

January Organizational Meeting - Town Hall

January 6, 2015

Supervisor Redhead called the organizational meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Nipper
Councilman Hilton

Absent: Councilman Gulliver

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Tammy Schwartz, Custodian and 1 member of the public

Town Clerk gave the Oath of Office to Donald Nipper and Steven Scruton as newly elected Councilmen.

Resolution 1 - Town Policies of the Town of Palermo for 2015

Where As: there is no objection by the majority of the Palermo Town Board; the following established policies shall take effect immediately:

a. Meetings: Town Board Town of Palermo will hold monthly meetings and designate these meetings to be held on the fourth Tuesday of every month at 7:00 P.M, with the exception of May and December these meetings will be held the fourth Thursday of the month at 7:00 P.M. unless otherwise advertised by Public Notice. All meetings will be held at the Palermo Town Hall.

b. Order of Business: Call to Order, Pledge to Flag, followed by moment of silence, Approval/Changes to previous minutes, Petitions for the Board, Executive Session (when needed), Reading of Resolutions of Meeting, Public Comment on Resolutions Only (5 minutes per person), Board address to Resolutions, Communications, Reports, Approval of Reports, Approval of Bills, Old Business, New Business, Open Public Session, adjournment.

c. Attendance at Board Meetings: Town Department Heads are requested to attend regular monthly meetings. While this is not always possible, a written report is requested if you cannot attend.

d. Duties of Deputy Supervisor are as follows: Be in attendance at Supervisor Office Hours, when requested by the Supervisor. Attend all meetings which affect the Town with the Supervisor or in place of the Supervisor. Accept the Chair of any committees which the Supervisor may appoint. The Deputy Supervisor shall be compensated for those duties as set forth in the annual budget of the Town.

e. Clerk and Bookkeeper to Supervisor: The Supervisor is authorized to have a confidential clerk and confidential Bookkeeper, providing that budgetary funds are available for those positions.

f. Court Steno and Bailiff. The Town Justices are authorized to hire a Court stenographer and Bailiff when needed. Bailiff shall be paid \$ 13.00 per hour.

g. Holidays: All town offices shall be closed on National Holidays and no meetings shall be scheduled. The Highway Department will be closed on those holidays designated in the Union Contract.

h. Payment of bills prior to audit: The Supervisor shall have the authorization to pay the following when they come due prior to audit by the Town Board; payroll, utilities, postage and insurances, loans and lease payments

i. Annual Audit: The Supervisor shall have the authority to have all books audited and the year-end report prepared by an outside firm for an amount set forth in the budget.

j. Petty Cash Funds: The following are authorized to maintain petty cash funds, Tax Collector \$150.00, Town Clerk \$50.00.

k. Association Membership: The Town of Palermo shall maintain an annual membership with The Association of Towns.

l. Records Access: The town clerk is designated as Records Access Manager for both active and inactive records. A fee of 25 cents (\$.25) per copy will be charged unless otherwise determined by law. An application (FOIL,) to inspect any record is required.

m. Reimbursement policy: Reimbursement for attending school, conferences or association meetings may not be paid without prior authorization to attend being given first by the Town Board. A written report is requested to be submitted to the Town Board after attendance.

n. Mileage Reimbursement: Reimbursement for mileage on personal vehicle while performing Town Business for all officers, employees (including Highway Department employees when using their own vehicles for town business), shall be set at 110% of the current IRS Standard Mileage rate as the Town of Palermo's rate for reimbursement. Calculation of mileage shall begin at the point of entering the township when reporting for a call. For business originating within the township mileage will be paid from the originating place to the destination and the return trip of equal mileage. Payment will be made with submission of voucher listing; date, purpose of trip, and mileage. Voucher must be approved by department head.

o. Telephone Reimbursement: Telephone expenses for long distance calls will be reimbursed at their actual cost. Expenses must include a photo static copy of the billing listing date, number and amount, individual called and/or purpose must be given.

p. Equipment usage: Town of Palermo Highway equipment is authorized to be used in the following places (outside of normal highway usage); Town Park, Town Hall, Town Kennel, Town Cemeteries and shared services with the towns of Volney and New Haven.

q. Collection of Non-Sufficient Funds: All checks returned for non-sufficient funds shall be subject to a \$ 35.00 fee in addition to the face value of the check.

r. Deputy Code Enforcement Officer: Shall be empowered with all duties of the Code Enforcement Officer and act on the behalf of the Code Enforcement Officer upon his/her request or that of the Town Board, shall assist the Code Enforcement Officer with his/her duties and inspection upon request and in accordance with Resolution 32 of 2007, including but not limited to the service of summons and legal proceedings.

s. Town Board workshops will be held the third Tuesday of each month at 7:00pm, unless specified otherwise in advance. The Audit of bills will be done at the workshop. All vouchers must have invoice attached with description of purchase.

t. Seasonal employees of the Highway Department shall be paid \$13.39 per hour; the first 40 hours per week shall be paid at straight time. Any time in excess of 40 hours per week shall be paid at 1-1/2 time per hour. Seasonal employees shall be paid 1-1/2 times per hour for all hours worked on the following holidays: Thanksgiving Day, Christmas Day and New Year's

Day. Seasonal employees are not entitled to any other benefits with the exception of one-half hour call-in for snow removal.

u. Insurance Policy for non-collectively bargaining employees: Insurance shall be provided for town employees that work posted hours of 30 or more per week as approved by the town board. The Town shall pay full cost of the employees insurance coverage for single or 2 person coverage only. Any employee wishing to opt for family coverage will be subject to pay for additional cost of said coverage. Insurance coverage shall be comparable to that of the Collective Bargaining Agreement. The town shall also provide individual retiree insurance coverage for any permanent employee (defined as: an employee who is employed for 30 or more posted hours per week, with 10 years of continuous active service and a minimum of 15 years total with the town, who is actively employed with the town at the time of retirement, and a minimum age of 60. The town shall have the authority to designate the company through which the insurance is provided.

v. Designated Payroll Agency is: Pathfinder Bank - Paychex Payroll schedule is as follows:

Biweekly: Highway Department, Superintendent of Highways and Town Clerk/Tax Collector; Semiannual: Deputy Positions of Supervisor; Annual Salary: Board of Appeals, Board of Assessment Review, Historian, Registrar of Vital Statistics, Budget Officer. All other positions shall be paid monthly, on the 4th Thursday of each month with the exception for the month of December payroll will be paid on the second Thursday. Payroll may be changed to a bi-weekly status at the request of an employee annually.

