permits Issued</b>	<b>0</b>	<b>0</b>
<b>Fees Collected &amp; Turned over to Supervisor</b>	<b>0</b>	<b>0</b>

**Bulletin Board**

Codes office has been slow for the month of January

**Respectfully Submitted,** Victor Francis - Code Enforcement Officer

**County Legislator Report:** Legislator LeClair stated that Department of the County Planning and Tourism are getting together a visitor’s guide. Legislator LeClair spoke about the guy who managed to get out of his ankle bracelet in Onondaga County is different than the one we use in the County. He stated that there is a brochure on it. When a disconnects happens they have a visual and manually go out and check it. He stated they currently have 4 people on it and it is working well, costing \$7.00 per day instead of over \$100 per day being incarcerated. He stated the Rabies Clinics schedule is out. Soil and Water are thinking that the county will be added to the contaminated area of ash trees. Towns are encouraged to go out and look at the ash tree and if on town right a ways to take them down.

Legislator Gardner stated that the county did approve a \$300,000.00. to replace the bridge on Co Rt. 4 at Catfish Creek. It was requested to make it wider. It will start after the school closes for the summer so that it won’t interfere with school buses. He stated that Tammie Nipper has asked the county highway for the use of road for her marathon and has been approved for use.

**Motion to accept Reports:**



**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Lee seconded by Councilman Pettit.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton,

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 80 to 114 in the amount of \$59,843.84

HIGHWAY NO 49 to 65 in the amount of \$110,481.51

By Councilman Lee seconded by Councilman Pettit.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton,

**NAYS:**

**Old Business:** Councilman Hilton stated that the hearing for Local Laws 1, 2, and 3 will be at the April meeting.

Discussion took place whether to meet for April's workshop as Supervisor Redhead is having foot surgery and Deputy Supervisor Gulliver is also having a medical procedure the same day. Councilman Hilton stated that he would like to have it to do the bills and look at the Local Laws. Workshop will continue unless others can't make it.

**New Business:** Councilman Hilton asked the Legislators about putting together a flyer concerning the ash tree problem. Legislator LeClair stated they are getting something together.

Councilman Hilton stated that the county has been busy on Co Rt. 4 and other roads with taking down trees. Discussion took place on what happens with those trees.

Discussed town rules for the Park. Town Board will look them over and act on them at the April meeting.

**\*-A MOTION WAS MADE** to appoint Jean Hart as the Deputy to the Town Clerk starting April 1, 2013 and for Angela Miller to be an uncompensated deputy for the rest of the year starting April 1, 2013 by Councilman Pettit seconded by Councilman Lee.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton

**NAYS:**

**Public Session:** none

**Adjournment:** Motion to adjourn was made at: 7:53pm by Councilman Pettit seconded by Councilman Lee.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton,

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**April 16, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Pettit  
Councilman Hilton

**Absent:** Councilman Gulliver  
Supervisor Redhead

**Recording Secretary:** Jean Gulliver, Town Clerk  
**Others Present:** Victor Francis, Dog Control Officer

The following discussions took place:

- Local Laws Hearing – Town Clerk stated the Hearing will be at the May workshop due to not getting the legal ad in time from the attorney's office.
- Sign at Park – Councilman Pettit asked if the signs were set at the park. Town Clerk stated that they are ordered.
- Cost of Dog Control Officer truck repair – Councilman Pettit questioned the bill for the repair of the emergency brakes on the Dog Control Officer truck. Vic explained it failed the inspection because there are no emergency brakes on the truck, they have been removed at some time. Councilman Pettit stated they probably fell off, Vic stated the repair shop said they couldn't because they have to take the disc brakes off and they wouldn't been able to just fall off.
- New Dog Control Officer truck – discussion took place that it was time to replace the Dog Control Officer truck due to age and rust, cost of repairs will be putting good money into bad. Victor stated he has looked at state bids. Chevy trucks are not on state bid just Ford. The cost of a new truck are : Light duty 8 ft bed 4x2 \$16,333.03 for a 8ft 4x4 \$19,360.57 and for a 4x4 with extended cab the cost was \$21,429.04. Councilman Pettit said the extended cab he would be able to store his laptop and supplies in the back. Vic stated it would be nice to have the poles and gloves there instead of having to go to the back and get them out of the cap. It would be handier if could just grab them from the front. Vic also checked the cap measurement against a Ford truck and feels there would be no problem putting the cap on a new one. Councilman Lee agreed it was time to get rid of it. More discussion on a truck took place.  
Discussion took place on budgeting for a new truck at budget time by using money that is normally put in the building fund to be instead put in the equipment fund for Dog Control Officer. Councilman Lee asked where the town would stand on a 3 year lease and lease a truck and get a new one every 3 years. Discussion concerning leasing took place and the cap on the current truck is a special cap made for the Dog Control Officer that it isn't just a standard cap. Discussion took place on saving mileage. More discussion took place on purchase or lease and on problems with the current truck. It was discussed if the current truck couldn't make it through the year that they could contact Jim about using the 2007 for a while until next year when the truck could be purchased. Victor will look into the leasing for more information.

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 7:22pm by Councilman Lee seconded by Councilman Pettit.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton.

Respectfully Submitted,

**April 27, 2010**

**Workshop**

**Palermo Town Hall**  
Jean Gulliver

Palermo Town Clerk

## **April Town Board Meeting - Town Hall**

**April 23, 2013**

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Pettit  
Councilman Hilton

**Absent:** Supervisor Redhead

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Victor Francis, Codes Enforcement Officer; Jim Pettit, Highway Superintendent, 2 members of the public.

Supervisor Redhead is absent due to surgery on her foot.

**Corrections to Minutes:** None

**Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

**Petitions to the Board:** None

**Reading Resolutions:** Town Clerk read Resolution

16 – Resolution to apply to participate in the national flood insurance program.

**Resolution Approval:**

At a regular meeting of the Town Board for the Town of Palermo held the 23<sup>rd</sup> day of April, 2013 at the Palermo Town Hall, 53 County Route 35, Town of Palermo, County of Oswego, State of New York at 7:20p.m.

### **RESOLUTION 16 TO APPLY TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM**

**WHEREAS**, certain areas of the Town of Palermo are subject to periodic flooding and flood-related erosion, causing serious damages to properties within these areas; and

**WHEREAS**, relief is available in the form of federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and

**WHEREAS**, it is the intent of the Town Board of the Town of Palermo to require recognition and evaluation of flood or flood-related erosion hazards in all official actions relating to land use in areas having these hazards; and

**WHEREAS**, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36;

**NOW, THEREFORE, BE IT RESOLVED**, that this Town Board hereby:

1. Assures the Federal Emergency Management Agency that it will enact as necessary, and maintain in force for those areas having flood or flood-related erosion hazards, adequate land use and control measures with effective enforcement provisions, including:
  - a. Require permits for all proposed construction or other development in the community so that it may determine whether such construction or other development is proposed within the floodplain.
  - b. Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law.
  - c. Review and maintain all permit applications to determine whether proposed building sites will be reasonably safe from flooding.
  - d. Review and maintain all permit applications to ensure that any development activities are consistent with criteria set forth in Section 60.3 of the National Flood Insurance Program Regulations.
  
2. Vests the Code Enforcement Officer with the responsibility, authority, and means to:
  - a. Assist the Administrator, at her/his request, in the delineation of the limits of the area having special flood or flood-related erosion hazards.
  - b. Provide such information as the Administrator may request concerning present uses and occupancy of the floodplain or flood-related erosion areas.
  - c. Cooperate with federal, state and local agencies and private firms which undertake to study, survey, map and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation or existing hazards.
  - d. Submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of floodplain management measures.
  - e. Upon occurrence, notify the Administrator, in writing, whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has authority to adopt and enforce floodplain management regulations for a particular area. In order that all Flood Hazard Boundary Rate Maps accurately represent the community boundaries, include within such notification a copy of a map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished floodplain management regulatory authority.
  - f. Ensure the community's Flood Insurance Rate Maps are maintained and kept current by providing the Federal Emergency Management Agency with any new or updated flood risk data or any modified data reflecting natural or man-made changes to the floodplain.

3. Appoints the Code Enforcement Officer to maintain for public inspection and to furnish request, for the determination of applicable flood insurance risk premium rates within all areas having special flood hazards identified on a Flood Hazard Boundary Map or Flood Insurance Rate Map, any certificates of flood-proofing, and information on the elevation (in relation to mean sea level) of the level of the lowest floor (including basement) of all new or substantially improved structures, and include whether or not such structures contain a basement, and if the structure has been flood proofed the elevation (in relation to mean sea level) to which the structure was floodproofed;

4. Agrees to take such other official action as may be reasonably necessary to carry out the objections of the program.

MOTION ADOPTED as follows: Councilman Pettit made the motion to accept seconded by Councilman Lee.

PATRICIA REDHEAD, Supervisor	Absent
THOMAS HILTON	Aye
GARY GULLIVER	Aye
WILLIAM PETTIT	Aye
SCOTT LEE	Aye

**Communications:** Town Clerk read the following communications:

- Hess Small Business Services – wanting to do a free cost analysis of electric charges
- National Grid – list of customer’s meetings
- Dept of Health – Recreation safety plan has been approved
- NYS Health Dept. – concerning the Value of Water Brochure
- NYS DEC – Renewal of Robert Bresnahan Topsoil Mining Pit
- Oswego County Dept. of Personnel – opening for Oswego County Public Information Officer
- Oswego County Environmental Management Council – remembering Earth Week April 21-29<sup>th</sup>
- Burley-Guminiak & Associates Consulting Engineering – introducing information
- County of Oswego Dept. of Solid waste – 2013 Household Hazardous Waste flyers
- State of New York Dept. of Taxation and Finance – 2013 final special franchise assessments/full values
- Nelson Law Firm - copy of letter sent to DEC on flood damage prevention local law
- Oswego County Business – nominate people to participate in Forty under 40.
- Laberge Group – Consolidated Funding Applications
- Oswego County Opportunities – Summer food service program 2013
- Association of Towns – 13<sup>th</sup> annual town finance school
- Civil Service exams
- State of NY Public Service Commission – Order granting petition in part and modifying electric safety standards

**Reports**

**Supervisor's Report:** Town Clerk stated she has an email from Supervisor Redhead stating that Allison Ryder had called and asked permission to put neighborhood watch signs up in town, won’t be here due to not being able to drive with her foot yet per doctor’s orders, on the Dog Control Officer truck that if it is minimal to get it fixed, can budget for next year or if the truck is needed before then, they can look to see if there is ample funding in the contingent or unreserved funds. She had written that on the mower lease she is working on that with the rates.

**Judges Report:**

Judge Wood: Fines: \$550.00; Civil Fees: \$20.00; Surcharges: \$310.00; Bail: \$0; Total to Supervisor: \$880.00

Judge Hart: Fines: \$250.00; Civil fees: \$0; Surcharges: \$170.00; Bail: \$250.00 Total to Supervisor \$420.00

**Town Clerk's Report:** Town Clerk gave her report:

For the month of March a total of \$5,640.70 was turned over to the Supervisor, \$112.00 was collected for Ag & Markets for spay/neutering program. A total of \$5,752.70 was collected.

My annual report for 2013 Tax season: Total Warrant to collect: \$2,712,975.70. \$2,265,288.49 of the warrant was collected, Total warrant paid to county: \$960,198.17. Total warrant to Town: 1,305,090.32. Total Warrant returned as unpaid to County: \$447,687.21. 84% of the warrant was collected with 994 parcel being collected through the mail and 663 parcels collected at the window.

Also \$6,003.21 collected in penalties, \$718.00 in second notice fees, \$43.29 in interest, \$49.60 in overages and paid to the Supervisor. \$150 petty cash was returned to the Supervisor and \$49.89 was returned as refunds for overpayments to two town residents.

It was a busy tax time and thankful it is over.

**Highway Superintendent Report:** Jim stated that 3 of the 4 plows have been converted to summer use. Generator still not fixed. County called and can start getting sand. He stated that they have been doing ditching and shoulders. New tractor has been delivered and ready to go. He stated he gave the Town Clerk Come out and Auction off info for older equipment. Discussed putting old equipment on the auction on the internet. Jim to make list, find out more about the online auction and will let know at next meeting. Victor questioned what a person needs to do for a driveway. Jim stated that they have to buy the pipe and he will install it. Jim stated that the counter weight on the new tractor isn't heavy enough and has been talking to the company to get it taken care of.

**Planning Board:** Town Clerk read Planning Board minutes:

April 10, 2013

Jim Petreszyn opened the meeting at 7:00pm.

**Present:** Dawn Bristol, Jim Petreszyn, Diane Kowaleski

**Absent:** Danielle Parks, Cheryl Smith

**Recording Secretary:** Angela Miller

**Others Present:** 7 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept March minutes; it was seconded by Dawn Bristol

**AYES:** Dawn Bristol, Jim Petreszyn, Diane Kowaleski,

**NAYS:**

**Old Business:** Mathew Wood, 1489 Co Rt 4, 206.00-01-09 site plan. Mr. Wood is looking to use his 3 car garage as a produce stand and sell produce. The Planning Board reviewed proposed site plan. Sending site plan to Oswego County Planning Dept. for approval. Declaring no negative declaration.

Cynthia Kulak, 4816 St Rt 49, 239.00-02-18, site plan. Ms Kulak is looking to put a used car lot and winter storage on this property. Hours of operation by appointment only and weekends 9am-5pm. No more than 12 cars or no more than 8 cars in storage. Storage will run from Nov1- April 30. The Planning Board reviewed the proposed site plan. Site plan is being sent to Oswego County Planning Dept for approval.

**New Business:** Leotta Redhead, Co Rte 4, 223.00-04-10, 2 lot subdivision. The planning board reviewed the proposed subdivision. A public hearing will be scheduled for May 14, 2013 at 7:00pm.

**Correspondence:** Bank Statement, Arc news

**Public Hearing:** None

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:52pm

**AYES:** Dawn Bristol, Jim Petreszyn, Diane Kowaleski,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Vic's report:

Total Calls: 17 Dogs Picked up: 3 Dogs Redeemed: 3 Tickets Issued 5 Adopted:1 Euthanized: 0

**Code Enforcement Officer Report:** Victor stated that it is a slow time of year. He did a permit on a standby generator and a small addition.

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Pettit seconded by Councilman Hilton

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 115 to 143 in the amount of \$38,453.40

HIGHWAY NO 66 to 87 in the amount of \$51,666.47

By Councilman Lee seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton

**NAYS:**

**Old Business:** Discussion took place on Local 1,2,3 of 2013 and a hearing is scheduled on May 21<sup>st</sup> at 7:00pm. Local Law 1 and 2 are to do with the flood plans laws and 3 is for the Hours of Operation of the park.

**New Business:** Deputy Supervisor Gulliver stated that Allison Ryder is here and wants to put up neighbor watch signs around the town. Allison stated that they are looking to put up 50 of them on existing road signs. She stated the county gave permission and the state for their roads and the state and county will mount those signs. Councilman Hilton stated to give signs to Highway Superintendent and he can mount them in town. More discussion took place.

**\*-A MOTION WAS MADE** to approve the placing of neighborhood watch signs in the Town of Palermo by the group giving Highway Superintendent the signs for him to place on already existing signs in town by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton

**NAYS:**

Town Clerk stated that Hess has been calling the last two months and she asked them to give her something to give to the Town Board. They finally did and gave rates, but they were compared to the higher rates in the winter.

Town Board moved may meeting to May 30<sup>th</sup> because of Grievance Review Day on regular meeting night.

Discussed Highway spending agreement. Councilman Hilton asked why Jackson road wasn't mentioned, Jim stated it is in the spending agreement. Councilman Gulliver asked about Clifford Rd near Geer's house. Jim stated he will patch for this year and look at it for next year. Councilman Lee asked if there were any local laws concerning if something is done by someone to the roads they have to pay for it and was answered no there are none.

**Resolution No. 17 – Highway Spending Agreement**

**WHEREAS** the Town Board Town of Palermo has reviewed the 2013 Highway Spending Agreement with the Highway Superintendent therefore,

**BE IT RESOLVED,** the Town Board Town of Palermo hereby accepts the 2013 Highway Spending Agreement to spend \$225,000 to repair roads in the Town of Palermo as follows:

1. Gristwood Road from Co Rt. 54 to Schroepel Town Line (4500 ft.) in the amount not to exceed \$67,000 with 2" of top #7
2. Jackson Road from Co Rt. 45 to Co Rt. 4 (6700 ft.) in amount not to exceed \$103,000 with 2" of top #7
3. Misc. Blacktop not to exceed \$14,000
4. Stone and Oil not to exceed \$41,000 on the following roads:
  - A. Bateman (Townline) to Red Schoolhouse Road
  - B. Red Schoolhouse Rd between Co Rt. 4 and Clifford Rd
  - C. Winks Rd between Co Rt. 4 and Co Rt. 45

**Resolution introduced by** Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton

**NAYS:**



Discussion was held on the rate given for the tractor purchase by First Niagara at 2.706% and at this time had nothing from the bank as a quote. Councilman Hilton felt it is a reasonable rate and don't feel the bank would do better, Councilman Pettit agreed.

**Resolution No 18 – Accepting First Niagara Rate for Purchase of Tractor**

**BE IT RESOLVED** the Town Board Town of Palermo accepts the interest rate of 2.706% as stated from First Niagara and

**BE IT FURTHER** resolved the Town Board authorizes Supervisor Redhead to have the Town Attorney prepare and sign the needed papers.

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton

**NAYS:**

Discussion took place on the Dog Control Officer truck and the status of the 2007 highway truck. Jim stated they use it in the summer for flagging and cold patch. Discussion took place on where the money can come from to purchase a new Dog Control Officer truck and what will be required to purchase one. Town Board reviewed state bids and option. Will look at it at next workshop.

**Public Session:** no one spoke

**Adjournment:** Motion to adjourn was made at:8:23pm by Councilman Lee seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## **April Special Town Board Meeting - Town Hall**

**April 30, 2013**

Supervisor Redhead called the meeting to order at 7:00pm

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Hilton

**Absent:** Supervisor Redhead  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Tim Bowman, Mexico Little League

Deputy Supervisor Gulliver stated that Supervisor Redhead called a special meeting due to receiving a rate quote from the bank after the April meeting was adjourned.