w. Purchase orders are required for any single purchase of equipment in excess of \$500.00. The officer must request a purchase order from the Supervisor prior to placing the order or purchase. All other purchases must comply with the Town's Procurement Policy as stated in the Town Code Book.

x. The Town Board shall have the authority to appoint an agency for the purpose of training and/or testing for drug/alcohol substances as mandated by the State of New York and stated in the Towns DOT policy.

y. Incident reporting policy as outlined in Resolution 20 of 2001
Resolution introduced by Councilman Scruton seconded by Councilman Nipper
AYES: Steven Scruton, Donald Nipper, Thomas Hilton and Patricia Redhead.
NAYS:

Resolution No. 2 - Designations for 2015

Where As: there is no objection by the majority of the Palermo Town Board, the following designations are approved:

a. Designation of Depositories:

Pathfinder Bank

b. Designation of Official Newspapers:

Oswego Valley News and the Oswego County Weeklies

c. Designation of Law Enforcement Agency:

The Oswego County Sheriff's Department

d. Designation of Attorney to the Town Board: (subject to contract)

Nelson Law Firm

Resolution introduced by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Thomas Hilton, Patricia Redhead

NAYS:

Resolution # 3 - Annual Appointment by the Town Board Town of Palermo for 2015

Be it resolved that the Town Board Town of Palermo does hereby make the following Annual Appointments as follows:

Registrar of Vital Statistics	Jean Gulliver
Historian	Beverly Beck
Recreation Director	Donna Miller
Building Inspector & Code Enforcement	Victor Francis
Planning Board Secretary	Angela Miller
Board of Appeals Secretary	Angela Miller
Building Janitor	Tammy Schwartz
Buildings and Grounds	Angela Miller
Dog Control Enforcement	Victor Francis

Other Appointments and terms:

Board of Appeals	(5 Year Term)	Shannon Pettit
Planning Board	(5 Year Term)	Diane Kowaleski

Resolution introduced by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Thomas Hilton, Patricia Redhead

NAYS:

Resolution # 4- Department Appointments for 2015

Be it resolved that the following appointments have been requested and reviewed and are hereby appointed to the following positions:

Appointment by Supervisor:

Deputy Supervisor	Gary Gulliver
Bookkeeper/Secretary	Jennifer Bickford

Appointment by Justice

Court Clerk	Jean Hart
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Appointment by Town Clerk

Deputy Town Clerk/Collector Jean Hart

Uncompensated Deputy Town Clerk/Collector Angela Miller

Appointment by Highway Superintendent

Deputy Highway Superintendent: Geoff Smith

Appointment by Dog Control Officer:

Deputy Dog Control Officer: Angela Miller

Appointment by Code Enforcement:

Deputy Code Enforcement: Joe Fiumara

Department Chairman:

Planning Board:	James Petreszyn
Board of Appeals:	Jean Gulliver
Board of Assessment Review:	Tammy Schwartz

Resolution introduced by Councilman Scruton seconded by Councilman Hilton.

AYES: Steven Scruton, Donald Nipper, Thomas Hilton, Patricia Redhead

NAYS:

Resolution #5 - Salaries & Wages of 2015

Be it resolved the following wages have been established through budget for 2015, salaries are per year unless otherwise noted:

Councilmen (4) each	\$ 2,419.75	Historian	\$ 850.00
Supervisor	\$13,451.00	Judge Wood	\$10,053.00
Deputy Supervisor	\$ 308.00	Judge Gulliver	\$10,053.00
Clerk to Supervisor	\$ 2,584.00	Town Clerk/Collector	\$27,865.00
Bookkeeper to Supervisor	\$ 7,782.00	Deputy Town Clerk/Collector	\$ 8,570.00
Budget Officer	\$ 500.00	Registrar Vital Statistics	\$ 500.00
Building/Code Officer	\$ 15,721.00	Recreation/Youth Director	\$ 1,723.00
Deputy Code Officer	\$ 2,400.00	Site Director	\$ 2,097.00
Assessor	\$ 20,576.00	Asst. Site Director	\$ 1,953.00
Grievance Review Board:		Part Time Rec. Counselors	\$ 7,875.00
Chairman	\$ 547.13	@Min. wage per hour -4 Counselors	
Members (2) each	\$ 437.44	Highway Superintendent	\$43,872.00
Board of Appeals		Deputy Highway Super.	\$ 2,155.00
Chairman	\$ 530.00	Dog Control Officer	\$ 7,160.00
Member (4) each	\$ 371.25	Deputy Dog Control Officer	\$ 4,840.00
Sec/Clerk to Board	\$ 372.00	Building/Grounds Custodian	\$ 9,389.00
Planning Board		Grounds Helper	\$ 1,261.00
Chairman	\$ 1,672.00	Building Janitor	\$ 5,168.00
Members (4) each	\$ 1,560.50	Court Clerk	\$6,556.00
Sec/Clerk to Board	\$ 1,561.00	Records Management	\$6,000.00

Resolution introduced by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Thomas Hilton, Patricia Redhead

NAYS:

Resolution # 6- Office Hours for 2015

Be it resolved that the following Office Hours are established for 2014

Town Clerk - Jean Gulliver 593-2333 Ext 227

Deputy Town Clerk/Tax Collector – Jean Hart

Monday- Thursday 9am-5pm

Supervisor – Patricia Redhead 593-2333 Ext 221

Deputy Supervisor – Gary Gulliver

By appointment

Justice Court – Hon. Ann Gulliver & Hon. Robert Wood 593-2333 Ext222

Monday 3:00 p.m. 8:00 p.m. or when court finishes

Highway Superintendent: Jim Pettit 593-1336 - Garage

Deputy Highway Superintendent –

Monday - Thursday from 7:00 a.m. - 3:00 p.m. or by appointment

Assessor: Martin Webster 593-2333 Ext 224 or 598 -7318 (home)

Wednesday 7:00 p.m. - 9:00 p.m. Saturday 9:00 am. - 12:00 p.m.

Building/Code Inspector: Victor Francis 593-2333 Ext 223

Monday 5pm-7pm and Thursday 9am-2pm

Planning Board: James Petreszyn (Chairman) 598-5092

Planning Board Meetings are the second Tuesday of the Month at 7:00 p.m. Workshops are the third Thursdays of the month at 7:30 p.m. (when applicable)

Dog Control: Victor Francis 593-2333 ext 226 – Cell: 402-9109

Deputy Dog Control Officer: Angela Miller

Hours are as necessary on call.