The Town Board reviewed Pathfinder Bank's offer of 2.24% and not callable.

### **Resolution No 19 – Revoking Resolution #18 and accepting Pathfinder Bank For Financing Tractor**

**Whereas**, the Town Board Town of Palermo has reviewed the new rates of 2.24% as given by Pathfinder Bank and is not a callable loan, therefore

**Be It Resolved** the Town Board Town of Palermo hereby reject First Niagara's quote of 2.706% and revokes Resolution 18 of 2013 and

**Be It Further Resolved** the Town Board Town of Palermo accepts the rate of 2.24% as given by Pathfinder Bank and authorizes Supervisor Redhead to contact the Town Attorney to draw up the required paperwork and

**Be It Further Resolved** the Town Board Town of Palermo authorizes Supervisor Redhead to sign required paperwork to finance the 2013 John Deere Tractor as purchased.

Resolution introduced by Councilman Lee seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

Deputy Supervisor Gulliver stated that the other agenda was the Mexico Little League using the Town Park.

Tim Bowman, President of the Mexico Little League stated that Supervisor Redhead had reached out to them on the use of the Palermo Park. He stated that Councilman Pettit has the copy of the insurance. He stated that Supervisor Redhead stated something about having to sign a contract and doing maintenance of the fields and other things. He stated they are looking at this time to use for practice so don't know how much use they would use the fields, or what shape the fields are in but heard there is work needing to be done. He stated that if the town was looking to have them come in to make fields useable he was not interested in that. Councilman Hilton stated that the town isn't looking for anything other than the Little League to use the fields and if the fields are not playable or useable the town was not going to make them that way. He stated that the baselines might need to be tilled up, PYO made the fields, the dugouts are new, and what might need to be done is the baselines and bases. The backstops are there. Councilman Hilton stated that an offer was made and if they want to use it, certificate of insurance and a contract will be necessary. Councilman Hilton gave a description of what was there and what the fields were made of. Councilman Gulliver asked if there was going to be a deposit made like the Oswego County Women's League were made to do. Councilman Hilton stated if like the PYO they have no money and the contract should say to pay for

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damages if done by the little league to fix or replace. More discussion on what fields are there and that the park opens May 1<sup>st</sup>. Discussion took place they would have to use the outside parking and by the concession stand if using it for tournaments. Tim stated to send him a contract to present to his board for Tuesday. Discussion took place about the concession stand to be used only the weekends for tournaments. More discussion on the liability and what shape it is in and not to spend time and effort to fix it up and that it is being used as storage. Tim stated they have a health Permit and a mobile food stand they would rather use so the concession was no issue. Councilman Hilton stated that the concession could be theirs to use but the town owns it and the PYO made a lot of money from it. Tim stated that he will look at the park and Town Clerk to email or fax the contract and he will talk to his board at their Tuesday meeting.

Dog Control Officer truck specs were given to the Town Board with options added. The truck is on state bid,. Discussed a strobe light vs. a full light bar for visibility as the truck in on the side of the road a lot of times. Discussed undercoating pros and cons.

**Adjournment:** Motion to adjourn was made at 7:39pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

Deputy Supervisor Gulliver called the meeting to order at 7:07pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Hilton

**Absent:** Supervisor Redhead  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Victor Francis, Codes Enforcement Officer

Deputy Supervisor Gulliver stated the Public Hearing is for Local Laws 1,2,3 to hear public comment for or against.

Local Laws were reviewed. No public to comment.

**Local Law 1 of 2013 - for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36**

**SECTION 1.0**  
**STATUTORY AUTHORIZATION AND PURPOSE**

**1.1 FINDINGS**

The Town Board of the Town of Palermo finds that the potential and/or actual damages from flooding and erosion may be a problem to the residents of the Town of Palermo and that such damages may include: destruction or loss of private and public housing, damage to public facilities, both publicly and privately owned, and injury to and loss of human life. In order to minimize the threat of such damages and to achieve the purposes and objectives hereinafter set forth, this local law is adopted.

**1.2 STATEMENT OF PURPOSE**

It is the purpose of this local law to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

(1) regulate uses which are dangerous to health, safety and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;

(2) require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;

(3) control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters;

(4) control filling, grading, dredging and other development which may increase erosion or flood damages;

(5) regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands, and;

- (6) qualify and maintain for participation in the National Flood Insurance Program.

### 1.3 OBJECTIVES

The objectives of this local law are:

- (1) to protect human life and health;
- (2) to minimize expenditure of public money for costly flood control projects;
- (3) to minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) to minimize prolonged business interruptions;
- (5) to minimize damage to public facilities and utilities such as water and gas mains, electric, telephone, sewer lines, streets and bridges located in areas of special flood hazard;
- (6) to help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;
- (7) to provide that developers are notified that property is in an area of special flood hazard; and,
- (8) to ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

### SECTION 2.0 DEFINITIONS

Unless specifically defined below, words or phrases used in this local law shall be interpreted so as to give them the meaning they have in common usage and to give this local law its most reasonable application.

**"Appeal"** means a request for a review of the Local Administrator's interpretation of any provision of this Local Law or a request for a variance.

**"Area of shallow flooding"** means a designated AO, AH or VO Zone on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average annual depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**"Area of special flood hazard"** is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. This area may be designated as Zone A, AE, AH, AO, A1-A30, A99, V, VO, VE, or V1-V30. It is also commonly referred to as the

base floodplain or 100-year floodplain. For purposes of this Local Law, the term “special flood hazard area (SFHA)” is synonymous in meaning with the phrase “area of special flood hazard.”

**"Base flood"** means the flood having a one percent chance of being equaled or exceeded in any given year.

**"Basement"** means that portion of a building having its floor subgrade (below ground level) on all sides.

**"Building"** see "Structure"

**"Cellar"** has the same meaning as "Basement".

**"Crawl Space"** means an enclosed area beneath the lowest elevated floor, eighteen inches or more in height, which is used to service the underside of the lowest elevated floor. The elevation of the floor of this enclosed area, which may be of soil, gravel, concrete or other material, must be equal to or above the lowest adjacent exterior grade. The enclosed crawl space area shall be properly vented to allow for the equalization of hydrostatic forces which would be experienced during periods of flooding.

**Critical facilities** means:

- (1) Structures or facilities that produce, use, or store highly volatile, flammable, explosive, toxic and/or water-reactive materials;
- (2) Hospitals, nursing homes, and housing likely to contain occupants who may not be sufficiently mobile to avoid death or injury during a flood;
- (3) Police stations, fire stations, vehicle and equipment storage facilities, and emergency operations centers that are needed for flood response activities before, during, and after a flood; and
- (4) Public and private utility facilities that are vital to maintaining or restoring normal services to flooded areas before, during, and after a flood.

**“Cumulative Substantial Improvement”** means any reconstruction, rehabilitation, addition, or other improvement of a structure that equals or exceeds 50 percent of the market value of the structure at the time of the improvement or repair when counted cumulatively for 10 years.

**"Development"** means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, paving, excavation or drilling operations or storage of equipment or materials.

**"Elevated building"** means a non-basement building (i) built, in the case of a building in Zones A1-A30, AE, A, A99, AO, AH, B, C, X, or D, to have the top of the elevated floor, or in the case of a building in Zones V1-30, VE, or V, to have the bottom of the lowest horizontal structure member of the elevated floor, elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of Zones A1-A30, AE, A, A99, AO, AH, B, C, X, or D, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters. In the case of Zones V1-V30, VE, or V, "elevated building" also includes a building otherwise meeting the

definition of "elevated building", even though the lower area is enclosed by means of breakaway walls that meet the federal standards.

**"Federal Emergency Management Agency"** means the Federal agency that administers the National Flood Insurance Program.

**"Flood"** or **"Flooding"** means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) the overflow of inland or tidal waters;
- (2) the unusual and rapid accumulation or runoff of surface waters from any source.

"Flood" or "flooding" also means the collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in (1) above.

**"Flood Boundary and Floodway Map (FBFM)"** means an official map of the community published by the Federal Emergency Management Agency as part of a riverine community's Flood Insurance Study. The FBFM delineates a Regulatory Floodway along water courses studied in detail in the Flood Insurance Study.

**"Flood Elevation Study"** means an examination, evaluation and determination of the flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

**"Flood Hazard Boundary Map (FHBM)"** means an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the areas of special flood hazard have been designated as Zone A but no flood elevations are provided.

**"Flood Insurance Rate Map (FIRM)"** means an official map of a community, on which the Federal Emergency Management Agency has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

**"Flood Insurance Study"** see "flood elevation study".

**"Floodplain"** or **"Flood-prone area"** means any land area susceptible to being inundated by water from any source (see definition of "Flooding").

**"Floodproofing"** means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**"Floodway"** - has the same meaning as "Regulatory Floodway".

**"Functionally dependent use"** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water, such as a docking or port facility necessary

for the loading and unloading of cargo or passengers, shipbuilding, and ship repair facilities. The term does not include long-term storage, manufacturing, sales, or service facilities.

**"Highest adjacent grade"** means the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

**"Historic structure"** means any structure that is:

- (1) listed individually in the National Register of Historic Places (a listing maintained by the Department of the Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (3) individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (4) individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (i) by an approved state program as determined by the Secretary of the Interior or
  - (ii) directly by the Secretary of the Interior in states without approved programs.

**"Local Administrator"** is the person appointed by the community to administer and implement this local law by granting or denying development permits in accordance with its provisions. This person is often the Building Inspector, Code Enforcement Officer, or employee of an engineering department.

**"Lowest floor"** means lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this Local Law.

**"Manufactured home"** means a structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term does not include a "Recreational vehicle"

**"Manufactured home park or subdivision"** means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

**"Mean sea level"** means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum of 1988 (NAVD 88), or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

**"Mobile home"** - has the same meaning as "Manufactured home".



**"New construction"** means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by the community and includes any subsequent improvements to such structure.

**"One hundred year flood"** or **"100-year flood"** has the same meaning as "Base Flood".

**"Principally above ground"** means that at least 51 percent of the actual cash value of the structure, excluding land value, is above ground.

**"Recreational vehicle"** means a vehicle which is:

- (1) built on a single chassis;
- (2) 400 square feet or less when measured at the largest horizontal projections;
- (3) designed to be self-propelled or permanently towable by a light duty truck; and
- (4) not designed primarily for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**"Regulatory Floodway"** means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height as determined by the Federal Emergency Management Agency in a Flood Insurance Study or by other agencies as provided in Section 4.4-2 of this Law.

**"Start of construction"** means the date of permit issuance for new construction and substantial improvements to existing structures, provided that actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading, or filling), or the installation of streets or walkways, or excavation for a basement, footings, piers or foundations, or the erection of temporary forms, or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**"Structure"** means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

**"Substantial damage"** means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Substantial damage also means flood-related damages sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

**"Substantial improvement"** means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. Substantial improvement also means "cumulative substantial improvement." The term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

(1) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or

(2) any alteration of a "Historic structure", provided that the alteration will not preclude the structure's continued designation as a "Historic structure".

**"Variance"** means a grant of relief from the requirements of this local law which permits construction or use in a manner that would otherwise be prohibited by this local law.

**"Violation"** means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations.

## **SECTION 3.0 GENERAL PROVISIONS**

### **3.1 LANDS TO WHICH THIS LOCAL LAW APPLIES**

This local law shall apply to all areas of special flood hazard within the jurisdiction of the Town of Palermo, Oswego County.

### **3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD**

The areas of special flood hazard for the Town of Palermo, Community Number 361263, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

(1) Flood Insurance Rate Map Panel Numbers:

36075C0315G, 36075C0320G, 36075C0336G, 36075C0340G, 36075C0345G,  
36075C0480G, 36075C0485G, 36075C0492G, 36075C0505G, 36075C0515G

whose effective date is, June 18, 2013, and any subsequent revisions to these map panels that do not affect areas under our community's jurisdiction.

(2) A scientific and engineering report entitled "Flood Insurance Study, Oswego County, New York, All Jurisdictions" dated June 18, 2013.

The above documents are hereby adopted and declared to be a part of this Local Law. The Flood Insurance Study and/or maps are on file at: office of the Town Code Enforcement Officer, 53 County Route 35, Fulton, NY 13069.

### **3.3 INTERPRETATION AND CONFLICT WITH OTHER LAWS**

This Local Law includes all revisions to the National Flood Insurance Program through October 27, 1997 and shall supersede all previous laws adopted for the purpose of flood damage prevention.

In their interpretation and application, the provisions of this local law shall be held to be minimum requirements, adopted for the promotion of the public health, safety, and welfare. Whenever the requirements of this local law are at variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the most restrictive, or that imposing the higher standards, shall govern.

### **3.4 SEVERABILITY**

The invalidity of any section or provision of this local law shall not invalidate any other section or provision thereof.

### **3.5 PENALTIES FOR NON-COMPLIANCE**

No structure in an area of special flood hazard shall hereafter be constructed, located, extended, converted, or altered and no land shall be excavated or filled without full compliance with the terms of this local law and any other applicable regulations. Any infraction of the provisions of this local law by failure to comply with any of its requirements, including infractions of conditions and safeguards established in connection with conditions of the permit, shall constitute a violation. Any person who violates this local law or fails to comply with any of its requirements shall, upon conviction thereof, be fined no more than \$250 or imprisoned for not more than 15 days or both. Each day of noncompliance shall be considered a separate offense. Nothing herein contained shall prevent the Town of Palermo from taking such other lawful action as necessary to prevent or remedy an infraction. Any structure found not compliant with the requirements of this local law for which the developer and/or owner has not applied for and received an approved variance under Section 6.0 will be declared non-compliant and notification sent to the Federal Emergency Management Agency.

### **3.6 WARNING AND DISCLAIMER OF LIABILITY**

The degree of flood protection required by this local law is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This local law does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This local law shall not create liability on the part of the Town of Palermo, any officer or employee thereof, or the Federal Emergency Management Agency, for any flood damages that result from reliance on this local law or any administrative decision lawfully made there under.

## **SECTION 4.0 ADMINISTRATION**

### **4.1 DESIGNATION OF THE LOCAL ADMINISTRATOR**

The Code Enforcement Officer is hereby appointed Local Administrator to administer and implement this local law by granting or denying floodplain development permits in accordance with its provisions.

### **4.2 THE FLOODPLAIN DEVELOPMENT PERMIT**

#### **4.2-1 PURPOSE**

A floodplain development permit is hereby established for all construction and other development to be undertaken in areas of special flood hazard in this community for the purpose of protecting its citizens from increased flood hazards and insuring that new development is constructed in a manner that minimizes its exposure to flooding. It shall be unlawful to undertake any development in an area of special flood hazard, as shown on the Flood Insurance Rate Map enumerated in Section 3.2, without a valid floodplain development permit. Application for a permit shall be made on forms furnished by the Local Administrator and may include, but not be limited to: plans, in duplicate, drawn to scale and showing: the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing.

#### **4.2-2 FEES**

All applications for a floodplain development permit shall be accompanied by an application fee of \$500. In addition, the applicant shall be responsible for reimbursing the Town of Palermo for any additional costs necessary for review, inspection and approval of this project. The Local Administrator may require a deposit of no more than \$500.00 to cover these additional costs.

### **4.3 APPLICATION FOR A PERMIT**

The applicant shall provide the following information as appropriate. Additional information may be required on the permit application form.

(1)The proposed elevation, in relation to mean sea level, of the lowest floor (including basement or cellar) of any new or substantially improved structure to be located in Zones A1-A30, AE or AH, or Zone A if base flood elevation data are available. Upon completion of the lowest floor, the permittee shall submit to the Local Administrator the as-built elevation, certified by a licensed professional engineer or surveyor.

(2)The proposed elevation, in relation to mean sea level, to which any new or substantially improved non-residential structure will be floodproofed. Upon completion of the floodproofed portion of the structure, the permittee shall submit to the Local Administrator the as-built floodproofed elevation, certified by a professional engineer or surveyor.

(3)A certificate from a licensed professional engineer or architect that any utility floodproofing will meet the criteria in Section 5.2-3, UTILITIES.

(4)A certificate from a licensed professional engineer or architect that any non-residential floodproofed structure will meet the floodproofing criteria in Section 5.4, NON-RESIDENTIAL STRUCTURES.

(5)A description of the extent to which any watercourse will be altered or relocated as a result of proposed development. Computations by a licensed professional engineer must be submitted that demonstrate that the altered or relocated segment will provide equal or greater conveyance than the original stream segment. The applicant must submit any maps, computations or other material required by the Federal Emergency Management Agency (FEMA) to revise the documents enumerated in Section 3.2, when notified by the Local Administrator, and must pay any fees or other costs assessed by FEMA for this purpose. The applicant must also provide assurances that the conveyance capacity of the altered or relocated stream segment will be maintained.

(6)A technical analysis, by a licensed professional engineer, if required by the Local Administrator, which shows whether proposed development to be located in an area of special flood hazard may result in physical damage to any other property.

(7)In Zone A, when no base flood elevation data are available from other sources, base flood elevation data shall be provided by the permit applicant for subdivision proposals and other proposed developments (including proposals for manufactured home and recreational vehicle parks and subdivisions) that are greater than either 50 lots or 5 acres.

#### **4.4 DUTIES AND RESPONSIBILITIES OF THE LOCAL ADMINISTRATOR**

Duties of the Local Administrator shall include, but not be limited to the following.

##### **4.4-1 PERMIT APPLICATION REVIEW**

The Local Administrator shall conduct the following permit application review before issuing a floodplain development permit:

- (1) Review all applications for completeness, particularly with the requirements of subsection 4.3, APPLICATION FOR A PERMIT, and for compliance with the provisions and standards of this law.
- (2) Review subdivision and other proposed new development, including manufactured home parks to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is located in an area of special flood hazard, all new construction and substantial improvements shall meet the applicable standards of Section 5.0, CONSTRUCTION STANDARDS and, in particular, sub-section 5.1-1 SUBDIVISION PROPOSALS.
- (3) Determine whether any proposed development in an area of special flood hazard may result in physical damage to any other property (e.g., stream bank

erosion and increased flood velocities). The Local Administrator may require the applicant to submit additional technical analyses and data necessary to complete the determination.

If the proposed development may result in physical damage to any other property or fails to meet the requirements of Section 5.0, CONSTRUCTION STANDARDS, no permit shall be issued. The applicant may revise the application to include measures that mitigate or eliminate the adverse effects and re-submit the application.

(4) Determine that all necessary permits have been received from those governmental agencies from which approval is required by State or Federal law.

#### **4.4-2 USE OF OTHER FLOOD DATA**

(1) When the Federal Emergency Management Agency has designated areas of special flood hazard on the community's Flood Insurance Rate map (FIRM) but has neither produced water surface elevation data (these areas are designated Zone A or V on the FIRM) nor identified a floodway, the Local Administrator shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, including data developed pursuant to paragraph 4.3(7), as criteria for requiring that new construction, substantial improvements or other proposed development meet the requirements of this law.

(2) When base flood elevation data are not available, the Local Administrator may use flood information from any other authoritative source, such as historical data, to establish flood elevations within the areas of special flood hazard, for the purposes of this law.

#### **4.4-3 ALTERATION OF WATERCOURSES**

(1) Notification to adjacent communities and the New York State Department of Environmental Conservation prior to permitting any alteration or relocation of a watercourse, and submittal of evidence of such notification to the Regional Administrator, Region II, Federal Emergency Management Agency.

(2) Determine that the permit holder has provided for maintenance within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.

#### **4.4-4 CONSTRUCTION STAGE**

(1) In Zones A1-A30, AE and AH, and also Zone A if base flood elevation data are available, upon placement of the lowest floor or completion of floodproofing of a new or substantially improved structure, obtain from the permit holder a certification of the as-built elevation of the lowest floor or floodproofed elevation, in relation to mean sea level. The certificate shall be prepared by or under the direct supervision of a licensed land surveyor or professional engineer and certified by same. For manufactured homes, the

permit holder shall submit the certificate of elevation upon placement of the structure on the site. A certificate of elevation must also be submitted for a recreational vehicle if it remains on a site for 180 consecutive days or longer (unless it is fully licensed and ready for highway use).

(2) Any further work undertaken prior to submission and approval of the certification shall be at the permit holder's risk. The Local Administrator shall review all data submitted. Deficiencies detected shall be cause to issue a stop work order for the project unless immediately corrected.

#### **4.4-5 INSPECTIONS**

The Local Administrator and/or the developer's engineer or architect shall make periodic inspections at appropriate times throughout the period of construction in order to monitor compliance with permit conditions and enable said inspector to certify, if requested, that the development is in compliance with the requirements of the floodplain development permit and/or any variance provisions.

#### **4.4-6 STOP WORK ORDERS**

(1)The Local Administrator shall issue, or cause to be issued, a stop work order for any floodplain development found ongoing without a development permit. Disregard of a stop work order shall subject the violator to the penalties described in Section 3.5 of this local law.

(2)The Local Administrator shall issue, or cause to be issued, a stop work order for any floodplain development found non-compliant with the provisions of this law and/or the conditions of the development permit. Disregard of a stop work order shall subject the violator to the penalties described in Section 3.5 of this local law.

#### **4.4-7 CERTIFICATE OF COMPLIANCE**

(1) In areas of special flood hazard, as determined by documents enumerated in Section 3.2, it shall be unlawful to occupy or to permit the use or occupancy of any building or premises, or both, or part thereof hereafter created, erected, changed, converted or wholly or partly altered or enlarged in its use or structure until a certificate of compliance has been issued by the Local Administrator stating that the building or land conforms to the requirements of this local law.

(2) A certificate of compliance shall be issued by the Local Administrator upon satisfactory completion of all development in areas of special flood hazard.

(3) Issuance of the certificate shall be based upon the inspections conducted as prescribed in Section 4.4-5, INSPECTIONS, and/or any certified elevations, hydraulic data, floodproofing, anchoring requirements or encroachment analyses which may have been required as a condition of the approved permit.

#### **4.4-8 INFORMATION TO BE RETAINED**

The Local Administrator shall retain and make available for inspection, copies of the following:

- (1) Floodplain development permits and certificates of compliance;
- (2) Certifications of as-built lowest floor elevations of structures, required pursuant to sub-sections 4.4-4(1) and 4.4-4(2), and whether or not the structures contain a basement;
- (3) Floodproofing certificates required pursuant to sub-section 4.4-4(1), and whether or not the structures contain a basement;
- (4) Variances issued pursuant to Section 6.0, VARIANCE PROCEDURES; and,
- (5) Notices required under sub-section 4.4-3, ALTERATION OF WATERCOURSES.

### **SECTION 5.0 CONSTRUCTION STANDARDS**

#### **5.1 GENERAL STANDARDS**

The following standards apply to new development, including new and substantially improved structures, in the areas of special flood hazard shown on the Flood Insurance Rate Map designated in Section 3.2.

##### **5.1-1 SUBDIVISION PROPOSALS**

The following standards apply to all new subdivision proposals and other proposed development in areas of special flood hazard (including proposals for manufactured home and recreational vehicle parks and subdivisions):

- (1) Proposals shall be consistent with the need to minimize flood damage;
- (2) Public utilities and facilities such as sewer, gas, electrical and water systems shall be located and constructed so as to minimize flood damage; and,
- (3) Adequate drainage shall be provided to reduce exposure to flood damage.

##### **5.1-2 ENCROACHMENTS**

- (1) Within Zones A1-A30 and AE, on streams without a regulatory floodway, no new construction, substantial improvements or other development (including fill) shall be permitted unless:
  - (i) the applicant demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated



development, will not increase the water surface elevation of the base flood more than one foot at any location, or,

(ii) the Town of Palermo agrees to apply to the Federal Emergency Management Agency (FEMA) for a conditional FIRM revision, FEMA approval is received and the applicant provides all necessary data, analyses and mapping and reimburses the Town of Palermo for all fees and other costs in relation to the application. The applicant must also provide all data, analyses and mapping and reimburse the Town of Palermo for all costs related to the final map revision.

(2) On streams with a regulatory floodway, as shown on the Flood Boundary and Floodway Map or the Flood Insurance Rate Map adopted in Section 3.2, no new construction, substantial improvements or other development in the floodway (including fill) shall be permitted unless:

(i) a technical evaluation by a licensed professional engineer shows that such an encroachment shall not result in any increase in flood levels during occurrence of the base flood, or,

(ii) the Town of Palermo agrees to apply to the Federal Emergency Management Agency (FEMA) for a conditional FIRM and floodway revision, FEMA approval is received and the applicant provides all necessary data, analyses and mapping and reimburses the Town of Palermo for all fees and other costs in relation to the application. The applicant must also provide all data, analyses and mapping and reimburse the Town of Palermo for all costs related to the final map revisions.

(3) Whenever any portion of a floodplain is authorized for development, the volume of space occupied by the authorized fill or structure below the base flood elevation shall be compensated for and balanced by a hydraulically equivalent volume of excavation taken from below the base flood elevation at or adjacent to the development site. All such excavations shall be constructed to drain freely to the watercourse. No area below the waterline of a pond or other body of water can be credited as a compensating excavation.

## **5.2 STANDARDS FOR ALL STRUCTURES**

The following standards apply to new development, including new and substantially improved structures, in the areas of special flood hazard shown on the Flood Insurance Rate Map designated in Section 3.2.

### **5.2-1 ANCHORING**

New structures and substantial improvement to structures in areas of special flood hazard shall be anchored to prevent flotation, collapse, or lateral movement during the base flood. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

## 5.2-2 CONSTRUCTION MATERIALS AND METHODS

- (1) New construction and substantial improvements to structures shall be constructed with materials and utility equipment resistant to flood damage.
- (2) New construction and substantial improvements to structures shall be constructed using methods and practices that minimize flood damage.
- (3) For enclosed areas below the lowest floor of a structure within Zones A1-A30, AE or AH, and also Zone A if base flood elevation data are available, new and substantially improved structures shall have fully enclosed areas below the lowest floor that are useable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding, designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of flood waters. Designs for meeting this requirement must either be certified by a licensed professional engineer or architect or meet or exceed the following minimum criteria:
  - (i) a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding; and
  - (ii) the bottom of all such openings no higher than one foot above the lowest adjacent finished grade.

Openings may be equipped with louvers, valves, screens or other coverings or devices provided they permit the automatic entry and exit of floodwaters. Enclosed areas sub-grade on all sides are considered basements and are not permitted.

## 5.2-3 UTILITIES

- (1) New and replacement electrical equipment, heating, ventilating, air conditioning, plumbing connections, and other service equipment shall be located at least two feet above the base flood elevation or be designed to prevent water from entering and accumulating within the components during a flood and to resist hydrostatic and hydrodynamic loads and stresses. Electrical wiring and outlets, switches, junction boxes and panels shall be elevated or designed to prevent water from entering and accumulating within the components unless they conform to the appropriate provisions of the electrical part of the Building Code of New York State or the Residential Code of New York State for location of such items in wet locations;
- (2) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- (3) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters. Sanitary sewer and storm drainage systems for buildings that have openings below the base flood elevation shall be provided with automatic backflow valves or other automatic

backflow devices that are installed in each discharge line passing through a building's exterior wall; and,

- (4) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

## **5.3 RESIDENTIAL STRUCTURES**

### **5.3-1 ELEVATION**

The following standards apply to new and substantially improved residential structures located in areas of special flood hazard, in addition to the requirements in sub-sections 5.1-1, SUBDIVISION PROPOSALS, and 5.1-2, ENCROACHMENTS, and Section 5.2, STANDARDS FOR ALL STRUCTURES.

- (1) Within Zones A1-A30, AE and AH and also Zone A if base flood elevation data are available, new construction and substantial improvements shall have the lowest floor (including basement) elevated to or above two feet above the base flood elevation.
- (2) Within Zone A, when no base flood elevation data are available, new construction and substantial improvements shall have the lowest floor (including basement) elevated at least three feet above the highest adjacent grade.
- (3) Within Zone AO, new construction and substantial improvements shall have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as two feet above the depth number specified in feet on the community's Flood Insurance Rate Map enumerated in Section 3.2 (at least two feet if no depth number is specified).
- (4) Within Zones AH and AO, adequate drainage paths are required to guide flood waters around and away from proposed structures on slopes.

## **5.4 NON-RESIDENTIAL STRUCTURES**

The following standards apply to new and substantially improved commercial, industrial and other non-residential structures located in areas of special flood hazard, in addition to the requirements in sub-sections 5.1-1, SUBDIVISION PROPOSALS, and 5.1-2, ENCROACHMENTS, and Section 5.2, STANDARDS FOR ALL STRUCTURES.

- (1) Within Zones A1-A30, AE and AH, and also Zone A if base flood elevation data are available, new construction and substantial improvements of any non-residential structure shall either:
  - (i) have the lowest floor, including basement or cellar, elevated to or above two feet above the base flood elevation; or

(ii) be floodproofed so that the structure is watertight below two feet above the base flood elevation, including attendant utility and sanitary facilities, with walls substantially impermeable to the passage of water. All structural components located below the base flood level must be capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy.

(2) Within Zone AO, new construction and substantial improvements of non-residential structures shall:

(i) have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as two feet above the depth number specified in feet on the community's FIRM (at least two feet if no depth number is specified), or

(ii) together with attendant utility and sanitary facilities, be completely floodproofed to that level to meet the floodproofing standard specified in subsection 5.4(1)(ii)

(3) If the structure is to be floodproofed, a licensed professional engineer or architect shall develop and/or review structural design, specifications, and plans for construction. A Floodproofing Certificate or other certification shall be provided to the Local Administrator that certifies the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of Section 5.4(1)(ii), including the specific elevation (in relation to mean sea level) to which the structure is to be floodproofed.

(4) Within Zones AH and AO, adequate drainage paths are required to guide flood waters around and away from proposed structures on slopes.

(5) Within Zone A, when no base flood elevation data are available, the lowest floor (including basement) shall be elevated at least three feet above the highest adjacent grade.

## **5.5 MANUFACTURED HOMES AND RECREATIONAL VEHICLES**

The following standards in addition to the standards in Section 5.1, GENERAL STANDARDS, and Section 5.2, STANDARDS FOR ALL STRUCTURES apply, as indicated, in areas of special flood hazard to manufactured homes and to recreational vehicles which are located in areas of special flood hazard.

(1) Recreational vehicles placed on sites within Zones A1-A30, AE and AH shall either:

(i) be on site fewer than 180 consecutive days,

(ii) be fully licensed and ready for highway use, or

(iii) meet the requirements for manufactured homes in paragraphs 5.5(2), (3) and (4).

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

(2)A manufactured home that is placed or substantially improved in Zones A1-A30, AE and AH shall be elevated on a permanent foundation such that the lowest floor is elevated to or above two feet above the base flood elevation and is securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.

(3)Within Zone A, when no base flood elevation data are available, new and substantially improved manufactured homes shall be elevated such that the manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and are securely anchored to an adequately anchored foundation system to resist flotation, collapse or lateral movement.

(4) Within Zone AO, the floor shall be elevated above the highest adjacent grade at least as high as two feet above the depth number specified on the Flood Insurance Rate Map enumerated in Section 3.2 (at least two feet if no depth number is specified).

## **5.6 Critical Facilities**

In order to prevent potential flood damage to certain facilities that would result in serious danger to life and health, or widespread social or economic dislocation, no new critical facility shall be located within any Area of Special Flood Hazard, or within any 500-year flood zone shown as a B zone or a Shaded X zone on the Community's Flood Insurance Rate Maps.

## **SECTION 6.0 VARIANCE PROCEDURE**

### **6.1 APPEALS BOARD**

(1) The Board of Appeals as established by the Town of Palermo shall hear and decide appeals and requests for variances from the requirements of this local law.

(2)The Board of Appeals shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Local Administrator in the enforcement or administration of this local law.

(3)Those aggrieved by the decision of the Board of Appeals may appeal such decision to the Supreme Court pursuant to Article 78 of the Civil Practice Law and Rules.

(4)In passing upon such applications, the Board of Appeals, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this local law and:

- (i) the danger that materials may be swept onto other lands to the injury of others;
- (ii) the danger to life and property due to flooding or erosion damage;
- (iii) the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- (iv) the importance of the services provided by the proposed facility to the community;
- (v) the necessity to the facility of a waterfront location, where applicable;
- (vi) the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
- (vii) the compatibility of the proposed use with existing and anticipated development;
- (viii) the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
- (ix) the safety of access to the property in times of flood for ordinary and emergency vehicles;
- (x) the costs to local governments and the dangers associated with conducting search and rescue operations during periods of flooding;
- (xi) the expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and
- (xii) the costs of providing governmental services during and after flood conditions, including search and rescue operations, maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems and streets and bridges.

(5) Upon consideration of the factors of Section 6.1(4) and the purposes of this local law, the Board of Appeals may attach such conditions to the granting of variances as it deems necessary to further the purposes of this local law.

(6) The Local Administrator shall maintain the records of all appeal actions including technical information and report any variances to the Federal Emergency Management Agency upon request.

## **6.2 CONDITIONS FOR VARIANCES**

(1) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level,

providing items (i-xii) in Section 6.1(4) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.

(2) Variances may be issued for the repair or rehabilitation of historic structures upon determination that:

(i) the proposed repair or rehabilitation will not preclude the structure's continued designation as a "Historic structure"; and

(ii) the variance is the minimum necessary to preserve the historic character and design of the structure.

(3) Variances may be issued by a community for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that:

(i) the criteria of subparagraphs 1, 4, 5, and 6 of this Section are met; and

(ii) the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threat to public safety.

(4) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

(5) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(6) Variances shall only be issued upon receiving written justification of:

(i) a showing of good and sufficient cause;

(ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant; and

(iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.

(7) Any applicant to whom a variance is granted for a building with the lowest floor below the base flood elevation shall be given written notice over the signature of a community official that:

(i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage; and

(ii) such construction below the base flood level increases risks to life and property.

Such notification shall be maintained with the record of all variance actions as required in Section 4.4-8 of this Local Law.  
Resolution No 20 – Adoption of Local Law 1 of 2013

**Local Law 2 of 2013- a Local Law Repealing Local Law No. 5 of 1999.**

SECTION 1 - TITLE

This Local Law shall be known as Local Law No. 2 of 2013, a Local Law Repealing Local Law No. 5 of 1999.

SECTION 2 - PURPOSE

This Local Law is enacted for the purpose of repealing Local Law No. 5 of 1999, a local law pertaining to flood damage prevention in the Town of Palermo. The general welfare of the Town of Palermo will be better served by repealing the above referenced law as the Town has enacted Local Law No. 1 of 2013, a local law for Flood Damage Prevention as authorized by the New York State Constitution, Article 9 Section 2 and Environmental Conservation Law, Article 6.

SECTION 3 - REPEALER

This Local Law shall supersede all prior local laws, ordinances, rules and regulations relative to flood damage prevention in the Town of Palermo and any prior such laws, including Local Law No. 5 of 1999, shall be, upon the effectiveness of this local law, null and void.

SECTION 4 – SEPARABILITY

Each separate provision of this local law shall be deemed independent of all other provisions herein, and if any provisions shall be deemed or declared invalid, all other provisions hereof shall remain valid and enforceable.

SECTION 5 – EFFECTIVE DATE

This local law shall take effect immediately upon filing with the New York State Secretary of State after approval by a majority of the electors voting thereon and in accordance with the requirements of Section 27 of the Municipal Home Rule Law.

**Local Law 3 - Amending Section 102-3. Hours of Operation of the Palermo Town Code and Local Law No. 1 of 1994**

**SECTION 1: TITLE**

This Local Law shall be known as Local Law No. 3 of 2013, a local law Amending Section 102.3. Hours of Operation of the Palermo Town Code and Local Law No. 1 of 1994.