Resolution introduced by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Donald Nipper, Thomas Hilton, Patricia Redhead

NAYS:

Resolution # 7 – OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, Patricia Redhead, of the Town of Palermo, County of Oswego, New York, has been elected to the Office of Supervisor of the Town of Palermo, and

WHEREAS, Jean Gulliver, of the Town of Palermo, County of Oswego, New York, has been elected to the Office of Town Clerk/ Tax Collector of the Town of Palermo, and

WHEREAS, Robert Wood, of the Town of Palermo, County of Oswego, New York, has been elected to the Office of Town Justice of the Town of Palermo, and

WHEREAS, Ann Gulliver, of the Town of Palermo, County of Oswego, New York, has been elected to the Office of Town Justice of the Town of Palermo, and

WHEREAS, James Pettit, of the Town of Palermo, County of Oswego, New York, has been elected to the Office of Superintendent of Highways of the Town of Palermo, and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Palermo that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that she will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into her hands as such Supervisor; and

This undertaking of the Town Clerk/ Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk; and

This undertaking of the Town Justice is further conditioned that he will well and truly keep, pay over and account for all moneys and property coming into his hands as such Town Justice; and

The Town does and shall maintain insurance coverage, presently with New York Municipal Insurance Reciprocal, in the sum of \$200,000 for the Supervisor, \$450,000 for the Town Clerk/ Tax Collector and \$50,000 for all other employees to indemnify against losses through the failure of the officers, clerks and employees covered thereunder to faithfully perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Dated: January 6, 2015

Town of Palermo

January Town Board Meeting, Town Hall

January 6, 2015

RESOLVED, the Town Board Town of Palermo hereby accepts this form of undertaking and it will be filed in the office of the Town Clerk.

Resolution introduced by Councilman Nipper and seconded by Councilman Scruton

AYES: Steven Scruton, Donald Nipper, Thomas Hilton Patricia Redhead

NAYS:

Adjournment:

***-A MOTION WAS MADE** to adjourn at 8:47pm by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
January 20, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton

Absent: Supervisor Redhead

Recording Secretary: Jean Gulliver, Town Clerk

Others Present:

The following discussions took place:

- Fuel bids. Councilman Gulliver stated that fuel bids need to go out.

***-A MOTION WAS MADE to** authorize the Town Clerk to advertise for bids for gasoline, diesel, fuel oil, kerosene and propane , to be opened at the February Town Board meeting by Councilman Hilton and seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton.

NAYS:

- An update was given on Mary Allen dog case – she has pled guilty to two charges and will be on probation.
- Ag & Markets did an inspection of Kennel and all was satisfactory
- New Truck – Councilman Gulliver stated that he was told around Christmas time that the new plow truck was in Syracuse and Jim was going to look at it.
- Playground equipment has been delivered and will be installed in the spring.
- New large format scanner has been delivered and is all set up ready to go,
- Herrington – Notice of Claim – Town Clerk gave Town Board copy of Notice of Claim, Town Clerk has given it to the insurance company already.
- Peter Cedrone letter of wanting to be the town engineer.
- Snowmobile trail update on what is going on with the Mexico Trail Riders and the Palermo group.
- Snow blower – Discussed the purchase of snow blower for the Town Hall.

Adjournment: ***-A MOTION WAS MADE** to adjourn at 7:30pm by Councilman Nipper seconded by Councilman Hilton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton,

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

January Town Board Meeting - Town Hall

January 27, 2015

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Dan LaClair, County Legislator

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Scruton seconded by Councilman Hilton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

ABSTAIN: Gary Gulliver, not here.

Petitions to the Board: None

Resolutions:

Resolution No 8 – Transfer of Funds

Be It resolved the Town Board Town of Palermo hereby authorizes the transfer of funds from General A1990.4 Contingent in the amount of \$1,702.80 to A9055.8 Disability to cover rate increase.

Resolution introduced by Councilman Hilton seconded by Councilman Gulliver.

AYES: Steven Scruton, Gary Gulliver, Douglas Hinman, Tom Hilton, Patricia Redhead.

NAYS:

Communications: The following communications were read:

1. Seminar for Excel in March
2. Peter Cedrone – okayed the last payment of retainage to Yeager's Plumbing on the Boiler

***-A MOTION WAS MADE** to authorize the supervisor to release the payment for retainage to Yeager's Plumbing by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Douglas Hinman, Tom Hilton, Patricia Redhead.

NAYS:

3. NYS Dept. of Public Service – holding hearings concerning Energy Vision
4. ISO – thank you for completion of survey. Palermo is classified as 8B/10 for insurance purposes for fire.

5. Nelson Law firm – asking to continue as attorney at the current rates of \$95/hr and \$125/hr while in court.

Reports

Supervisor's Report: Patty stated that the property tax cap has been filed and reviewed and we are within the tax cap. She stated she filed the tax cap freeze and we are in the realm for the rebate as long as the county and school are also within the tax cap.

Judges Report: Supervisor Redhead read the judges reports.

Town Clerk's Report: Town Clerk stated that tax season is in full swing and have been very busy with them.

Planning Board: Planning Board minutes were read:

January 14, 2015

Jim Petreszyn opened the meeting at 7:00PM.

Present: Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

Absent: Dawn Bristol

Recording Secretary: Angela Miller

Others Present: 2 Public

Motion to accept minutes: Cheryl Smith made a motion to accept December minutes, it was seconded by Jim Petreszyn

AYES: Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

New Business: none

Old Business: Tauni Chuff, 296 Lot 10 Rd, 206.00-02-34.03. The planning board reviewed proposed site plan.

A Motion was made by Diane Kowaleski and seconded by Randy Kitts to approve Tauni Chuff's bakery site plan

AYES: Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS

SP-0004-2014

FEE: \$50.00

Correspondence: Bank Statements, Tug Hill Schooling

Public Hearing: none

A Motion was made by Diane Kowaleski and seconded by Cheryl Smith to adjourn the meeting at 7:35pm.

AYES: Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Dog Control Report:

Total Calls: 10 Dogs Picked up: 2 Dogs Redeemed: 2 Tickets Issued: 2 Dog Transferred: 0

Custodian Report: Angela has spoken to Dave Turner on grants will be at workshop next month. Playground equipment is delivered and she thanked Jim for plowing the park to get it in and Vic for help unloading the equipment.

County Legislator Report: Dan stated the county passed the budget with a slight increase but under the cap. He stated they have good leadership in place. The 2016 budget is already being looked at for changes for next year. He stated that big things are coming up. He stated we are 62nd out of 62 counties on health behaviors. 61st out of 62 in our schools for childhood obesities. He stated they have been asked to join the task force to come up with a plan. He states that a group is going to do an audit in Human Services and if if programs are working or not. Supervisor Redhead stated that Dan did give her good info on availability of public water funding and they will have to look at it more at a workshop. Supervisor Redhead questioned that town taxes when down but on the bill it says it went up 42.7% Dan stated that they have been trying to bring to the floor an increase to help 911 elevate the burden of maintenance as landlines are being used less and cell phones are used more so the revenue is decreasing.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 1 to 39 in the amount of \$104,888.70

HIGHWAY NO 1 to 47 in the amount of \$108,305.09

By Councilman Hilton seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Old Business: McFee ambulance contract is due.

***-A MOTION WAS MADE** to accept McFee Ambulance Contract and authorize the Supervisor to sign said contract by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Douglas Hinman, Tom Hilton, Patricia Redhead.

NAYS:

New Business: None

Public Session: None

Adjournment: Motion to adjourn was made at 7:40 pm by Councilman Scruton seconded by Councilman Gulliver.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

January Town Board Meeting, Town Hall

January 27, 2015

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

PUBLIC HEARING/WORKSHOP
February 17, 2015

PALERMO TOWN HALL
7:00pm

Supervisor Redhead called the Hearing to order at 7:00pm. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; no members of the public

Supervisor Redhead stated the purpose of the Hearing is hear comments for or against the purchase of a 2015 Volvo truck with plow and belly blade. It will be purchased by making a down payment of \$111,066.93 from the Highway Capital Fund and the remaining \$100,000 to be funded either by Pathfinder Bank with an interest of 2.29% or First Niagara has an interest rate of 2.44%. Supervisor Redhead stated that it won't impact the budget as it was already budgeted for it. Supervisor Redhead open the floor, there were no comments.

***-A MOTION WAS MADE** to close Public Hearing and move into the workshop meeting at 7:06pm by Councilman Gulliver and seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Douglas Hinman, Tom Hilton, Patricia Redhead.

NAYS:

Those present at the workshop were:

Present: Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Angela Miller, Custodian

The following discussions took place:

- Whether to go with First Niagara Bank or Pathfinder Bank for the bonding of the truck.

Resolution No 9 - Purchase of 2015 Plow/Sander truck

Whereas the Town Board Town of Palermo has reviewed the budget and need for a new plow/sander truck with needed accessories, and

Whereas the Town Board has reviewed state bids for a new truck, and now therefore

Be It Resolved the Town Board Town of Palermo authorizes the following:

1. A purchase to be made for a 2015 Volvo VHD 64F under Statewide Contract #7823 at a cost not exceed \$211,066.93 that includes a belly blade, plow and wings.
2. The truck will be purchased through BEAM Mack Sales and Service.
3. The cost of the truck is to be paid by making a down payment amount of One Hundred Eleven Thousand Sixty-Six Dollars and Ninety-Three cents (\$111,066.93) from the Highway Capital Fund account and the remaining amount of One Hundred Thousand Dollars (\$100,000) will be financed through Pathfinder Bank in three equal installments with an interest rate of 2.29%.
4. The Town Clerk to post a notice in the paper that this Resolution is subject to permissive referendum.

Resolution introduced by Councilman Gulliver and seconded by Councilman Scruton.

February 17, 2015

Hearing/ Workshop

Palermo Town Hall

AYES: Steven Scruton, Gary Gulliver, Douglas Hinman, Tom Hilton, Patricia Redhead.

NAYS:

- Town Clerk stated that is there insurance on the new truck as of today. Supervisor Redhead stated that the extended warranty was included on the truck
- Riccelli – Supervisor Redhead has a credit app from Riccelli due to them being new owners of Northern.
- Mirabito – Supervisor Redhead stated she is filling out a form for certification for Mirabito
- Fuel bids. Town Clerk has fuel bids advertised to be opened at next week’s meeting.
- Garage Roof. Needs to be shoveled off, Town Clerk will contact them to take care of it.
- Furnace. Jim stated that the new furnace has issues and there is a guy out there almost every day. Claims that the temperature of the fuel oil is the cause.
- Pick-up truck. Jim stated that it is still 3-4 months away from being ready.
- Update on snow bills to the county.
- John Deere Loader- repairs.
- Residents plowing across the road. Councilman Gulliver talked about people plowing across the road and leaving piles in the road. Jim stated that there are a lot of them and the trooper won’t ticket them. Councilman Gulliver asked if the men could just note where it is happening all the time a letter then can be sent to notify them it is against the law.
- Drainage ditch in front of the town hall. Councilman Gulliver stated that it is sinking. Discussion took place that it is probably not that it is sinking that the rest of the parking lot is heaving up due to frost. Will look at it in the spring.
- Park roofs. Discussion took place if they needed shoveling or not and it was discussed they are ok.
- Red’s Market – has changed ownership and will need to look into if the new owners will still allow the town to purchase gas there on credit. If not, then the town will look into a gas card for the Dog Control Officer.
- Grants for Park. Angela stated that she talked to Dave Turner and he gave her information on availability of grants for the park bathroom. Angela stated it is a matching grant and they would pay half. Need to decide if we are doing a new bathroom or just updating the one we have. Grant Application is due in May. Discussed that a plan needs to be made, a drawing, and schedule of materials. Discussed can look at BOCES, carpenters union, pipefitters, masonry to see if they are interested for an apprentice program to help build it. Discussed if leave it where it is or move it closer to the small pavilion so it isn’t as far away and not in a parking lot. Discussed what to build it out of, blocks vs wood structure. Discussed septic system if bathroom is moved. Discussed that you can include paving to it to make it more handicap accessible. Angela will get with Vic and work out some of the details. Discussed the engineer may need to be called in on it.
- Snow banks. Jim stated that they will be pushing banks back.