**SECTION 2: PURPOSE**



May 21, 2013

Public Hearings/Workshop

Palermo Town Hall

This Local Law No. 3 of 2013 is enacted for the purpose of amending Section 102-3. of the Palermo Town Code and Local Law No. 1 of 1994.

### **SECTION 3: 102-3. HOURS OF OPERATION**

102-3. of the Palermo Town Code as adopted by Local Law No. 1 of 1994 shall be amended to read as follows:

The hours of park operation will be 7 a.m. until sunset between May 1 and October 1.

### **SECTION 4: EFFECTIVE DATE**

This Local Law shall take effect immediately upon the filing thereof in the office of the Secretary of State.

Deputy Supervisor Gulliver closed the Public Hearings at 7:10 pm with a motion made by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

Deputy Supervisor Gulliver opened the workshop at 7:10pm

Those present at the workshop were:

**Present:** Councilman Lee

Councilman Gulliver

Councilman Hilton

**Absent:** Supervisor Redhead

Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Victor Francis, Codes Enforcement Officer

The following discussions took place:

- Local Laws 1,2 and 3 were discussed

### **Resolution No 20- Adoption of Local Law 1 of 2013**

**Whereas** the Town Board Town of Palermo held a Public Hearing on May 21, 2013 on or about 7:00 at the Town Hall to hear public comments for or against Local Law 1 of 2103, a local law for Flood Damage Prevention as authorized by the New York State Constitution Article IX, Section 2, and Environmental Conservation Law, Article 36 and

**Whereas** the Town Board Town of Palermo feels it is in the best interest of the town to pass such Local Law, now therefore

**Be It Resolved** the Town Board Town of Palermo hereby adopts Local Law 1 of 2013 and authorizes the Town Clerk to send the needed copies to the town Attorney for filing with the Secretary of the State of New York

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

### **Resolution No 21 – Adoption of Local Law 2 of 2013**

**Whereas** the Town Board Town of Palermo held a Public Hearing on May 21, 2013 on or about 7:00pm at the Town Hall to hear public comment for or against Local Law 2 of 2013 – a local law repealing Local Law 5 of 1999

May 21, 2013

Public Hearings/Workshop

Palermo Town Hall

Be It Resolved the Town Board Town of Palermo hereby adopts Local Law 2 of 2013 and authorizes the Town Clerk to send the needed copies to the town Attorney for filing with the Secretary of the State of New York

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

### **Resolution No 22 – Adoption of Local Law 3 of 2013**

**Whereas** the Town Board Town of Palermo held a Public Hearing on May 21, 2013 on or about 7:00pm at the Town Hall to hear public comment for or against Local Law 3 of 2013 a local law amending section 102-3 Hours of Operation of the Palermo Town Code and Local Law 1 of 1994

Be It Resolved the Town Board Town of Palermo hereby adopts Local Law 2 of 2013 and authorizes the Town Clerk to send the needed copies to the town Attorney for filing with the Secretary of the State of New York

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

- Dog Control Officer Truck – Town Clerk stated that she spoke with Supervisor Redhead and she said if the Town Board wanted to purchase the truck this year that there is enough in the unreserved balance to fund the whole truck.

### **Resolution No 23 –Purchase of Dog Control Truck**

**Whereas** the Town Board Town of Palermo has reviewed the need to replace the current Dog Control Truck with a new one and

**Whereas** the Town Board Town of Palermo has reviewed the budget, now therefore

**Be It Resolved** the Town Board Town of Palermo hereby authorizes the following;

1. A 2013 Ford F-150 pickup truck, 4x4, with a 8 ft. box to be purchased on state bid with VanBortel Ford at a cost of Nineteen thousand three hundred sixty dollars and fifty-seven cents (\$19,360.57)
2. Added accessories of Spray in Bed liner, Back up Alarm and Undercoating of all bodies at a total added cost of One thousand five hundred eighty one dollars and sixty-six cents (\$1,581.66) also at state bid with VanBortel Ford
3. A light bar to be purchased and installed with Jerome Fire Equipment so that it can be mounted on the cap.
4. Purchase of a ramp for the back of the truck.
5. Transfer of funds from Unreserved Funds in an amount not to exceed Twenty-Five Thousand dollars (\$25,000) to A3510.2 Dog Control Equipment to pay for said costs.

Resolution introduced by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

- Taking bids for 2002 Chevy Dog Control Officer truck with plow after the delivery of the new 2013 Dog Control Officer truck

**\*-A MOTION WAS MADE** to advertise for sealed bids on the 2002 Chevy, that the Dog Control Officer is using along with the plow that fits the truck, after the delivery of the new Dog Control truck by Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

- Dog shot. Victor stated that last week he had a call where a resident had shot a dog that was attacking his dog. The Law was called on it as well.

May 21, 2013

Public Hearings/Workshop

Palermo Town Hall

**Adjournment:**

**-\*A MOTION WAS MADE** to adjourn at 7:26pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## **May Town Board Meeting - Town Hall**

**May 30, 2013**

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Lee  
Councilman Gulliver  
Councilman Hilton

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Dan LeClair, County Legislator ; 2 members of the public

**Corrections to Minutes:** None

### **Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton, seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Communications:** Supervisor Redhead read the following communications:

1. NYS Dept. of Ag and Markets – Concerning DiSalvo Farms and wanting to review Palermo Codes. It was concerning a mobile home that is replacing an older one used as temporary shelter for migrant workers. Supervisor Redhead will give it to Vic.
2. Mercy Flight Central – 21 years of service and looking for monetary help of \$1000.00
3. County Supervisor's meeting.
4. Oswego County Health Department concerning an open septic system on Co. Rt. 45
5. County of Oswego Highway Department stating that the State has submitted changes to the CHIPS funding and the town may want to adjust their Highway Spending Agreement
6. Upcoming Civil Service Exams
7. State Dept. of Transportation – Grants for 2013 such for sidewalks, bicycle paths and other beautifications. Aug 16<sup>th</sup> is the filing date
8. NYMIR – Annual Statement
9. Oswego County Business honoring top 40 under 40. Michael Backus is honored this year as is the new Oswego County Clerk.
10. NYS Public Service concerning area wide review of area codes and planning by 2015 to have changes
11. Oswego County Substance Abuse Councilor opening
12. NYS Dept. of Taxation and Finance stating our Real Property tentative assessment rate is 100%
13. Windstream – outage problems
14. Empire State Development of work for Success Program

- 15. NYS DEC – looking for status on flood zone
- 16. Oswego County Board of Directors meeting notice
- 17. Oswego State Annual report
- 18. Oswego County Attorney office – Local Law regarding regulating Pawn brokers and if we have any
- 19. Albany workshop - State Plan
- 20. NYMIR – Handbooks – fix up time
- 21. Public Health Nurses job openings in Oswego County
- 22. NYS DEC workshop for Planning Board zoning and tree ordinances

Supervisor Redhead stated she wanted to thank Deputy Supervisor Gulliver and Town Clerk for stepping in when she was down with her foot surgery and sickness and also thanks to the other councilmen.

**Reports**

**Supervisor's Report:** Supervisor Redhead read her reports:

Account Balances as **March** 2013

General Fund Checking	\$222,013.40	Highway General Fund Checking:	\$ 26,913.51
Trust & Agency	\$7,117.43	Raymond Bond	\$ 8,289.66
General Capital	\$138,959.86	Highway Capital	\$129,433.07
General Money Market	\$160,803.35	Highway Money Market	\$710,934.59
Park Capital	\$ 13,018.89	Park Reserve	\$567.30

Account Balances as **April** 2013

General Fund Checking	\$ 71,458.85	Highway General Fund Checking:	\$129,436.41
Trust & Agency	\$ 21,163.28	Raymond Bond	\$ 8,289.87
General Capital	\$138,963.25	Highway Capital	\$ 89,430.88
General Money Market	\$160,817.20	Highway Money Market	\$129,436.41
Park Capital	\$ 13,019.23	Park Reserve	\$ 567.31

**Judges Report:**

Judge Wood: Fines: \$1825.00; Civil Fees: \$0 ; Surcharges: \$740.00; Bail: \$2500.00 Total to Supervisor: \$2,565.00

Judge Hart: Fines: \$350.00; Civil fees: \$40.00 ; Surcharges: \$225.00; Bail: \$500.00 Total to Supervisor \$615.00

**Town Clerk's Report:** Town Clerk gave her report:

For the month of April a total of \$1,132.65 was turned over to the Supervisor, \$165.00 was collected for Ag & Markets for spay/neutering program, NYS DEC in the amount of \$36.85 for fishing licenses A total of \$1,334.50 was collected.

Been trying to get a floor cleaning place out here to do the floors. They haven't been stripped and waxed in a number of years. I did have one person come out a week ago to look it over to give me a quote and they haven't done so yet. The place we had do it is no longer in business and the other two places have not called me back. Both Angela and Tammy know how to use a floor machine and can strip, wax and buff floors. With the board's permission I would

like to purchase a floor machine with the needed pads and cleaners to be able to get our floors done with our own people. That way we can do them when needed and don't have to fit a schedule with someone here and the building being empty. The cost is less than \$1100 for the machine including the shipping.

**\*-A MOTION WAS MADE** to authorize the purchase of a floor machine by Councilman Gulliver seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Planning Board:** Supervisor Redhead read Planning Board minutes:

May 14, 2013

Jim Petreszyn opened the meeting at 7:00pm.

**Present:** Danielle Parks, Jim Petreszyn, Cheryl Smith

**Absent:** Dawn Bristol, Diane Kowaleski

**Recording Secretary:** Angela Miller

**Others Present:** 7 Public

**Motion to accept minutes:** Danielle Parks made a motion to accept April minutes; it was seconded by Jim Petreszyn

**AYES:** Danielle Parks, Jim Petreszyn, Cheryl Smith,

**NAYS:**

**Old Business:** Cynthia Kulak, 4816 St Rt 49, 239.00-02-18, used car site plan. The Planning Board reviewed the proposed site plan. Declaring no negative declaration.

**A motion was made** by Cheryl Smith and seconded by Danielle Parks to approve Ms. Kulak's used car site plan

**AYES:** Danielle Parks, Jim Petreszyn, Cheryl Smith

**NAYES:**

**SP-0001-2013** **Fee \$50.00**

Mathew Wood, 1489 Co Rt 4, 206.00-01-09, veggie stand site plan. The Planning Board reviewed proposed site plan. Declaring no negative declaration.

**A motion was made** by Cheryl Smith and seconded by Danielle Parks to approve Mr. Wood's veggie stand site plan

**AYES:** Danielle Parks, Jim Petreszyn, Cheryl Smith

**NAYES:**

**SP-0002-2013** **Fee \$50.00**

**New Business:** Ray Willis, 1669 Co Rte 45, 205.00-07-13, bought Quik Lique and was getting info on site plan.

**Correspondence:** Bank Statement, Arc news, Town & Topics, Map, GIS User

**Public Hearing:** Leotta Redhead, Co Rte 4, 223.00-04-10, 2 lot subdivision. The planning board reviewed the proposed subdivision. Public hearing opened 7:24pm. No public comment. Closed 7:30.

**A motion was made** by Danielle Parks and seconded by Cheryl Smith to approve Ms. Redhead's subdivision.

**AYES:** Danielle Parks, Jim Petreszyn, Cheryl Smith

**NAYS:**

**SD-0001-2013                      Fee \$50.00**

**A Motion Was Made** by Cheryl Smith and seconded by Danielle Parks to adjourn the meeting at 8:00pm

**AYES:** Danielle Parks, Jim Petreszyn, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Victor’s report:

Dogs Picked up: 3    Dogs Redeemed: 2    Tickets Issued: 3    Adopted: 1

**Code Enforcement Officer Report:** Supervisor Redhead read Victor’s report:

**Inspections**

<b>Construction Inspections</b>	<b>2</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>0</b>
<b>Code Violation Inspections</b>	<b>2</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>0</b>
<b>Total Inspections</b>	<b>4</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>
<b>Permits Issued</b>	<b>1</b>	<b>1</b>
<b>Fees Collected &amp; Turned over to Supervisor</b>	<b>\$125.00</b>	<b>\$125.00</b>

**Bulletin Board**

Moving forward on Herrington property, Judge Hart has allowed a 6 week extension for Mr. Herrington and his lawyer to sort things out

Vic stated that a dog was shot by a resident in town when it attacked his dog. Vic also stated that DiSalvo wants to bring in a new double wide for migrate workers. He stated the Building code says no but he called Ag and Markets as they have say about farms. They will come in and inspect it and if ok it can be done with the stipulation that if it is no longer a farm then it will have to be removed. More discussion took place. Vic will be inspecting the mobile home parks and junkyards next month. He stated that the paperwork for Albert Gristwood’s case is almost ready for signatures. Discussion took place on the problems of people living in campers on a regular basis. Tug hill Commission is addressing the issue and doing a Local Law, Supervisor Redhead asked if we need one, Vic stated it wouldn’t hurt. More discussion took place on campers. Discussion about pitbulls and Local Law to limit the number took place. It was discussed that the town would probably get sued on discrimination.

**Custodian Report:** Supervisor Redhead read Angela's report.

Park is opened. All spring cleanup is done. Got plants planted and started some mulching. Will start painting when the weather permits. Thanks, Angela

**County Legislator Report:** Dan stated that he has the Summer Events for Oswego County to hand out. He stated they met with Environmental on the Ash bore problem and the southern part of the state is under quarantine. He spoke more about the Ash tree issues. He stated that he went on tour of the Social Services building and it was nicely done, they are all moved back in there and is more organized than before. They met with the Health Director about the EEE season coming up and will be making available info on EEE, West Nile and Lyme disease. He stated that rabies have increased.

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 147 to 184 in the amount of \$38,388.17

HIGHWAY NO 89 to 118 in the amount of \$73,530.05

By Councilman Lee seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Old Business:** Supervisor Redhead stated that her Annual Financial Statement has been filed with the Town Clerk.

**New Business:** Audits to be done June 18<sup>th</sup> and 19<sup>th</sup>. Mexico Pop Warner would like to do flag football practices and games at the town Park. Discussed the need for a contract, insurance, health dept. food permit if using the concession, marking lines in the grass. Also discussed cheerleading may also want to use it.

**\*-A MOTION WAS MADE** to allow Mexico Pop Warner and Cheerleading to use the town park and concession stand once insurance and contracts are signed and in place by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, , Tom Hilton, Patricia Redhead

**NAYS:**

Councilman Lee stated that the church has the insurance for the 5k run, sanction notification, Dept. of Health license and Workman's comp all in place and filed. He stated they wanted someone to stay the night in the Park Friday to watch over the stuff and need to get a hold of Jim for cones and signs. Supervisor Redhead stated to get a hold of Angie on the Park.



**Public Session:** Barbara Brown stated that Allison Ryder and Rory put flowers on the Sayles & Clifford cemeteries. Babara said she purchased them. There was a stone tipped over and has been reset by Allison and Paul Gates. She suggest a thank you from the town would be nice. Barbara asked if we had any Local Laws concerning burned out buildings as there are 3 on St Rt. 49. Supervisor Redhead suggest for her to get with Vic.

Discussion took place on the double wide at DiSalvos and that the one that is currently there was most likely not done with a permit years ago. No one knows of the septic design. More discussion.

**Adjournment:** Motion to adjourn was made at 8:11 pm by Councilman Hilton seconded by Scott Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**June 18, 2013**

**PALERMO TOWN HALL**  
**7:10pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Pettit  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Gulliver

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:**

The following discussions took place:

- Fuel Audits – Town Board audit the records for Fuel purchased and Fuel logged as used. No issues with the amounts.

**\*-A MOTION WAS MADE** to enter into executive session at 7:30 pm by Councilman Hilton seconded by Scott Lee for the purpose of pending legal matters.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**\*-A MOTION WAS MADE** to close executive session at 7:40pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution No 24 – Legal Proceedings with Albert Gristwood**

**Whereas** the Town Board held an executive session and discussed the Gristwood matter with the Codes Enforcement Officer,

**Be It Resolved** the Town Board authorizes Victor Francis, Codes Enforcement Officer, for the Town of Palermo, to go forward with the legal proceedings with the Town Attorney and to sign necessary paperwork.

Resolution introduced by Councilman Lee and seconded by Councilman Hilton.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution No 25 – Legal Proceedings with Jack Herrington**

**Whereas** the Town Board held an executive session and discussed the Herrington matter with the Codes Enforcement Officer,

**Be It Resolved** the Town Board authorizes Victor Francis, Codes Enforcement Officer for the Town of Palermo, to go forward with legal proceedings with the Town Attorney to take Mr. Herrington to Supreme Court and do the necessary paperwork.

Resolution introduced by Councilman Lee seconded by Councilman Hilton

**AYES:** Scott Lee, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Discussed equipment list Jim had left: 585 Case Tractor with mower, 91 International Dump Truck, Rear mounted Sweepster, Slide in Sander box and Gradall. Town Board discussed what minimum bids should be on each piece.

**\*-A MOTION WAS MADE** to authorize Jim to put said equipment except the plow on and auction website such as Auction International to sell said equipment by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Tax Collector books were audited and balanced
- Town Clerk books were audited and balanced

**June 18, 2013**

**Workshop**

**Palermo Town Hall**

- Supervisor books were audited and balanced

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:22pm by Councilman Hilton seconded by Councilman Pettit.