Adjournment: -*A MOTION WAS MADE to adjourn at 7:57pm by Councilman Nipper seconded by Councilman Gulliver.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

February Town Board Meeting - Town Hall

February 24, 2015

Deputy Supervisor Gulliver called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Scruton **Absent:** Supervisor Redhead
 Councilman Gulliver Councilman Nipper
 Councilman Hilton

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: 2 Public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Scruton

AYES: Steven Scruton, Gary Gulliver, Tom Hilton

NAYS:

Petitions to the Board: None

Resolutions: **Resolution No. 10 – Undertaking for the NYS DOT**

In **WHEREAS**, the undersigned Town of Palermo (Municipality, County, Town, City or Village, or any agency of the federal government, hereinafter referred to as "Permittee") from time to time receives permits from the New York State Department of Transportation (hereinafter referred to as the "NYSDOT") and otherwise conducts activities and operations upon highways and/or within right-of-way controlled by the State of New York for such purposes as the obstruction, installation, construction, maintenance and/or operation of facilities; and

WHEREAS, Permittee's access and operation upon state right-of-way is conditioned upon compliance with Highway Law Sections 52, 103, 203 and/or 234, including the conditions that Permittee assume all responsibility for (a) the temporary control of all modes of traffic (including motorized and non-motorized travel) affected by Permittee's operations, (b) complete restoration of state facilities to their condition prior to permitted use or activity, and (c) all claims, damages, losses and expenses,

NOW, THEREFORE, in relation to all operations and/or actions undertaken within state right-of-way, Permittee hereby agrees to the following terms and conditions:

1. Permit Applications. Excepting only activities undertaken to protect public safety because of emergency conditions or incidents, Permittee shall provide timely written notice to NYSDOT of operations or activities affecting state right-of-way. Under normal circumstances, a minimum of five business days' notice shall be provided. Notification of emergency activities shall be provided to NYSDOT as soon as practicable after the activity. The Permittee shall apply for project-specific permits for activities not allowed under any existing annual permit. Such application shall identify proposed project locations, desired dates/hours, proposed work/activities, traffic control, and site restoration

2. Applicable Rules, Regulations & Conditions. Permittee shall comply with all of the laws, rules and regulations applicable to construction, maintenance activities and operations and shall further comply with such terms and conditions that may be imposed by NYSDOT in connection with permitted activity or operations. Temporary Traffic Control, highway safety appurtenances, and restoration of state facilities shall be completed in accordance with NYSDOT regulations and standards.

3. Site Restoration. Permittee shall, at its own expense, promptly complete the work allowed under each permit and, within a reasonable time, restore State property damaged by its work/activities to substantially the same or equivalent condition as existed before such work was begun as determined by the Commissioner or his/her designee. In the event that the Permittee fails to so restore damaged State property within what the Commissioner deems to be a reasonable time, the Commissioner, after giving written notice to the Permittee, may restore the property to substantially the same or equivalent condition as existed before the Permittee's work/activities, in which case, Permittee agrees to reimburse the reasonable expenses in connection therewith.

4. Payment & Release of Liens. Permittee shall be responsible for the payment of all costs and materials relating to its work in the public right-of-way, and agrees to defend and save harmless NYSDOT against any and all lien claims made by persons supplying services or materials to Permittee in connection with Permittee's work.

5. Indemnity. In addition to the protection afforded to NYSDOT under any available insurance, NYSDOT shall not be liable for any damage or injury to the Permittee, its agents, employees, or to any other person, or to any property, occurring on the site or in any way associated with Permittee's activities or operations, whether undertaken by Permittee's own forces or by contractors or other agents working on Permittee's behalf. To the fullest extent permitted by law, the Permittee agrees to defend, indemnify and hold harmless the State of New York, NYSDOT, and their agents from and against all claims, damages, losses and expenses, including but not limited to,

claims for personal injuries, property damage, wrongful death, and/or environmental claims and attorney fees arising out of any such claim, that are in any way associated with the Permittee's, activities or operations under any and all permits issued using this Undertaking.

FURTHERMORE, Permittee hereby warrants that the obligations of this Undertaking are backed by the full faith and credit of Permittee. Permittee may insure or bond any of the obligations set forth herein, or may rely upon self-insurance, budgeted funds, or funds for general operations.

This Undertaking shall be applicable to all permitted activities and operations undertaken after the date of execution and work initiated while this Undertaking is in effect. This Undertaking may be revoked by the Permittee or rejected by NYSDOT upon thirty days written notice but will continue to apply to all permitted activities/operations that were permitted by virtue of this Undertaking. Unless terminated for the purpose of future activities/operations, this Undertaking shall have a term of twenty (20) years and shall be kept on file to facilitate the issuance of future permits to which it will apply.

IN WITNESS WHEREOF, The Town of Palermo (Municipality-County, Town, City, Village or federal agency) agrees to the terms of this Undertaking, and has caused its execution by the authorized officer or employee (attach Resolution of Approval).

The Town Board, Town of Palermo, adopted the following Resolution at their Regular Town Board meeting held on, February 24, 2015, as follows:

- Councilman Hilton made a motion to adopt Resolution No. 10 to obtain a new Undertaking from the New York State Department of Transportation for permit issuance as attached (above), with Councilman Scruton making a second. Town Clerk took a roll call vote as follows:

AYES: Steven Scruton, Gary Gulliver, Tom Hilton

NAYS:

ABSENT: Patricia Redhead, Donald Nipper

Reports

Town Clerk's Report:

For the month of January, \$543.33 was turned over to the Supervisor, \$22.50 to the Dept. of Health for marriage licenses, \$77.00 to Ag and Markets for their spay/neutering program and \$14.17 to the NYS DEC for sportsman licenses. A total of \$657.00 was received and dispersed. There were no building permits issued.

For the year of 2014 a total of \$44,656.73 was received and dispersed. \$38,253.43 was turned over to the Supervisor, \$315.00 to the State Dept. of Health for marriage licenses, \$1,921.00 to Ag & Markets for spay/neutering fees and \$4,167.30 to NYS DEC for sportsman licenses. 14 Marriage Licenses were issued, 13 fees collected for the Park, 1128 dogs were licensed, \$2,000 collected in enumeration fees, and 64 building permits were issued totaling \$4,246.25.

Tax Collection has begun and is going well. The Town's budget share has been collected and turned over to the Supervisor in an amount of \$1,325,290.97 and \$217,286.58 was turned over to the county. 71% of the Warrant has been collected from January 2 to February 2.

Planning Board: Planning Board minutes were read:

February 10, 2015

Jim Petreszyn opened the meeting at 7:00PM.

Present: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

Absent:

Recording Secretary: Angela Miller

Others Present: 1 Public

Motion to accept minutes: Diane Kowaleski made a motion to accept January minutes, it was seconded by Cheryl Smith

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

New Business: Sue Raymond wanting BOA minutes from November. Jim Petreszyn sent her on to Town Clerk to file a FOIL.

Old Business: None

Correspondence: Bank Statements, Tug Hill Schooling

Public Hearing: none

Discussion on schooling.

A Motion was made by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:30pm.

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Scruton seconded by Councilman Hilton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 40 to 67 in the amount of \$33,902.79

HIGHWAY NO 15 to 35 in the amount of \$94,558.42

By Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton

NAYS:

Old Business: Deputy Supervisor Gulliver stated we only have one fuel bid:

1. Mirabito - Fuel Oil fluctuating: 2.4052, capped 2.74389, fixed 2.5889
FO Winter blend: Fluctuating 3.0265, capped 3.0889, fixed 2.9389
Propane: Fluctuating 1.5887, capped n/a, fixed 1.9900
87 Gas: Fluctuating 1.9133, capped n/a, fixed n/a
Diesel Winter: Fluctuating 2.4719, capped 2.6799, fixed 2.5299
Summer Diesel: Fluctuating 2.4232, capped 2.6399, fixed 2.489

Discussion took place on whether to use the fixed prices or not.

***-A MOTION WAS MADE** to accept the fixed prices for Fuel Oil, Propane, and Diesel and the fluctuating price for gasoline to Mirabito for the 2015 year by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton.

NAYS:

Discussion took place on if Red's was still going issue credit now that it has new owners.

Public Session: Harry Creighton stated he was here for his son and grandchildren. He stated that on 2/18/2015 he had shoveled his son's mailbox. He stated his son has been out of work since April 2014 due to two back surgeries and will be getting another one. He stated that he has been trying to help his son out as much as possible. On 2/22/2015 about 10 o'clock he cleaned off his son's roofs and decks. When he got there the driveway was plugged as someone had plowed in the end and he had to shovel in order to get in the driveway to get up to the house. Before going up to the house he shoveled out the mailbox again. He stated he texted his son and asked what happened to the end of the driveway and told him that the end had been plowed in and was hardened up but the rest of the driveway was fine. He stated that when his son got home he had plowed it clear the night before and it looked like a large snow plow had done it. He was really upset (the son) and he told him to go to the highway department and ask if they had done it. Mr. Creighton stated that he specifically told him not to accuse anyone because they weren't sure of what happened. He stated his son went over there on Monday 2/23/2015 and asked if they had done it. He said that they called him some pretty nasty names and one of the nicest name was scumbag. There was a woman there that spoke up and said she did it and proceeded to complain about the mailbox not being cleaned out properly and her answer to that was to plow him in with the possibility of his grandchildren being in the house. He stated that he told his son to ask if they had a problem with what they were doing with the snow and why didn't they send a letter or call. He stated that if there are issues with town's people, is filling in their driveway and not a least calling or sending a letter a better option? He stated it has been a tough winter on everyone and in the spring he would be happy to move the mailbox so that it may work better in the long run. He stated he is opened to suggestions to resolve the issue.

Daniel Creighton stated that in 14 years he never had a problem. He stated you can see where the snowplow went into the driveway. He stated that he has kids and if there were an emergency they wouldn't been able to get to the house. He stated he talked to Jim and he said he would take care of it. He stated that he told Jim that if there is something he needs to do to let him know. He stated a girl came out and said she was the one who did it, called him names and stated she will do it again.

Daniel gave more information on how the conversation went with being called names by her and a man at the table and those two telling him to get out to leave.

Councilman Scruton asked Councilman Gulliver to talk with Jim and get his side of the story. Councilman Hilton stated that as a Town Board member he apologizes. He stated that they have been cutting banks back and maybe pulled it down and if they did they should of cleaned it up. He stated the employees shouldn't of called names or talked that way. Deputy Supervisor Gulliver stated that on behalf of the Town Board accept their apology and they will look into it.

More discussion took place and for Deputy Supervisor Gulliver to talk to Jim to see what the story is.

Adjournment: Motion to adjourn was made at: 7:44pm by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
March 17, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent: Councilman Gulliver

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Supt.

The following discussions took place:

- Mr. Creighton's snow issue from last meeting – Supervisor Redhead has spoken with the Highway Superintendent about the issue and it will be resolved. Councilman Hilton stated no town employee needs to be talking to a resident in town in the way he said he was and that the Highway Superintendent is to handle the issues when they come to him. Supervisor Redhead stated it all will be covered during their upcoming training session.
- Heer Rd and Dutchess Lane – Supervisor Redhead stated she had gotten calls from State Senator and County Legislature about plowing those roads. She stated she explained to them that they are private roads and the town cannot legally plow them.
- Highway Spending Agreement – Jim stated that he will get one together once the snow is gone as it is hard to tell with the frost still in. He stated so far he is looking at Graves, Pangborn, oil and stone to seal, but it will depend on once the frost leaves to make sure somewhere else isn't more needed.
- New Truck – Jim was asked how the new truck is going and he stated it is the third time back into the shop for a squealing noise. Jim stated that the belt tensioner has been replaced, then they took pulled the tensioner, pulley and belt and now it is in for a third time.
- Mowing bids – should be advertised for April.
- New Boiler – Councilman Scruton asked if it was running ok and Jim stated it is now that they put something in the line to heat the oil and they haven't had a problem since.
- Pipe repair in ceiling at Garage – Councilman Nipper asked if that should have been under warranty and Jim stated it was the old pipe from the other furnace. He stated it needed replacement due to age and rubbing against the ceiling and was not part of the new installation.
- Tax money – Supervisor Redhead stated that the tax monies are in and the Fire Department Check has been issued.
- Annual Report – Supervisor Redhead stated that she has gotten an extension on it and is finishing up the report.

Adjournment: -*A MOTION WAS MADE to adjourn at 7:32pm by Councilman Hilton seconded by Councilman Scruton,

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

March Town Board Meeting - Town Hall

March 24, 2015

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Marty Webster, Assessor; Dan LeClair, County Legislator

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Scruton seconded by Councilman Gulliver.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Petitions to the Board: None

Communications: The following communications were read:

1. Oswego County Legislature – Local Government Efficiency Plan meeting March 30th at 6:30pm. County would like the town to join them in the efficiency plan.

Resolution No 11 – Join the County for Efficiency Plan

Resolved, the Town Board Town of Palermo hereby joins with Oswego County in the Efficiency Plan in order for people of the town to get tax rebate.

Resolution introduced by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

ABSTAIN: Gary Gulliver due to not enough info.