**AYES:** Scott Lee, Bill Pettit, Tom Hilton, Patricia Redhead.

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**June Town Board Meeting - Town Hall**

**June 25, 2013**

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Lee  
Councilman Gulliver  
Councilman Hilton

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk  
**Others Present:** Kevin Gardner, County Legislator

**Corrections to Minutes:** None

**Motion to accept minutes:**

\*-A MOTION WAS MADE to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Reading Resolution:** Supervisor Redhead read proposed Resolution:  
23 – Transfer of Funds

**Approval of Resolution:**

**Resolution No. 23 – Transfer of Funds**

**Whereas** the Town Board Town of Palermo has reviewed the bills for June, now therefore

**Be It Resolved** the Town Board authorizes the following transfers;

General from A1990.4 Contingment in the amount of \$1,166.39 to  
A4540.4 Ambulance Contractual in the amount of \$30.00  
A8540.4 Drainage Contractual in the amount of \$917.99  
A9055.8 Disability Insurance in the amount of \$218.40

Resolution introduced by: Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Thomas Hilton, Patricia Redhead

**NAYS:**

**ABSTAIN:**

**Communications:** Supervisor Redhead read the following communications:

1. Oswego County Health Dept. – concerning recreation program
2. NYS Federation Planning Board – upcoming schooling
3. Lowes – concerning a reward program
4. Vellano Brothers – needing account info update due to changing hands
5. Oswego County Safety Commission – concerning upcoming meeting

6. NYS Public Service Commission – looking for comments on changing of 315 area codes until July 15<sup>th</sup>
7. Time Warner – Expecting to have changes from Analog to Digital
8. Oswego County listing of open jobs: Planning Board technician, Accounting, Supervisor Grade B and Senior Accounting
9. Health Care Reform Seminar – Supervisor Redhead would like to attend
10. Dept. of Transportation – order with Secretary of State to add traffic control devices on St Rt. 3.
11. NYS – Notice of Claims can be filed with Secretary of State by an individual and if the Town Board approves resolution the town would get one-half of the \$250 fee from the State.

**Reports**

**Supervisor's Report:** Supervisor Redhead stated her report wasn't ready.

**Judges Report:**

Judge Wood: Fines: \$1,600.00; Civil Fees: \$0 ; Surcharges: \$845.00; Bail: \$550.00 Total to Supervisor: \$2,445.00

Judge Hart: Fines: \$100.00; Civil fees: \$30.00 ; Surcharges: \$900.00; Bail: \$-1000.00 Total to Supervisor \$1,855.00

**Town Clerk's Report:** Town Clerk gave her report:

For the month of May a total of \$5,780.33 was turned over to the Supervisor, \$141.00 was collected for Ag & Markets for spay/neutering program, NYS DEC in the amount of \$27.40 for fishing licenses, \$22.50 to State Health Department for marriage license. A total of \$5,971.23 was collected. Town Clerk stated she attended the Town Clerk's meeting and there was a discussion of offering credit card usage to residents. Those that do have it say that not many use it because of the costs to them, it doesn't cost the town anything. The DEC will be changing their licenses again by separating them back to individual licenses. There will no longer be a Sportsman License, you would buy each license separate. The costs are being lowered a little so that it will match the current group license fee.

**Recreation Director:** Supervisor Redhead stated that Donna had said that the Rec program begins on Monday the 1<sup>st</sup> of July and goes until August 9<sup>th</sup>. There is no cost to the kids. Councilman Lee asked to have the outlet under the pavilion looked at as it doesn't work

**Planning Board:** Supervisor Redhead read Planning Board minutes:

June 11, 2013

Jim Petreszyn opened the meeting at 6:58pm.

**Present:** Danielle Parks, Jim Petreszyn, Diane Kowaleski Cheryl Smith

**Absent:** Dawn Bristol,

**Recording Secretary:** Angela Miller

**Others Present:** 2 Public

**Motion to accept minutes:** Cheryl Smith made a motion to accept May minutes; it was seconded by Danielle Parks

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**New Business:** Robert Bresnahan , 205.00-04-08, Co Rte 45 expansion of gravel mine. Board reviewed proposed site plan and will be sending to to Oswego County Planning for approval.

**Old Business:** Ray Willis, 1669 Co Rte 45, 205.00-07-13. Site plan for Ice-cream stand. The board reviewed the proposed site plan and will be sending to Oswego County Planning for approval.

**Correspondence:** Bank Statement

**Public Hearing:** none

**A Motion Was Made** by Diane Kowaleski and seconded by Cheryl Smith to adjourn the meeting at 7:34pm

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

A question was asked why the person who was buying the Quick Lique would have to go to planning board.

**Dog Control Report:** Supervisor Redhead read Victor’s report:

Dogs Picked up: 4 Dogs Redeemed: 4 Tickets Issued: 2 Calls: 24

Supervisor Redhead stated that she had talked to Vic and he had responded to a dangerous dog issue. The dog owner was threatening to him and she advised him to call the State Troopers. Vic had seized two dogs in the last few days that were accused of being dangerous dogs.

**Code Enforcement Officer Report:** Supervisor Redhead read Victor’s report for April:

**Inspections**

<b>Construction Inspections</b>	<b>1</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>0</b>
<b>Code Violation Inspections</b>	<b>2</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>0</b>
<b>Total Inspections</b>	<b>0</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>
<b>Permits Issued</b>	<b>3</b>	<b>4</b>
<b>Fees Collected&amp; Turned over to Supervisor</b>	<b>\$150.00</b>	<b>\$275.00</b>

**Bulletin Board**

No progress on Jack Herrington’s property I have performed drive by inspections and no progress is being made, neither Jack nor his lawyer have contacted my office for further information. Albert Gristwood has been served for running a Junk Yard without a license, he

has passed the due date of completion of April 31 and the case is in Allison Nelson's hands and she is looking for the town's permission to go to court with this beyond the town's ;eve;.

**Respectfully Submitted,** Victor Francis - Code Enforcement Officer

**Custodian Report:** Supervisor Redhead read Angie's report:

No issues . Bought some swings to replace the old ones Planted flowers in boxes by Pavilion

**County Legislator Report:** Kevin stated that they are sending out budgets at the end of July to start working on. He stated that the Sale Tax is ahead of last year. The Vermillion bridge is being made wider and currently being worked on. Sandy Pond is being dredged and will have an access point . The state did help a little bit this year. He stated that we are one of the best fiscal counties and one of the worst for health patterns. Health Commissioner is to review that, He stated some jobs are beginning to pick up and some new jobs are starting up Supervisor Redhead stated she had a complaint that roadsides on county roads are not being mowed with the corners being the main concern, Kevin will look into it.

**Motion to accept Reports:**

Councilman Hilton wanted to know why the Highway Superintendent is not here and hasn't been here in quite a while. He stated he would like to see him or have a report. He stated if he is asked a question by a resident he would like to be able to know the answer. If there is a question on a voucher they can't ask him about it. Supervisor Redhead stated she will send a memo to him.

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Lee seconded by Councilman Gulliver.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 185 to 213 in the amount of \$36,049.75

HIGHWAY NO 119 to 136 in the amount of \$38,022.13

By Councilman Gulliver seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Old Business:** Supervisor Redhead stated that starting January 1, 2014 the new health care laws takes places in that part time people need to be under 30 hours a weeks or else they will have to pay medical. New issues with health care will have to be discussed at budget time. More discussion on how it is determined took place.

**\*-A MOTION WAS MADE** to send Supervisor Redhead to the Health Care Reform schooling in Watkins Glen by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**New Business:** Town Clerk stated that she has had applications for renewal of junkyard licenses.

*June Town Board Meeting, Town Hall*

*June 25, 2013*

**\*-A MOTION WAS MADE** to approve Junkyard and Mobile Home Park annual renewals upon inspection and approval of the Codes Enforcement Officer by Councilman Gulliver seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Public Session:** Discussion on procedure to obtain millings from the County, name gets on a list and it cost \$100 a load.

**Adjournment:** Motion to adjourn was made at: 7:55pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk



**WORKSHOP**  
**July 23, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Pettit, Highway Superintendent; Marty, Assessor

The following discussions took place:

- Online Auction, Jim gave the board a printout on how the auction will work
- Time Warner. Town Clerk gave update on Time Warner over the phone quoting a price of \$69/month and \$22/month for basic cable. Discussion took place on the current problem the hall had with the current internet through Windstream and were without service over a week and a half because of modem failure. It took that long for Windstream to finally send a modem via mail. Judges were unable to print tickets, Clerk was unable to sell fishing licenses and the Codes was unable to search properties. Town Clerk stated that they are supposed to send out a person to do an evaluation to see if other costs will be involved.
- Trees cut and Stumps grinded. Councilman Hilton stated the bill from the county was very reasonable.
- Assessor term up in Sept. – Marty stated the term ends Sept 30<sup>th</sup> and will be putting in a request to stay on as assessor. He stated the County had their auction and there were only three properties in Palermo that were on the list. He stated that most people wait for the very last moment to redeem their property. Discussion took place on how auctions work.
- Highways. Jim stated they are replacing the culverts on Gristwood Rd to ready it to pave. Jackson Rd has been paved and Gristwood should be next week. Jim stated that they oiled and stoned Bateman and Red Schoolhouse from Co. Rt. 4 to Clifford last week..

**Resolution No 24 – Online Auction**

**Resolve, the Town Board Town of Palermo** authorizes the Highway Superintendent to go ahead with the online Auction to sell surplus equipment as described last meeting and to sign any paperwork needed to do so.

Resolution introduced by Councilman Gulliver and seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution No 25 – Time Warner Cable**

**Resolved,** the Town Board Town of Palermo authorizes the Town Clerk to contact Time Warner to get internet service and basic cable installed in the town hall

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

- Outlet at the Pavilion has been fixed
- Resolution for Comptroller to take in Notice of Claims for the town to be done next meeting.
- Generator at Garage still not fixed. Discussion took place that the Generator that was broken at the Garage has not been fixed yet and the parts to fix it was already paid for months ago. Supervisor Redhead is to write a letter to Rural Bolt concerning its non- repair and give them 15 days to fix it before further action is taken. Town Clerk to give Supervisor voucher of payment made. Discussion took place on getting someone to maintain the generators every year.

**\*-A MOTION WAS MADE** to authorize Supervisor Redhead to prepare and send a letter to Rural Bolt concerning that the town has paid months ago for the repair of a generator located at the Town Garage and it still is not done and further action will be taken if not answered to in 15 days by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**July 23, 2013**

**Workshop**

**Palermo Town Hall**

**NAYS:**

- Island Road Septic Tank problem. Supervisor Redhead stated that Vic had called her concerning an open septic system on Island Road that had failed and they were replacing pipe and repairing septic system with no building permit . The Health department told them to go ahead with replacing the pipe and fixing the septic. Discussion took place about the septic system and if the Department of Health wants to take it over and it perks okay that is fine but need something in writing from the Health Department stating they will handle it.

**Adjournment: -\*A MOTION WAS MADE** to adjourn at 8:12pm by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk



**Present:** Dawn Bristol, Danielle Parks (entered at 7:04pm), Jim Petreszyn, Diane Kowaleski  
Cheryl Smith

**Absent:**

**Recording Secretary:** Angela Miller

**Others Present:** 1 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept June minutes; it was seconded by Cheryl Smith

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**New Business:** None

**Old Business:** Ray Willis, 1669 Co Rte 45, 205.00-07-13. Site plan for Ice-cream stand. The board reviewed the proposed site plan.

**A Motion Was Made** by Diane Kowaleski and seconded by Cheryl Smith to approve Mr. Willis' site plan for an ice cream shop.

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**SP-0003-2013** **FEE \$50.00**

Robert Bresnahan , 205.00-04-08, Co Rte 45 expansion of Rice's gravel mine. Board reviewed proposed site .

**A Motion Was Made** by Diane Kowaleski and seconded by Cheryl Smith to approve Mr. Bresnahan' s site plan for expansion of gravel mine.

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**SP-0004-2013** **FEE \$50.00**

**Correspondence:** Arc News, County Planning Dept., Arc User, Town & Topics

**Public Hearing:** none

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:34pm

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Town Clerk read Vic's report:

Total Calls 19: Dogs Picked up:4 Dogs Redeemed: 1 Tickets Issued:2 Euthanized: 0 Adopted: 1

**Assessor's Report:** Marty stated that the final 2013 Assessment Roll has been completed and turned over to the Town Clerk who put the ad in the paper. He stated he is not aware of any small claims assessments being filed.

**Rec Report:** Town Clerk read Donna's report:

Palermo Rec is having another successful year. There are about 100 kids signed up for the program with an average of 40 to 50 kids on a daily basis. We have had a lot of different agencies visit our park for programs like 4-H for a demonstration on sugary drinks and sun safety. We also had a magic show and bike rodeo. We have taken field trips to the movies, M.O.S.T., Syracuse Skychiefs

ball game and coming up is bowling and Thunder Island. The kids all seem to enjoy the program and are excited to come in the mornings. The staff all work great with the kids. We also serve a breakfast and lunch to all the kids also. Thank-you Donna Miller, Rec Director

**Motion to accept Reports:**

\*-A MOTION WAS MADE to approve the reports as given by Councilman Lee seconded by Councilman Hilton.

AYES: Scott Lee, Gary Gulliver, Tom Hilton

NAYS:

**Motion to pay Bills:**

\*-A MOTION WAS MADE to pay bills in the following amounts:

GENERAL NO 214 to 250 in the amount of \$35,094.86

HIGHWAY NO 137 to 153 in the amount of \$39,959.19

By Councilman Lee seconded by Councilman Hilton.

AYES: Scott Lee, Gary Gulliver, Tom Hilton

NAYS:

**Old Business:** Councilman Hilton stated that Jim has paved Gristwood road and look nice.

**New Business:** Councilman Hilton stated they have Marty's application to remain as the Assessor as he term does expire in September 30, 2013.

**Public Session:** Marty stated there has been some discussion on the Codes Enforcement Officer to get Albert Gristwood property cleaned up. He stated that Mr. Gristwood no longer has the agriculture exemption due to his property assessment being lower than the Ag limits set by the state so he doesn't qualify anymore. Marty stated that Mr. Gristwood was at Grievance Day and this was explained to him. The exemption should no longer hamper the cleanup of that property.

Marty also thanked the Board for the use of the park and having it there for the public to use. He had a family reunion there and it was a wonderful family day. He stated the Park is great for family gatherings.

Town Clerk stated that Angie has replace two single grills at the Park with two larger double grills as the others were rotting from being so old.

**Adjournment:** Motion to adjourn was made at: 7:38 pm by Councilman Lee seconded by Councilman Hilton.

AYES: Scott Lee, Gary Gulliver, Tom Hilton

NAYS:

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**August 20, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Pettit  
Councilman Gulliver

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Victor Francis, Codes Enforcement Officer; Jim Petreszyn, Planning Board; Jim Pettit, Highway Superintendent

The following discussions took place:

- Park – resurfacing the tennis courts, repairs to blacktop, repairs to walking trail, paving, and sealing. Jim to measure up tennis court and driveway. Will look at costs at budget time.
- CHIPS – Jim stated the town will receive \$96, 548.39 an increase from \$76,000 in previous years.
- Kennel – Vic stated there is a sink hole at the storage building by the kennel that needs repair. He also would like the board to consider paving up to the door of the kennel as it gets real muddy there,.
- Playgrounds – Supervisor Redhead stated that there is a new NYS law that prohibits smoking around all Playgrounds starting October 1<sup>st</sup>. Angela is to apply for free signs to put near our playground at the park from the County.
- Salt – Jim stated the County is bringing in salt for the winter season.
- Paving – Jim stated that all the paving is completed in the Town
- Brush – Jim stated they have been cutting brush and shoulders are done on all the roads.
- Auction – all items have been submitted and the online auction should take place in a couple of weeks.
- Dog Control Officer truck – Vic stated the truck is due in tomorrow.
- Violations – Vic stated that he had pictures of Gristwood's and Herrington's properties and labeled them for the town attorney and stated that Herrington has a Sept 12<sup>th</sup> court date in Oswego.
- Codes Enforcement Officer Banking – Vic stated that he would like to change the banking and give it back to the clerk as it makes no sense to have him do it when the clerk is already going to that bank. He would prefer it to go back to the way it was and the Town Clerk collected the building permit fees. He also stated then the money is staying in the building locked up until it is deposited. He stated that he gets more people in the daytime now than at the night hours and the Town Clerk is there at the same time. Supervisor Redhead stated to wait until the end of the year and close that account out and the Town Clerk then can take over the collection of building permit fees.
- Roof of Town Hall – Vic stated that there isn't much insulation in the ceilings of the hall and that is why there is such a buildup of ice. He checked it out after noticing a small leak in his ceiling that turned out to be because of condensation. He stated there are actual holes where there is no insulation in places. Discussion took place about getting estimates to have blown in insulation installed. Angela will get estimates for that and the cost of the park repairs
- Audit of Codes' Books – All were in check , recommendation of reconciling the bank statements on an monthly basis.

**August 20, 2013**

**Workshop**

**Palermo Town Hall**

- Assessor computer – Marty stated that he will need to purchase a new computer for 2014. It will need to be using Win 7 and by the time you upgrade the current one you would be at the cost of a new one that will run faster. The county then will be doing replication real time as the computer would be connected directly to their server instead of the run around that happens now.
- Audit of Planning Board – All is in check – recommendation to reconcile the bank statements monthly.
- Judge's Book to be audited next Tuesday
- Facebook – Town of Palermo and Palermo Dog Control Officer are both on Facebook

**Adjournment:** -\*A MOTION WAS MADE to adjourn at 8:17pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead.

Respectfully Submitted,  
Jean Gulliver

Palermo Town Clerk

**August Town Board Meeting - Town Hall**

**August 27, 2013**

Supervisor Redhead called the meeting to order at 7:10pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Lee  
Councilman Hilton

**Absent:** Councilman Gulliver  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Dan LeClair, County Legislator, Victor Francis, Codes Enforcement Officer.

**Corrections to Minutes:** None – no quorum of those that attended

**Motion to accept minutes:**

Tabled to next meeting as there wasn't a quorum of people that attended.

**Petitions to the Board:** None

**Reading of Resolutions:**

28 – Transfer of Funds

29 – Amendment to Rec Funding

**Resolution Approval:**

**Resolution No. 28 – Transfer of Funds**

**Whereas** the Town Board Town of Palermo has reviewed the bills for August, now therefore

**Be It Resolved** the Town Board authorizes the following transfers;

General from A1990.4 Contingment to

A7310.4 Youth Contractual in the amount of \$715.26

From A1620.4 Building Contractual to

A1620.2 Building Equipment in the amount of \$499.00

Resolution introduced by: Councilman Lee seconded by Councilman Hilton.

**AYES:** Scott Lee, Thomas Hilton, Patricia Redhead

**NAYS:**

**ABSTAIN:**

**Resolution No 29 – Amendment to rec funding**

Be It Resolved the Town Board Town of Palermo hereby accepts additions funds from the Oswego City-County Youth Bureau for its 2013 funding for Palermo Recreation Program in the amount of \$480.00 and authorizes Supervisor Redhead to sign the contract addendum.