2. Time Warner – update on monthly changes
3. NYS Comptroller – Accounting classes coming up
4. DEC – Mine Land Reclamation on Island Rd
5. Capital Consultants and Engineering - concerning water and sewer
6. Rabies Clinic Schedule
7. Homeland Security – mutual aid is automatic in and if want to opt out then then get opt out. Concerns getting funding in an emergency situation
8. NYMIR – updated book
9. Youth Bureau – concerning traveling entertainment in the Park
10. Oswego County Emergency – would like our plan updated

11. 2015 tentative franchise assessment
12. State of NY – inviting comments for change to 315 area code areas

Reports

Judges Report:

Judge Wood: Fines: \$1,984.00; Civil Fees: \$65.00; Surcharges: \$1280.00; Bail: \$0.00 Total to Supervisor: \$3,329.00

Judge Gulliver: Fines: \$50.00; Civil fees: \$40.00; Surcharges: \$93.00; Bail: \$0.00 Total to Supervisor \$183.00

Town Clerk's Report: For the Month of February \$49.37 was turned over to the Supervisor and \$ 32.00 to the NYS Dept. of Ag and Markets for the spay/neutering program. A total of \$81.37 was received and dispersed.

Tax Season has been very busy. For the month of February \$1,749.36 in penalties was given to the Supervisor and \$174,935.64 was turned over to the County for collection of taxes. So far from January 2nd to March 2nd 77% of the warrant has been collected.

Planning Board: Planning Board minutes were read:

March 10, 2015

Jim Petreszyn opened the meeting at 7:04PM.

Present: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

Absent:

Recording Secretary: Angela Miller

Others Present: 1 Public

Motion to accept minutes: Dawn Bristol made a motion to accept February minutes; it was seconded by Diane Kowaleski

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

New Business: None

Old Business: None

Correspondence: Bank Statements

Public Hearing: none

Discussion on schooling. Cheryl Smith will not be April's meeting.

A Motion was made by Dawn Bristol and seconded by Diane Kowaleski to adjourn the meeting at 7:32pm.

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

Respectfully Submitted by,
Angela Miller – Planning Board Secretary

Assessor's Report: Marty stated the week was spent going around town and looking at properties. Only one burn down on Co. Rt. 54. New houses are going up. He stated that the qualities of the

homes in town are in good shape. He stated that Red's Market has changed hands and he raised the assessment. He stated that we are number one in the county for passing on saving to the senior citizens. For information on exemptions he stated you can go to TaxNY.gov and get the assessor handbook for descriptions. Discussion was held on a new exemption for adding an addition on your home. The full assessment will phase in over a period of time instead of hitting a person all at once. Marty stated the County has adopted it and the town can too. It will go into effect March 1st of next year. More discussion on Red's new owner and sale of store took place.

Custodian Report:

Waiting to get into Park and get measurements on current Bathroom. Gonna get with Vic and do a drawing and material list this coming week. Then I will be contacting the proper depts for quotes for material, rates etc. I should have something for the board at the April workshop to look over. The grant application is due in May.

County Legislator Report: Dan stated that he is assigned to task force for Community Health. He discussed working with other organizations and seeing what programs are working and what ones aren't. Supervisor Redhead stated that the Town is mandated to do an efficiency program before taxpayers get to get a rebate. County is looking for the towns to join them and are holding a meeting in March. She stated that if your don't get in on the county plan it is a lot of work. Dan stated that he encourages it and both the county and the town would benefit.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 68 to 95 in the amount of \$35,851.36

HIGHWAY NO 36 to 58 in the amount of \$118,700.56

Highway Capital Fund No 1 to 1 in the amount of \$111,066.93

By Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Old Business: None

New Business: Mowing bids. Town Clerk is to advertise for mowing bids to be opened at the April workshop meeting. Discussed weedeater or spraying around the fencing. Councilman Scruton stated the town needs a grader. Discussion took place on renting one to take care of the shoulders of the roads and having a operator that knows how to use a grader.

Discussion took place on security cameras for the town hall and kennel area. Supervisor Redhead had a quote from a company her son is in. Town Clerk is to get a couple more quotes.

***-A MOTION WAS MADE** to authorize the Town Clerk to get 3 quotes for a security camera system, closed circuit, for the town hall and kennel by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Councilman Hilton suggested when doing the grant for the park to include a security camera system there.

Discussion took place on increasing the term for Supervisor, Town Clerk, and Highway Superintendent from 2 years to 4 years.

Resolution 12 – Increase term from 2 years to 4 years for Supervisor, Town Clerk and Highway Superintendent.

Be it Resolved the Town Board Town of Palermo would like to increase the terms from 2 years to 4 years for the positions of Supervisor, Town Clerk, and Highway Superintendent and

Be it Further Resolved Town Board authorizes the Town Clerk to contact the town attorney to provide the necessary paperwork to get it added to the ballot for vote in November Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton.

NAYS:

ABSTAIN: Patricia Redhead due to being the current Supervisor.

Public Session: None

Adjournment: Motion to adjourn was made at: 8:45pm by Councilman Hilton seconded by Steven Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
April 22, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent: Councilman Gulliver

Recording Secretary: Jean Gulliver, Town Clerk

Others Present:

The following discussions took place:

- Law for exempting new capital improvement on residential homes. Marty explained the law would delay a homeowner improving their existing house from seeing the full assessment at once. It phases in over an 8 year period, giving a full exemption on the new construction first year and slowly phases in so in 8 years they are no longer exemption and see the full assessment then. More discussion on it. Discussed it doesn't impact current assessment just reduces assessment growth. The person needs to apply to the assessor just like any other exemption. More discussion on how the Local Law would affect the town.
- Changing the term from 2 to 4 years for Supervisor, Town Clerk and Highway Superintendent. Discussion took place on how to do it.
- Public hearing to be scheduled for the May meeting for all the Local Laws.
- Raymond garage. It was discussed that the issue has been resolved.
- Server Crash. Discussion of what happened to the server and the process of getting it back up.
- Mowing Bids. Supervisor Redhead opened up three bids that were received for Mowing bids:
 1. CMB Yardworks – total \$4,750.00
 2. D&J Ventures – Total \$6,240.00
 3. Grover Landscapes – Total \$7,750
- Discussion took place on workman's comp. D&J and Grove carried it, CMB did not because they are a sole proprietor and isn't required to by law. Town Board will table until next week's meeting
- Gristwood property – discussed they May inspection was due but all access is blocked by vehicles and things. Haven't been able to do an inspection.
- Park Grant – will wait to apply next year to give time to prepare it properly.
- New Truck. Jim stated that it was on the build list. Should see it in a few months
- Union Contract – Supervisor Redhead stated that it expires this year and if another 3 year term it will fall into the Cadillac health insurance tax. Would like to see the breakdown of the insurance with the union to avoid a penalty. Supervisor Redhead stated they should start working on it in June.
- More discussion on having the public hearing for all 4 Local Laws at the May meeting.