Resolution introduced by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**



**Resolution No 30- Contract with PAWS Across Oswego County**

Be It Resolved, the Town Board Town of Palermo hereby authorizes the Supervisor to sign contract with Paws Across Oswego County to board dogs after redemption period has passed with no fees to the town.

Resolution introduced by Councilman Lee seconded by Councilman Hilton.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

**Communications:** Supervisor Redhead read the following communications:

1. Senator Ritchie – list of senior health and wellness fairs
2. Gametime Playgrounds – playground grants
3. Salvation Army – appreciation dinner
4. Oswego County Real Property –recommendation of new computer system for assessors.
5. Oswego County Supervisors Association – meeting
6. Martin Webster – letter of continuance to be Assessor
7. Workshop on Grants Audit
8. Dept. of Real property Tax and Finance – 100% equalization rate for the Town of Palermo.
9. Opening for Oswego County District Attorney Investigator
10. Civil Service exams and job openings
11. NYS – volunteer contributions
12. NYS Public Service – new area codes is open to public comments
13. NYS DOT – reminding towns that a work permit is needed to work within the State’s right of ways.
14. FEMA – received the Town of Palermo’s Resolution and current maps will remain in effect.

**Reports**

**Supervisor's Report:** Supervisor Redhead read her report, May and Junes will be on file in Clerk’s office..

Account Balances as July 2013

General Fund Checking	\$132,433.48	Highway General Fund Checking:	\$ 57,748.80
Trust & Agency	\$ 13,432.59	Raymond Bond	\$ 8,290.49
General Capital	\$138,976.67	Highway Capital	\$129,446.12
General Money Market	\$260,878.25	Highway Money Market	\$536,256.93
Park Capital	\$ 13,020.21	Park Reserve	\$567.35

Supervisor Redhead stated that budget papers will be going out next week. She stated that she will be out of town for her job from Sept 14-24<sup>th</sup>.

**Judges Report:**

Judge Wood: Fines: \$150.00; Civil Fees: \$0 ; Surcharges: \$125.00; Bail: \$0.00 Total to Supervisor: \$3,705.00

Judge Hart: Fines: \$440.00; Civil fees: \$0.00 ; Surcharges: \$210.00; Bail: \$2500.00 Total to Supervisor \$650.00

**Town Clerk's Report:** Town Clerk gave her report:

**Town Clerk's Report August 2013**

For the month of July a total of \$1513.28 was turned over to the Supervisor, \$127.00 was collected for Ag & Markets for spay/neutering program, \$4.72 to the DEC for the sale of a jr. license and \$22.50 to the State Dept. Health for a marriage license.

The sale of Hunting licenses and DMP have begun. Sales are way down compared to what they used to be for two reasons, costs and so many other outlets sell them so people don't come as much to the town clerk, they rather buy at Cabelas, Dicks, Wal-Mart or wherever else they buy their hunting goods.

Time Warner has finally gotten back to me and I sent the Town Board a copy of the email with the final costs. We should be hooking into that soon. I do have some quotes I have given to the Town Board concerning insulating the ceiling in the town hall. NYMIR was out doing an inspection.

**Highway Superintendent Report:**

**Planning Board:** Supervisor Redhead read Planning Board minutes:  
August 13, 2013

Jim Petreszyn opened the meeting at 7:04PM.

**Present:** Dawn Bristol (entered @ 7:08), Jim Petreszyn, Cheryl Smith

**Absent:** Danielle Parks, Diane Kowaleski

**Recording Secretary:** Angela Miller

**Others Present:** 2 Public

**Motion to accept minutes:** Dawn Bristol made a motion to accept July minutes; it was seconded by Cheryl Smith

**AYES:** Dawn Bristol, Jim Petreszyn, Cheryl Smith,

**NAYS:**

**New Business:** Ellen & Bill Johnson, site plan, 189.00-02-12.23, car lot whole with possibility retail. Board reviewed proposed site plan and made recommendations.

**Old Business:** None

**Correspondence:** Bank Statement

**Public Hearing:** none

**A Motion Was Made** by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 7:55pm

**AYES:** Dawn Bristol, Jim Petreszyn, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary  
Supervisor Redhead asked if that is retail on Johnson's auto plans and if it will be on Paradise or JP Lane. Angela stated that they are just wholesale right now, goes to Auction and if retail it will be on JP Lane.

**Recreation Report:** Supervisor Redhead read Donna’s report:

Recreation has had another successful year. We had over 100 kids signed up for the program and the average of 50 kids per day. The staff worked well throughout the program with each other and most importantly with the children. The program had many activities with sports, arts & crafts, and games every day with the kids. Also had many programs throughout the county come in for different demonstrations such as 4-H with a sun safety program, a what’s really in your sugary drink program, also had a magic show and a bike rodeo and a different field trip weekly. Early in the spring the county youth bureau sent notices around for different grants for sporting equipment. We were visited during the program to look at what we had and I got a phone call that the Palermo Rec Program was awarded \$1000 worth of sporting equipment. This equipment will be mailed to my home and I will take inventory and let the board know what we received. We also provided a breakfast and lunch to all who attended the program and as expected that was a success. The kids all enjoyed every aspect of program and many were sad to see it end but will return next summer for the same fun. All in all the program is a success and I am very glad to see all the kids and families take advantage of what is offered throughout the program. Thank you, Donna Miller, Rec Director.

**Dog Control Report:**

Total Calls: 22 Dogs Picked up: 5 Dogs Redeemed:4 Dogs Transferred: 1

**Code Enforcement Officer Report:** Supervisor Redhead read Victor’s report:

**Inspections**

<b>Construction Inspections</b>	<b>6</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>0</b>
<b>Code Violation Inspections</b>	<b>0</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>0</b>
<b>Total Inspections</b>	<b>6</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>
<b>Permits Issued</b>	<b>13</b>	<b>19</b>
<b>Fees Collected&amp; Turned over to Supervisor</b>	<b>\$615</b>	<b>\$890</b>

**Bulletin Board**

Moving forward on both Gristwood and Herrington properties. We have been having an ongoing battle with Dutchess Lane between neighbors that have involved a number of calls for both dog control and Code Enforcement.,

***Respectfully Submitted,*** Victor Francis - Code Enforcement Officer

Vic stated that Gristwood has 60 days to clean property as ordered by County Court. He was request by Mr. Gristwood to meet at this property. When he got there , other people were there as well. He stated that while he was trying to deal with Mr. Gristwood a woman kept interrupting him and he kept telling her he was only dealing with the landowner. Vic stated he handed Mr. Gristwood the

Junkyard law and the woman said she was taping him, Vic stated he then left. Vic stated that Mr. Herrington's court date with town court was last night and the judge gave him another 30 days. Fire house demolishing, Vic stated that he had reports and abatement company to remove the asbestos so all is moving forward under the laws. Vic stated the problems on Dutchess Lane with neighbors not liking the new neighbors and trying to get them to move out. He stated he is getting many calls on the dangerous dogs from there and tickets were issued, they aren't in compliance, Judge gave 2 more weeks, then they didn't show up for court. He stated the court keeps giving extensions and then the people get mad at him and blame him for things not being done. He stated would like to talk to judges to see what can be done to help make it work better. Supervisor Redhead stated they will need to workshop with the Judges. Vic stated the new truck is here and very nice.

**\*-A MOTION WAS MADE** to add Dog Control Officer truck to the auction with the highway equipment by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

**Custodian Report:** Angela stated she has quotes for insulation in the hall. Town Clerk had sent via email the quotes and stated the men found that the new side was just as bad as the old side for the amount of insulation that was in there. More discussion on the insulation took place.

**\*-A MOTION WAS MADE** to accept Polar Bear's quote of \$5,982.00 for blown in cellulose in the entire ceiling of the Town Hall once insurance is received by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

Angela stated that she has called some pavers and they have been out looking at the park and the hall. She stated that she received a call from Pop Warner while at the park of boys breaking the bathroom windows and they called the cops to report it. She fixed the window. Angela stated that the kennel has a broken window that looks like a rock from mowing might have done and has called for repair on that.. Signs for the Park are here, she stated she is getting with Jim to broom the parking lot at the hall. Flor machine is in and she will be waxing the floors, repaired swing at park, repaired lock on front door of hall and bathroom as both were loose.

**County Legislator Report:** Dan stated that Search and Rescue will be having their stationary equipment at Sutton's corners. He stated that approached Sheriff and Undersheriff on Dog Control issue and each are trained and cannot respond. He stated the jail population has gone down, making costs down as we no longer have to house them outside the jail. He stated the Drug Task force is doing a good job and so is the EMS with exercises. Ontario Lake level issue is coming back again and some want to raise the level for more Marsh land but people are losing their yards if it is done. Dan stated that he doesn't agree with plan. He stated that it is budget time and they are working on budgets.

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Lee seconded by Councilman Hilton

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead  
**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 252 to 291 in the amount of \$54,167.04

HIGHWAY NO 154 to 168 in the amount of \$246,496.77

By Councilman Hilton seconded by Councilman Lee

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

**Old Business:** Supervisor Redhead stated that Assessor appointment is up in September, Marty requested to continue. She stated equalization rates have been 110% for the last few years.

**\*-A MOTION WAS MADE** to appoint Martin Webster as sole Assessor for the Town of Palermo for the next seven years by Councilman Lee seconded by Councilman Hilton.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

**New Business:** Councilman Lee stated that the Church is going to do another 5k run next year at the same time and discussion took place that it would be a good idea to have a community day and have town trucks, fire trucks, historical items and more there.

Discussion took place on when last dog census was and to budget for one.

**Public Session:** none

**Adjournment:** Motion to adjourn was made at: 8:16pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**WORKSHOP**  
**September 17, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Lee  
Councilman Gulliver  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Bob Wood, Jean Hart, Justices; Victor Francis, Codes Enforcement Officer/Dog Control Officer ; Jim Pettit, Highway Superintendent

The following discussions took place:

- Audits of Justice books. Town Board audit Judge Hart's Books and found them to be balanced and in order, Only recommendation was to reconcile more regularly and to clear out the monies left from Andrea Price that was held in escrow. Town Board audit Judge Wood's books and found them to be balanced and in order with a recommendation of reconcile bank records more regular and to clear out the monies from Andrea Price that was held in escrow.
- Dog Control issues. Vic stated that he received a call Friday that a dog that was deemed dangerous was loose. He saw the dog and couldn't seize it as it went back to its house and went in. He needed an order to seize and couldn't get one until Monday when Judge Hart was in. He had tried early and Judge Hart was out of town and Judge Wood didn't return phone call. He stated there is a hole in the system. More discussion was held on what can be done or needs to be changed. Discussed looking into laws to see what can be made more restrictive especially if dog had been deemed dangerous. Discussed issue on Dutchess Lane and it is a private road and that the Dog Control Officer has been accused of trespassing because it is a private road. Supervisor Redhead stated that the road is owned by Harry Raymond Estate and doesn't belong to the homeowners. More discussion about the road took place.
- Laws. Other laws were discussed and what happens when no one comes to court. What can be done.
- Fire Department Abatement. Vic stated that they have hired an abatement company and they have notified the State. The Fire Dept. will be bringing in all the papers needed on Friday.
- Seminar attended by Supervisor Redhead. Supervisor Redhead stated that notices will be sent to employees by October 1<sup>st</sup>. Supervisor Redhead stated the following:
  1. Need to Adopt an hours protocol. Need to list each job and if exceed 30 hours/week then need to give insurance to employee
  2. Seasonal and Part time – Town Board has to adopt a look back period of a full year. Total hours are divided by 52 weeks at the end of every year. If more than 20 hours a week, then have to give insurance for 12 months. If they have insurance with another employer then they have to opt out of one, it's their choice. She stated that fiscal stress monitoring accord to the State, we are in great shape. Rates for insurance are released on their website and based on income level and what rate and plan you chose. Income tax forms will change and will ask if have insurance. She stated that if on Medicaid then the person will have to sign the property over.
- Auction – Jim stated that all the equipment is approved and the Dog Control Officer truck was too late to add on to it. Will have to put it on by itself.
- Roads were discussed. Jim stated that he walked Paradise Rd. He said we will see an increase on CHIPS by \$20,000. Gave an update on Paradise Rd condition and what is

**September 17, 2013**

**Workshop**

**Palermo Town Hall**

- needed to be done. He stated that a section will be paved and the stone and oil the whole road. Discussed conditions of other roads
- Salt and Sand- Jim gave update on salt and sand. He stated the county will be bringing their portion in this week.
  - Trucks – Some are ready for winter
  - Part time help wage. Jim stated that the first year he was here was the last time there was a raise for the part time people.

**Adjournment:** -\***A MOTION WAS MADE** to adjourn at 8:50pm by Councilman Hilton seconded by Councilman Lee.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead.

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## September Town Board Meeting - Town Hall

September 24, 2013

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Gulliver  
Councilman Pettit  
Councilman Hilton

**Absent:** Councilman Lee

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Victor Francis, Codes Enforcement Officer/Dog Control Officer; Angela Miller, Maintenance; Marty Webster, Assessor 2 public

**Corrections to Minutes:** None

### **Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Scott Lee, Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Communications:** Supervisor Redhead read the following communications:

1. NYS Teamsters – upcoming Affordable Care Act, has supplied standard notifications to give members and non-members
2. NYMIR - inspection has three issues: Garage masonry is cracking, Park has a spring ride that has a handle projection and needs a refit kit and Cap is missing on bench. Angela said the spring ride is so old and needs to be replaced. She also stated that the cap is only for decoration as the bottom is open underneath and won't prevent bees from getting in there.
3. Pathfinder Bank – annual privacy notice
4. NYMIR – Seminar on ice removal safety
5. NYMIR – rate for 2014 Budget, has an A rating with State
6. NYS Public Service – Lifeline services available
7. Oswego County Personnel – job openings and civil service exams
8. AARP – Driving Safety Courses
9. James E Burke – informing avail for Engineering Services – Septic System Designs
10. Converse Labs- Water test at Park passed.

## **Reports**

**Supervisor's Report:** Supervisor Redhead gave her report:.

Account Balances as August 2013

General Fund Checking           \$79,640.54     Highway General Fund Checking:     \$ 61,254.27



Trust & Agency	\$12,146.24	Raymond Bond	\$ 8,290.70
General Capital	\$138,977.14	Highway Capital	\$129,449.36
General Money Market	\$260,899.99	Highway Money Market	\$286,303.64
Park Capital	\$ 13,020.54	Park Reserve	\$567.36

**Judges Report:**

Supervisor Redhead read both Justice reports and will file them with the Town Clerk.

**Town Clerk's Report:** Town Clerk gave her report:

For the month of August a total of \$5,931.27 was turned over to the Supervisor, \$102.00 was collected for Ag & Markets for spay/neutering program, and \$552.76 to the DEC for the sale of sportsman licenses.

**Planning Board:** Supervisor Redhead read Planning Board minutes:

September 10, 2013

Jim Petreszyn opened the meeting at 7:04PM.

**Present:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**Absent:** Dawn Bristol

**Recording Secretary:** Angela Miller

**Others Present:** 4 Public

**Motion to accept minutes:** Cheryl Smith made a motion to accept August minutes; it was seconded by Jim Petreszyn

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**New Business:** Albert Gristwood, junk yard site plan, 223.00-06-21. The board heard Mr. Gristwood's request for a site plan of a junk yard and made recommendation to draw up a site plan and come back next month. Jim Petreszyn stated that we cannot do anything temporary and it will take a few months to complete and would also have to go to County Planning for approval. Mr. Gristwood stated that it is old farm equipment that he has and it has to be cleaned up. He stated that he is trying to clean it up. Mr. Gristwood stated that the trailer he has on his property are to store hay in them. Jim Petreszyn explained site plan requirements and gave Mr. Gristwood a copy of junk yard law for the Town of Palermo. Mr. Gristwood would like to move everything to one property and use that property as a junk yard.

**Old Business:** Ellen & Bill Johnson, site plan, 189.00-02-12.23, car lot whole sale with possibility retail. Board reviewed proposed site plan. Negative declaration and no environmental impact.

**A Motion Was Made** by Diane Kowaleski and seconded by Danielle Parks to approve Mr. Johnson's site plan for a whole sale car lot.

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYES:**

**SP-0005-2013** **Fee \$50.00**

**Correspondence:** Town & Topics

**Public Hearing:** none

**A Motion Was Made** by Diane Kowaleski and seconded by Cheryl Smith to adjourn the meeting at 7:58pm

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** 2 dogs seized, 1 redeemed, 2 tickets issued, 21 calls. Have a black lab at the kennel.

**Code Enforcement Officer Report:** Vic stated he left his report at home. He stated that there is growth in town, a few houses are being built. Inspections at all the haunted houses are done and they are in compliance.

**Assessor's Report:** Marty stated school bills are out. He stated a senior resident called him about how high school bill was and wanted to be sure STAR was applied, he thought it must of been a mistake. He looked at their bill and between the rate hike of Mexico School tax , the tax decrease of the Nuke plant, and clause in law which limits the budget at 2 % also limits STAR saving to go up 2%, he stated the bill was correct.

**Custodian Report:** Insulation has been blown into the town hall. The window at the kennel was fixed Friday. Angela stated light replaced and Pups Lock and Key will be out to place locks on maintenance and office door and look at bathroom lock.

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Pettit seconded by Councilman Gulliver.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 292 to 314 in the amount of \$31,380.11

HIGHWAY NO 169 to 188 in the amount of \$29,602.96

By Councilman Gulliver seconded by Councilman Pettit.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Old Business:** Supervisor Redhead stated we had quotes on Paving from Paver-1, RJ Green and Milt Paving. After review of quotes Councilman Hilton asked to have them put on a spreadsheet to compare better and look at the next workshop,

Supervisor Redhead stated the tentative budget was given to the Town Board and will set up budget workshop(s). Supervisor Redhead stated she will not be in town for the meeting on October 22<sup>nd</sup> so the meeting will be moved to the 29<sup>th</sup>. Town Board will workshop the budget on October 8<sup>th</sup> and if need more time will also do it on the 15<sup>th</sup> regular workshop.

**New Business:** none

**Public Session:** Karinn Francis asked to speak. Ms. Francis gave her concerns she has had with the Codes Enforcement Officer/Dog Control Officer about issues she has brought to his attention and his replies to them. Discussion we held on garbage issues if they are open garbage it is a Health Dept. issue as it is concern of health concerns. Discussion was held on dangerous dog issues and what can and can't be disclosed. Discussion was held about calls being made on dangerous dog when the dog was in fact in the kennel and not even at the home. Discussion was held that a complaint has to be made and if not willing to sign a complaint then nothing can be done unless the Dog Control Officer sees the dog doing something in action. Discussed new laws vs. the old laws. More discussion on dogs took place. Supervisor Redhead stated that the Town Board is working diligently into local laws to get changed. More discussion took place.

**\*-A MOTION WAS MADE** to enter into executive session for personnel and legal matters at 8:12pm by Councilman Gulliver seconded by Councilman Pettit.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**\*-A MOTION WAS MADE** to close executive session at 8:50pm by Councilman Hilton seconded by Councilman Gulliver

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**\*-A MOTION WAS MADE** to authorize the Town Attorney to represent the town at the upcoming hearing on the Allen Case concerning dangerous dog by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Adjournment:** Motion to adjourn was made at 8:51pm by Councilman Gulliver seconded by Councilman Pettit.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

**BUDGET WORKSHOP**  
**October 8, 2013**

**PALERMO TOWN HALL**  
**7:00pm**

Those present at the workshop were:

**Present:** Councilman Gulliver  
Councilman Pettit entered at 7:20pm  
Councilman Hilton  
Supervisor Redhead

**Absent:** Councilman Lee

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Pettit, Highway Superintendent; 1 public

The following discussions took place:

- Highway Tentative Budget. Town Board reviewed the tentative highway budget line by line. Discussed the increase of CHIP funding by \$20,000 and it was added to the repair of roads for an increase of \$20,000.
- Drug testing – discussed it hasn't been done in a while. Supervisor will look into it.
- Health Insurance – Supervisor Redhead stated that she spoke to the State Insurance Division and was told that because we don't have 50 employees at any given time that we don't have to offer insurance to Dave or anyone over 30 hours.
- Fire Budget – Town Board reviewed fire department budget. Supervisor Redhead stated that would like to see at 2% but overall wasn't bad for 3 cent increase
- General Budget. – Town Board reviewed budget line by line. Discussed Court Clerk is adding hours and Supervisor Redhead put rate at \$13/hour. Town Board okay with it. Discussed town clerk deputy wage and increase for hours. Town Clerk stated that more hours were needed since the majority of hours are done at tax time not leaving much for the rest of the year. Town Board discussed the wage and number of hours. Agreed to the increase of hours at the same rate of court clerk. Discussed need for new playground equipment and agreed to increase the park capital to \$5,000 per year. Discussed 2% raise for the rest of the positions. Discussed raising part time help since no increase was given in a long time.
- Mexico Soccer – Supervisor Redhead stated that Mexico Soccer is interested in using the park and the concession stand next year. They want a spring league. Pop Warner was happy with the use of the park this year.
- Highway Garage – discussed having Peter Cedrone do design and specs to fix the masonry problem at the garage.

**\*-A MOTION WAS MADE** to have the Town Clerk contact Peter Cedrone to do an Engineer Design and Specs to put out to bid for the fix of Highway Garage by Councilman Hilton seconded by Councilman Gulliver

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

- Discussion on damage done to the kennel by dogs and repairs needed

**\*-A MOTION WAS MADE** to get the repairs to the kennel done by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**\*-A MOTION WAS MADE** to accept the proposed budget and advertise for a budget hearing on October 29<sup>th</sup> by Councilman Gulliver seconded by Councilman Pettit.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead

**NAYS:**

**Adjournment:** **\*-A MOTION WAS MADE** to adjourn at 9:15pm by Councilman Gulliver seconded by Councilman Pettit.

**AYES:** Gary Gulliver, Bill Pettit, Tom Hilton, Patricia Redhead.

**NAYS:**

Respectfully Submitted,  
Jean Gulliver - Palermo Town Clerk

## **October Town Board Meeting and Public Hearings - Town Hall**

**October 29, 2013**

### **Public Hearing – Local Law 4 of 2013**

Supervisor Redhead opened the Public Hearing concerning Local Law 4 of 2013- Overriding the tax levy established in General Municipal Law Section 3-c

Town Clerk took roll call:

<b>Present:</b>	Supervisor Redhead	<b>Absent:</b>	Councilman Lee
	Councilman Gulliver		Councilman Pettit
	Councilman Hilton		

Others: Jim Pettit, Highway Superintendent; Allison Nelson, Town Attorney, Carl Petrie, Palermo Fire Department, 1 public.

Supervisor Redhead read Local Law 4 of 2013 and explained the reason needed for it and that it needs to be done prior to the adoption of the budget.

**Local Law 4 of 2013** - override the tax levy limit established in General Municipal Law Section 3-c

### **SECTION 1: LEGISLATIVE INTENT**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Palermo, County of Oswego pursuant to General Municipal Law §3-c, and to allow the Town of Palermo, County of Oswego to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the Town Board for the fiscal year 2014 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

### **SECTION 2: AUTHORITY**

This local law is adopted pursuant to subdivision 5 of the General Municipal Law § 3-c, which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

### **SECTION 3: TAX LEVY LIMIT OVERRIDE**

The Town Board of the Town of Palermo, County of Oswego is hereby authorized to adopt a budget for the fiscal year 2014 that requires a real property tax levy in excess of the limit specified in General Municipal Law, § 3-c.

### **SECTION 4: SEVERABILITY**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person,

individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**SECTION 5: EFFECTIVE DATE**

This local law shall take effect immediately upon filing with the Secretary of State.

Supervisor Redhead explained how the formula works that determines the 2% and it is a complicated process.

Debbie Trimble questioned the large increase last year and if we were looking at that again this year. Supervisor Redhead explained the increase last year is because the highway was broke and they had to increase it to insure it wouldn't be that way in future budgets. More discussion on what happened last year took place and this budget isn't like last year for increase.

Supervisor Redhead closed the Public Hearing for Local Law 4 of 2013 and opened the Public hearing on the proposed 2014 General, Highway and Fire Budget at 7:15.

Supervisor Redhead read over the 2014 budget stating there were increases for 2% raise across the board with the exception of Clerk deputy as there are more hours requested , a 3% increase for highway workers as per the contract, increase for part time as there hasn't been one in years, and the increase in mandatory State Retirement and also a raise in Social Security based on increase in wages. A decrease a little in Health/medical insurance, been a reduction in revenue for Youth services and the bond rate went down. Supervisor Redhead stated that CHIPS has a raise of \$20,000 and was input as an increase in Capital Outlay for it for the repairs of roads.

Supervisor Redhead went over the Fire Department Budget and stated that they did a good job in the format they used to show the town where the money goes.

Supervisor Redhead opened the floor for public comment and none was made.

**\*-A MOTION WAS MADE** to close the Public Hearings at 7:24 by Councilman Gulliver and Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Supervisor Redhead called the regular meeting to order at 7:24pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Gulliver  
Councilman Hilton

**Absent:** Councilman Lee  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** Jim Pettit, Highway Superintendent; Allison Nelson, Town Attorney, Carl Petrie, Palermo Fire Department, 1 public.

**Corrections to Minutes:** None

**Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Reading of Resolutions:** Supervisor Redhead read the following Resolutions:

33 – Adoption of Local Law 4 of 2013

34 – Adoption of 2014 Budget

35 – Transfer of Funds

**Comments on Resolutions** - None

**Resolution Approval**

**Resolution No 33 – Adoption of Local Law 4 of 2013 Override the tax levy established in General Municipal Law Section 3-2**

**Whereas** the Town Board Town of Palermo held a Public Hearing on October 29, 2013 on or about 7:00pm to hear public comment for or against Local Law 4 of 2013 - Override the tax levy established in General Municipal Law Section 3-2 and

**Whereas** the Town Board Town of Palermo feel it is in the best interest of the town to adopt said law, now therefore

**Be It Resolved** the Town Board Town of Palermo hereby adopts Local Law 4 of 2013 and authorizes the Town Clerk to send the needed copies to the town Attorney for filing with the Secretary of the State of New York

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution No. 34 - Adoption of 2014 Budget**

**Whereas** the Town Board Town of Palermo held a Public Hearing for the proposed 2014 General, Highway and Fire Budget October 29, 2013 on or about 7:00pm and

**Whereas** the Town Board Town of Palermo allowed the public to make comments for or against said budget, now therefore,

**Be It Resolved** the Town Board Town of Palermo hereby on a motion made by Councilman Hilton and seconded by Councilman Gulliver, approves the Preliminary Proposed 2014 General, Highway and Fire Budget as the Final Budget for the 2014 fiscal year.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution No 35 – Transfer of Funds**

Be It Resolved the Town Board Town of Palermo hereby authorizes the following transfers:

Highway: From DA9730.7 Debit Service Principle

To DA9730.6 Interest in the amount of \$947.84

From DA5132.4 Machinery Contractual

To: DA5112.2 Capital Outlay in the amount of \$14,248.18  
 General: From A7310.2 Youth Equipment  
     To A7310.4 Youth Contractual in the amount of \$114.43  
     From Unexpended Balance  
     To A3510.2 Dog Control Equipment in the amount of \$1,570.60  
     From A1990.4 Contingent  
     To: A8540.4 Drainage in the amount of \$65.00

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Communications:** Supervisor Redhead read the following communications:

1. Jerry and Esther Rogers – thanking for the use of the Town park
2. Mohawk Valley Community College – training on one way plows
3. NYMIR - concerning electronic security
4. Governor’s office – concerning job initiative and can apply for grants to hire people
5. DEC – FEMA and Risk Management continuing to work on Flood plains
6. Oswego County Dept. of Health – Posting of no smoking in public parks and will be checking to see if they are in the parks
7. Civil service Exams
8. Oswego County Dept. of Personnel – announcement that the payroll certifier has left and a new one is in her place.
9. NYS Retirement - To update offices after elections
10. Oswego County Health Dept. job opening for public health nurse
11. Association of Towns – February 16-19<sup>th</sup> annual training in NYC
12. State of NY – Financial structure, Town of Palermo has a good rating
13. Notice of Seminar to include people with disabilities into your community.

**Reports**

**Supervisor's Report:** Supervisor Redhead read her report:

Account Balances as September 2013

General Fund Checking	\$ 80,882.08	Highway General Fund Checking:	\$129,452.60
Trust & Agency	\$ 13,900.89	Raymond Bond	\$ 8,290.91
General Capital	\$138,980.61	Highway Capital	\$ 89,430.88
General Money Market	\$235,921.45	Highway Money Market	\$236,328.61
Park Capital	\$ 13,020.87	Park Reserve	\$ 567.37

**Judges Report:**

Judge Wood: Fines: \$400.00; Civil Fees: \$20.00 ; Surcharges: \$0; Bail: \$9500.00 Total to Supervisor: \$420.00

Judge Hart: Fines: \$815.00; Civil fees: \$0; Surcharges: \$947.00; Bail: \$0, Total to Supervisor \$1762.00



**Town Clerk's Report:** Town Clerk gave her report:

For the month of September a total of \$777.89 was turned over to the Supervisor, \$64.00 was collected for Ag & Markets for spay/neutering program, \$45.00 to the State Dept. of Health for marriage licenses and \$1508.11 to the DEC for the sale of sportsman licenses. A total of \$2,395.00 was collected for the month. Second draws for doe permits are opened on Friday Nov. 1<sup>st</sup>. The WMU areas are: 1C, 3 M,R,S; 7 F,H,J; 8A,F,G,H,J,N,R and 9A and F.

**Highway Superintendent Report:** Jim stated that three plows are ready with the 4<sup>th</sup> almost ready. The County brought in salt. They have been patching rough spots on Bradshaw, Sundown and Red Schoolhouse Roads. County is going to be cutting trees. He stated that from the auction he still has the tractor and the salt box. Supervisor Redhead stated that the tractor has been sold but the saltbox is being relisted as it has not been. She stated they received a check from Auctions International in the amount of \$11,810 on the equipment, the Dog Control truck hasn't been paid yet.

Councilman Gulliver asked Jim if he knew he was over in the Capital Outlay account, Jim stated he does now. Councilman Gulliver asked if there was more out that needed to be covered, Jim stated no all the bills are in. Councilman Gulliver stated he just wanted to make sure there was enough in the transfer to cover.

**Planning Board:** Supervisor Redhead read Planning Board minutes:

October 8, 2013

Jim Petreszyn opened the meeting at 7:00PM.

**Present:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski,

**Absent:** Cheryl Smith

**Recording Secretary:** Angela Miller

**Others Present:** 2 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept September minutes; it was seconded by Danielle Parks

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**New Business:** Patty Redhead, 2 lot subdivision, 206.00-04-1.22, Paradise Rd. The planning board reviewed proposed subdivision and a public hearing will be scheduled for November 12 at 7:00pm.

**Old Business:** Albert Gristwood, junk yard site plan, 37 Winks & Gristwood Rd, 223.00-06-21. Mr. Gristwood stated that the Dept. of Agriculture was coming out to evaluate what is agriculture and what is not. Mr. Gristwood stated that the trailers are used as covered hay wagon and are not registered. The board recommended waiting to hear from the Dept. of Agriculture for determination of equipment and then scaling everything down, picking a plot of land to use as site plan for junk yard. Jim Petreszyn asked Mr. Gristwood for a report for the Dept. of Agriculture for next meeting so that will help in determine what is needed for site plan.

**Correspondence:** Bank Statement

**Public Hearing:** none

**A Motion Was Made** by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 8:13pm

**AYES:** Dawn Bristol, Danielle Parks, Jim Petreszyn, Diane Kowaleski,

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Vic’s report:

Total Calls: 18 Dogs Picked up: 11 Dogs Redeemed: 7 Dogs Euthanized: 1 Dogs Transferred: 2  
Dogs Adopted: 1

**Code Enforcement Officer Report:** Supervisor Redhead read Victor’s report:

**Inspections**

<b>Construction Inspections</b>	<b>12</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>10</b>
<b>Code Violation Inspections</b>	<b>4</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>2</b>
<b>Total Inspections</b>	<b>28</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>
<b>Permits Issued</b>	<b>10</b>	<b>49</b>
<b>Fees Collected &amp; Turned over to Supervisor</b>	<b>\$705.00</b>	<b>\$2604.00</b>

**Bulletin Board**

Working with Allison on Gristwood property deadline is October 21, 2013, reported to Allison that the cleanup is going slow about 10% complete. Herrington property has stalled, we need to come up with a fine for Mr. Herrington. We have had a couple of issues with additions and renovations in the town without permits. Issues have been dealt with. Old Fire Department is under abatement for asbestos no demo permit has been issued as of yet, awaiting report from Abatement Company as to the condition of building before demo is given.

***Respectfully Submitted,*** Victor Francis - Code Enforcement Officer

Supervisor Redhead stated that Vic was in early and updated Allison on some issues.

**Custodian Report:** Supervisor Redhead read Angela’s report

Kennel windows have been installed and screens fixed  
Locks on Maintenance door & office door at Kennel have been installed  
Park bathroom windows have been installed  
Park is closed and winterized  
Fixed outside light on hall  
Changed out bulbs in Meeting room  
Replaced furnace air filters  
Kennel doors will be fixed in next couple weeks

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Gulliver seconded by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

NAYS:

**Motion to pay Bills:**

\*-A MOTION WAS MADE to pay bills in the following amounts:

GENERAL NO 315 to 316 in the amount of \$31,284.74

HIGHWAY NO 189 to 218 in the amount of \$91,804.98

By Councilman Gulliver seconded by Councilman Hilton

AYES: Gary Gulliver, Tom Hilton, Patricia Redhead

NAYS:

**Old Business:** Town Clerk stated that she did call Peter Cedrone and is waiting for a call back from him concerning the garage issue.

Supervisor Redhead asked if the highway generator was fixed, Jim stated yes but isn't around to hear it do its test. Supervisor Redhead stated that we need a preventative maintenance program and the Town Clerk to call a place like Anderson Water and Generator to get a price on it,.

**New Business:** Supervisor Redhead stated that BAS has an update to its software between the Supervisor and the Town Clerk's software. She stated that it will transmit the abstract from the Town Clerk to the Bookkeeper and once bills are paid its transmitted back to the clerk all paid. Councilman Gulliver stated he has no problem with it as years ago that is how it worked anyway.

\*-A MOTION WAS MADE to accept the proposal from BAS for the Abstracts Integration with the Town Clerk in the amount of \$2,150.00 by Councilman Hilton seconded by Councilman Gulliver.

AYES: Gary Gulliver, Tom Hilton, Patricia Redhead

NAYS:

Councilman Gulliver asked about doing annual appointments and fuel bids for the December 17<sup>th</sup> workshop meeting. Discussion took place to also move the December meeting to the 19<sup>th</sup> due to Christmas.

\*-A MOTION WAS MADE to authorize the Town Clerk to advertise for any annual appointments as necessary and for fuel and propane bids to be opened at the December 17<sup>th</sup> workshop. Also the Town Board authorizes that advertisement to move the regular town board meeting to December 19<sup>th</sup>, 2013, motion made by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, , Tom Hilton, Patricia Redhead

NAYS:

**Public Session:** no one spoke

\*-A MOTION WAS MADE to enter into executive session for the purpose of personnel and legal matters with the town attorney at 8:53 pm by Councilman Gulliver and seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Patricia Redhead

NAYS:

\*-A MOTION WAS MADE to close executive session at 8:18pm by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Patricia Redhead

NAYS:

**Adjournment:** Motion to adjourn was made at:8:18 pm by Councilman Gulliver seconded by Councilman Hilton

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## **Nov Town Board Meeting - Town Hall**

**November 26, 2013**

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Gulliver  
Councilman Hilton

**Absent:** Councilman Lee  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:** none

Supervisor Redhead explained that the workshop for November was cancelled due to illness and no quorum.

**Corrections to Minutes:** None

**Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Communications:** Supervisor Redhead read the following communications:

1. Oswego County Supervisors Association – notice of meeting. Supervisor Redhead will be attending
2. NYS Dept. of Transportation. Highway work permit for Fire Department has been extended.
3. Civil Service Exams
4. Public Service Commission – open discussion for 315 area code change
5. M&T Bank – notice of acquiring Williamton Trust
6. NYS Retirement – update payroll schedule
7. NYS Ag & Markets – Concerning Gristwood property and would like to work with the town to help set up a junkyard and also would like remaining farm equipment to be used and left.
8. NYS Dept. of Public Service – if town is interested in any handouts to give out.
9. Councilman Lee – I want to thank everyone on the Town Board for welcoming me two years ago. As of January 1, 2014 I will be resigning from councilmen. My work has taken out of the area so I don't think it would be fair to the board that I would not be attending the meetings. Thank you and let God Bless everything you do and keep the mindset of the people.

**Reports**

**Supervisor's Report:** Supervisor Redhead read her report:

Account Balances as October 2013

General Fund Checking	\$118,547.93	Highway General Fund Checking:	\$ 87,014.63
Trust & Agency	\$ 14,293.02	Raymond Bond	\$ 8,291.12
General Capital	\$138,984.08	Highway Capital	\$129,455.84
General Money Market	\$235,941.11	Highway Money Market	\$236,348.30
Park Capital	\$ 13,021.20	Park Reserve	\$567.38

**Judges Report:**

Judge Wood: Fines: \$400.00; Civil Fees: \$20 ; Surcharges: \$0; Bail: \$9500.00 Total to Supervisor: \$420.00

Judge Hart: Fines: \$815.00; Civil fees: \$0 ; Surcharges: \$947.00; Bail: \$0 Total to Supervisor \$1,762.00

**Town Clerk's Report:**

For the month of October a total of \$696.67 was turned over to the Supervisor, \$74.00 was collected for Ag & Markets for spay/neutering program, \$22.50 to the State Dept. of Health for marriage licenses and \$611.33 to the DEC for the sale of sportsman licenses. A total of \$1,404.50 was collected for the month. November has been a quiet month.

Town Clerk stated she attended DEC school for new program for issuing sportsman licenses. She stated there will be no sportsman titled licenses, each item has to be purchased separately no more bundles. Pricing has changed a little but should cost more than what a bundled license does.

**Planning Board:** Supervisor Redhead read Planning Board minutes: November 12, 2013

Jim Petreszyn opened the meeting at 7:00PM.

**Present:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**Absent:** Dawn Bristol

**Recording Secretary:** Angela Miller

**Others Present:** 3 Public

**Motion to accept minutes:** Diane Kowaleski made a motion to accept October minutes; it was seconded by Danielle Parks

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

**NAYS:**

**New Business:** None

**Old Business:** Albert Gristwood, junk yard site plan, 37 Winks Rd & Winks Rd, 223.00-06-21 & 223.00-06-27. Jim Petreszyn reviewed letter from Matt with the Ag & Markets with Mr. Gristwood. Mr. Gristwood stated that he has 40 head of cow and use the trailers as hay storage. Discussion took place on the trailers that are not Ag. how many trailer he needed and possibly putting them by barn and use as hay storage and not lined in hedgerow or placed thru out properties. Mr. Gristwood stated that 7 trailers would be by barn for storage of hay with the wheels taken off so they are not mobile. The main barn is located at 37 winks road. Going to use 223.00.06-27 as the junk yard site plan. Approx. fee would be \$100.00 and site plan would have to go to County for approval. Looking at spring before anything can be done. Mr. Gristwood will

be back next month with a drawing for site plan. Jim Petreszyn stated that he planning board is willing to work with him. Discussion took place on what was needed of the site plan drawing.

**Correspondence:** Bank Statement, DEC, ARC, Ag & Markets

**Public Hearing:** Patty Redhead, 2 lot subdivision, 206.00-04-1.22, Paradise Rd. The planning board reviewed proposed subdivision. Public hearing opened at 7:03. No public comment. Public hearing closed at 7:05. Negative declaration and no environmental impact declaration.

**A Motion Was Made** by Cheryl Smith and seconded by Danielle Parks to approve Mrs. Redhead’s 2 lot subdivision

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYES:**

**SD-0002-2013** **Fee \$50.00**

**A Motion Was Made** by Diane Kowaleski and seconded by Danielle Parks to adjourn the meeting at 8:18pm

**AYES:** Danielle Parks, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Victor’s report:

Total Calls: 19      Dogs Picked up: 4      Dogs Redeemed: 4      Tickets Issued: 2

**Code Enforcement Officer Report:** Supervisor Redhead read Victor’s report:

**Inspections**

<b>Construction Inspections</b>	<b>10</b>
<b>Manufactured Home Inspections</b>	<b>0</b>
<b>Fire Safety Inspections</b>	<b>3</b>
<b>Code Violation Inspections</b>	<b>3</b>
<b>Mobile Park Inspections</b>	<b>0</b>
<b>Junkyard Inspections</b>	<b>0</b>
<b>Complaint of Violation Inspections</b>	<b>3</b>
<b>Total Inspections</b>	<b>19</b>

**Building Permits**

	<b>This Report</b>	<b>Year to Date</b>
<b>Permits Issued</b>	<b>8</b>	<b>57</b>
<b>Fees Collected &amp; Turned over to Supervisor</b>	<b>\$780.00</b>	<b>\$3,420.00</b>

**Bulletin Board**

Things have picked up this fall, banks are starting to release money to fund projects. The Gristwood hearing is scheduled for Dec 4, 2013, he has not been in compliance with the 60 day judgment given by the county, I signed and returned the fines levied against Jack Herrington for not being in compliance.

**Respectfully Submitted,** Victor Francis - Code Enforcement Officer

**Custodian Report:** Supervisor Redhead read Angela's report:

Bushes are ready for winter. The Air conditioners are covered for winter. Fixed the cabinet in the conference room and the light in the foyer.

**Motion to accept Reports:**

\*-**A MOTION WAS MADE** to approve the reports as given by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Motion to pay Bills:**

\*-**A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 347 to 380 in the amount of \$33,128.80

HIGHWAY NO 291 to 231 in the amount of \$33,445.92

By Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Old Business:** Supervisor Redhead stated that all positions have been asked to be retained by the people in them.

\*-**A MOTION WAS MADE** to reappoint the people to the positions they currently hold:

Angela Miller to positions of Planning Board Secretary, Buildings and Grounds, Records Management Clerk and Board of Appeals Secretary; Jean Gulliver to the Board of Appeals and as Chairperson; Tammy Schwartz as Janitor; Victor Francis as Codes Enforcement Officer and Dog Control Officer; Beverly Beck as Historian; Jim Petreszyn to the Planning Board and as Chairperson; Patricia Garrison to the Board of Assessment Review and Chairperson; and Donna Miller as The Rec Director by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Discussion of Peter Cedrone's report took place on what needs to be done to the highway garage and different options. Discussed given Peter 50% retainer and pay the rest when done.

Councilman Hilton stated to have Peter come to the December board meeting and to meet with the Town Board and discuss the situation with him. Supervisor Redhead to contact Peter to have him come to the meeting.

**New Business:** Supervisor Redhead stated that we have the resignation of Councilman Lee as of January 1, 2014.

\*-**A MOTION WAS MADE** to have the Town Clerk advertise for the position of vacancy on the Town Board with letter of interest to be in by January 7<sup>th</sup> by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Public Session:** none



*November Town Board Meeting, Town Hall*

*November 26, 2013*

**Adjournment:** Motion to adjourn was made at: 7:38pm by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk

## **December Town Board Meeting - Town Hall**

**December 17, 2013**

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

**Present:** Supervisor Redhead  
Councilman Gulliver  
Councilman Hilton

**Absent:** Councilman Lee  
Councilman Pettit

**Recording Secretary:** Jean Gulliver, Town Clerk

**Others Present:**

**Corrections to Minutes:** None

**Motion to accept minutes:**

**\*-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Petitions to the Board:** None

**Reading of Resolutions:** Supervisor Redhead read Resolutions

37 – Town Clerk to receive building permit fees

38 – End of Year Transfer of Funds

**Comments on Resolutions:** Supervisor Redhead explained because the meeting is held so early due to the resignation of Councilman Lee and Councilman Pettit not being available there was no quorum so the Resolution is to allow her to pay invoices that haven't come in yet this month to be paid.

**Approval of Resolutions:**

### **Resolution No. 37 - Town Clerk to receive Building Permit Fees**

**Whereas** the Town Board Town of Palermo has met with the Codes Enforcement Officer and discussed the collection of fees associated with building permits and

**Whereas** the Codes Enforcement Officer would rather the Town Clerk collect the fees as was done in the past, and

**Whereas** the Town Board agrees that less accounts opened is more beneficial to the town, now therefore.

**BE IT RESOLVED**, on a motion made by and seconded by , the Town Board hereby authorizes the following:

1. The Town Clerk is the secretary to the Codes Enforcement Officer as part of her Town Clerk's duties

2. Town Clerk will start as of January 1, 2014 as the person to collect, document the collection of building permit fees in a monthly report, and pay to the Supervisor those fees monthly as part of her monthly report
3. The Codes Enforcement Officer will close his bank account with Pathfinder Bank as soon as possible after giving the Supervisor his December Monthly Report and the clearing of December's check if there is one.
4. The Codes Enforcement Officer will turn over to the Supervisor any petty cash previously issued.
5. The Codes Enforcement Officer will still be responsible to provide to the Town Board a monthly report of building permits issued and fees collected as before.

Resolution introduced by Councilman Hilton seconded by Councilman Gulliver

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Resolution No. 38 – Transfer of Funds**

Be It Resolved the Town Board Town of Palermo authorizes Supervisor Redhead to make any fund transfers necessary to keep accounts from being over expended and to pay outstanding invoices that haven't come in for the year ending December 31, 2014.

Resolution introduced by Councilman Hilton seconded by Councilman Gulliver

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Communications:** Supervisor Redhead read the following communications:

1. NYMIR – Looking for the repairs on the Park and the Garage. The Park repairs are waiting for spring and the Garage repairs are being worked on.
2. Civil Service Exams
3. NYMIR annual report
4. NYS Ag & Markets – Kennel and Dog Control Officer Inspections, all were passed no issues
5. Oswego County verification of Town budget rates

**Reports**

**Supervisor's Report:** Supervisor Redhead read her report:.

Account Balances as November 2013

General Fund Checking	\$87,593.70	Highway General Fund Checking:	\$ 138,987.44
Trust & Agency	\$ 13,418.53	Raymond Bond	\$ 8,291.32
General Capital	\$138,987.44	Highway Capital	\$129,458.97
General Money Market	\$235,960.12	Highway Money Market	\$236,367.34
Park Capital	\$ 13,021.51	Park Reserve	\$567.39

Supervisor Redhead stated that she spoke with Patty Ritchie's office concerning STAR and how many have and have not sign up in the Town of Palermo. She stated that as of 2 weeks ago about 65% have leaving about 25% still needing too. She stated that they have yet gave her a report of the list of people who haven't signed up. She stated some people don't have internet, don't know about it, or don't know how to do it. She stated that she would be willing to sit here and help those out who can't do it themselves but have no list to go on. More discussion on the impact for the people who don't sign up for STAR before the end of the month.

Supervisor Redhead stated that Councilman Pettit is leaving and is being replaced with Doris French. She stated that Councilman Lee has resigned as of the First of January and leaves a vacancy. An ad has been placed looking for letters of interest from people who would like to fill that vacancy. If the Town Board wishes they also can just leave it open and don't have to fill it but wait for the Election next year. Supervisor Redhead stated the Town Clerk will need to notify the Board of Elections of the vacancy.

Supervisor Redhead stated that she is in the process of getting the abstract added to the software and hopes to be ready in about a week.

**Judges Report:**

Judge Wood: Fines: \$1,730.00; Civil Fees: \$150.00 ; Surcharges: \$953.00; Bail:- \$3,455.00 Total to Supervisor: \$2,835.00

Judge Hart: Fines: \$1,125.00; Civil fees: \$0.00 ; Surcharges: \$565.00; Bail: \$0.00 Total to Supervisor \$1,690.00

**Town Clerk's Report:** Town Clerk gave her report:

**Town Clerk's Report December 2013**

For the month of November a total of \$408.00 was turned over to the Supervisor, \$47.00 was collected for Ag & Markets for spay/neutering program, \$22.50 to the State Dept. of Health for marriage licenses and \$223.00 to the DEC for the sale of sportsman licenses. A total of \$700.50 was collected for the month. December hasn't had much foot traffic which is the normal, everyone is getting ready for the holidays and not much in the clerk office is happening other than dog licenses.

Because the way the holidays fall, finishing out end of year things and preparing tax bills, my office will be closed to the public December 24<sup>th</sup> and will reopen January 2<sup>nd</sup>. I will be in and out of the office and also doing some work from my home during that time, just won't be open to the public for obvious reasons with so much to do and the holidays being in the middle of the week.

Ads have been placed, the council position and fuel bids are slated to be opened for the 7<sup>th</sup> at the organizational meeting.

Looking forward to the new year and wish Councilman Pettit best wishes and it's been a pleasure to work with him for so many years. I also wish Councilman Lee the best and sorry to see he had to resign due to work but am happy to welcome Doris French to the board and look forward to working with her.

**Highway Superintendent Report:** Jim stated the plowing never seems to end, the roads are like crap because the temperature is cold the salt wasn't working but the temps are beginning to come up and the salt is beginning to work. He stated they have been out scraping roads. He stated that he had complaints roads aren't like Hastings, Jim stated that Hastings and Schroepel have belly scrappers and the town doesn't so they will be different. He stated they have had average breakdowns, just got 4 trucks back on the road. He stated one plow is messed up. Supervisor Redhead asked about the issue with the plow. Jim stated that its just worn out, pulled the one way off and put old truck back on road He stated he called Viking and they quoted a price of \$6,400 and it would be 6 weeks before its delivered. Councilman Hilton asked what was wrong with plow and Jim gave description of it and that it is just worn out. Councilman Hilton stated he thinks the roads are fine and people just need to slowdown.

**Resolution No 39 – Purchase of new plow**

**Whereas** the Town Board Town of Palermo has reviewed the need to replace a worn out plow with the Town Highway Superintendent and

**Whereas** the Town Highway Superintendent was given a quote by Viking for a new plow at the cost of \$6400,00 so therefore

**Be It Resolved** the Town Board Town of Palermo hereby authorizes the purchase of a new plow not to exceed the cost of \$7,000 to be taken from the DA5130.2 Equipment account and

**Be It Further Resolved** the Town Board Town of Palermo hereby authorizes the cost of the account to be accrued and taken from the 2013 Budget for payment.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

Councilman Hilton asked how the new truck was doing, Jim stated some issue with wipers but other than everything is going good the men are getting tired. He stated that a lot of salt has been used and will keep doing the best and hope to have a break soon.

**Planning Board:** Supervisor Redhead read Planning Board minutes:

December 10, 2013

Jim Petreszyn opened the meeting at 7:02PM.

**Present:** Jim Petreszyn, Cheryl Smith

**Absent:** Dawn Bristol, Danielle Parks, Diane Kowaleski

**Recording Secretary:** Angela Miller

**Others Present:** 3 Public

**Motion to accept minutes:** Jim Petreszyn made a motion to table November minutes to January's meeting; it was seconded by Cheryl Smith

**AYES:** Jim Petreszyn, Cheryl Smith

**NAYS:**

**New Business:** Sue Raymond, 4647 St Rt 3, 188.00-04-14.1 site plan for photography. Would like to open a photography business in home but will also be on site locations. Site plan will need to be sent to county for approval.

**Old Business:** Albert Gristwood, junk yard site plan, 37 Winks Rd , 223.00-06-27. Bill Brisette bought in a site plan for Mr. Gristwood. The planning board reviewed proposed site plan. Jim Petreszyn stated that all equipment in junk yard will have to be drained and disposed of properly

thru a company or the transfer station. Jim Petreszyn reviewed new letter from Ag & Markets with Bill stating there is an overabundance of trailers on property. Further discussion was held on narrative and being sent to county for approval.

**Correspondence:** Town and Topic, Ag & Markets

**Public Hearing:** None

**A Motion Was Made** by Jim Petreszyn seconded by Cheryl Smith to adjourn the meeting at 8:14pm

**AYES:** Jim Petreszyn, Cheryl Smith

**NAYS:**

Respectfully submitted by, Angela Miller - Planning Board Secretary

**Dog Control Report:** Supervisor Redhead read Vic's report:

Total Calls: 5 Dogs Picked up: 0 Dogs Redeemed: 0 Tickets Issued: 8

**Motion to accept Reports:**

**\*-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Motion to pay Bills:**

**\*-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 381 to 402 in the amount of \$13,620.98

HIGHWAY NO 232 to 248 in the amount of \$47,281.34

And additional payrolls by Councilman Gulliver seconded by Councilman Hilton.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

**NAYS:**

**Old Business:** Supervisor Redhead stated that Peter Cedrone was emailed to come for tonight's meeting but had no response and she will try to contact him again for next month's meeting.

Supervisor Redhead stated that she has talked to the Army Corp of Engineers about the motocross property issue on Hare Rd and they have ordered the property to be put back to natural and they are trying to get in for an inspection. They hope to have it done in the spring. She stated they also felt the water issue last year was not caused by the ponds.

**New Business:** none

**Public Session:** Discussion took place on what kind of challenges does the Town Board face in the next year and that those are clean up in town with junkyards and working on changes to the Land Use Law with some zoning. More discussion on what the Town Board does and how it operates.

**Adjournment:** Motion to adjourn was made at 7:56 pm by Councilman Hilton seconded by Councilman Gulliver.

**AYES:** Gary Gulliver, Tom Hilton, Patricia Redhead

*December Town Board Meeting, Town Hall*

*December 27, 2012*

**NAYS:**

Respectfully Submitted,

Jean Gulliver  
Palermo Town Clerk