***-A MOTION WAS MADE** to hold Public Hearing on Local Laws 1-4 of 2015 on May 28th starting at 7:00pm with the regular Town Board meeting held after by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

April 22, 2015

Adjournment: -*A MOTION WAS MADE to adjourn at 8:21pm by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

April Town Board Meeting - Town Hall

April 30, 2015

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Gulliver
Councilman Nipper

Absent: Councilman Hilton

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Victor, Codes Enforcement Officer; Marty Webster, Assessor

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Patricia Redhead

NAYS:

Petitions to the Board: None

Communications: The following communications were read:

1. Oswego County Highway – Concerning Highway Spending Agreement
2. NYMIR – Accounting Statement
3. LaBarge Group – Upcoming grants
4. Notary Public Training – June 16, Sept 18, Dec 12
5. Bristol Hill Landfill – Hazardous Waste dates
6. Oswego County Youth Bureau – agreement
7. NYMIR – Boiler Operation and Maintenance
8. Oswego County Tourism – Free Tourism Ambassador training
9. NYMIR – 2015 Annual Meeting
10. Bank of Green – Municipal Financing Program

***-A MOTION WAS MADE** to accept the agreement with the Oswego County Youth Bureau by Councilman Gulliver seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Patricia Redhead.

NAYS:

Reports

Town Clerk's Report:

For the Month of March \$5,768.59 was turned over to the Supervisor and \$ 91.00 to the NYS Dept. of Ag and Markets for the spay/neutering program. A total of \$5,859.59 was received and dispersed.

Tax Season has been very busy. I have handed the books back over to the County. The following were monies received and disbursed:

To The Town: \$1,325,290.97 in tax money; \$4,692.53 in Penalties; \$688.00 in 2nd notice fees; \$46.68 in interest; \$7.55 in overages and \$150.00 in Petty Cash Returned. A total of \$1,331,008.36.

To the County: \$863,108.79 in tax money; \$217,286.58 was in direct payments made to the county for a total of \$1,080,395.37

Total Warrant Paid was \$2,406,214.34 leaving \$517,921.95 returned as unpaid to the county. 82% of the warrant was collected for 2015. A very busy year.

I had one enquiry for the security camera and they haven't gotten back to me. I still have 2 other people to try, just ran out of time. Tax season is over so more time can be devoted in Clerk duties and getting caught up. The Server had a crash and we have been without our programs for almost 2 weeks now. It was back working Thursday but program setup was done incorrectly so we are still having issues with certain programs, one main one being the accounting one. Everything I entered for the meeting will have to be re-done as we are still having problems. Other than that all is going well. I am all settle with the county on the taxes.

Planning Board: Planning Board minutes were read:

April 14, 2015

Jim Petreszyn opened the meeting at 7:03PM.

Present: Dawn Bristol, Jim Petreszyn,

Absent: Randy Kitts, Diane Kowaleski, Cheryl Smith, Angela Miller

Recording Secretary: Dawn Bristol

Others Present: 5 Public Victor Francis Code Enforcement Officer

Motion to accept minutes: minutes were tabled to next month's meeting

New Business: Rick Kulak, Fright mare farms. The planning board reviewed proposed site plan. Discussion took place on safer entry point to a little village and the façade.

Jerry and Heather Pietricola, 134 Factory Rd, 205.00-04-26, dog boarding, site plan. Will be using existing barn, concrete floors, and concrete walls, outside exercise area. There will be no outdoor runs. 5 kennels total. Water & electric in the barn. Discussion took place on putting in heat. The planning board reviewed proposed site plan and made recommendations.

Joni Loomis and Tim Chawgo, Factory Rd, 205.00-03-08 subdivision. Possible change of lot line. 1.8 acres possible from 205.00-03-7.0. The planning board reviewed proposed subdivision.

Old Business: None

Correspondence: Bank Statements, 2015 Oswego County Directory Books

Public Hearing: none

A Motion was made by Jim Petreszyn and seconded by Dawn Bristol to adjourn the meeting at 8:20pm.

AYES: Dawn Bristol, Jim Petreszyn,

NAYS:

Respectfully Submitted by, Dawn Bristol – Planning Board Member

Dog Control Report:

Total Calls: 5 Dogs Picked up: 0 Dogs Redeemed: 0 Tickets Issued: 0

Code Enforcement Officer Report: Vic stated 3 building permits were issued this month. He stated he contacted lawyer for Gristwood inspection, the lawyer is out of the country. Haven't done inspection yet as every access point is blocked. More junk is being brought in. Vic stated the road is a hayfield and not an actual road, and there needs to be a road to fire trucks to be able to access. Vic stated that Mary Allen has an insurance policy that will accept her and has the paperwork going, soon she should be in compliance on the dangerous dog. Supervisor Redhead stated that at June's workshop would like a list of burned out properties. Vic stated that Mrs. Raymond was in to get a permit move the garage over and reconstruct it.

Assessor's Report: Marty stated that the 2015 tentative assessment roll and cd have been turned over to the Town Clerk. Grievance Review Day is May 26th. Discussion took place on the Local Law 4. Marty stated that only attached garages would fit the law not detached garages. Marty stated that the amount is 3,000 not 5,000 and needs to be corrected.

Custodian Report:

*Park water is on and tested by Converse Labs

*Tennis nets are up

*Playground equipment has come together for the most part as the weather/ground has not cooperated. Concrete will be poured Wednesday @ 4:00. The Bus is the only one not completely together as concrete has to be poured first. That will be finished Saturday as the equipment has to sit for 3 days after concrete has been poured. Then we will be able to mulch the Park around all equipment. Huge THANK YOU to Randy & Wanda Kitts, Chad Miller, Austin Miller, Kellie Falanga, Gary & Jean Gulliver for all their help with the installation of the new playground equipment!!!!

* Received 2 new frost free & freeze proof drinking fountains for the Park, Yagers will be installing them & putting a concrete pad around them so they 100% handicap usable. A HUGE THANK YOU to the highway dept. for digging a new ditch to run a water line to one of the new fountains.

* Receive a new line striper that I will use to install a hop scotch and 4 square area at the Park (this will eliminate a lot of side walk chalk & REC uses these games for their program) and I will also be using the striper to maintain the paint in the parking areas

* Installed a new bike rack for at the Park

*New and improved horseshoe pits have been built & installed at the Park as the old ones were in the playground area

* Installed a new grill at Park replacing an old rotted one

* Contacted TJS Landscape to come and see about making the 2 areas around the walking trail mowable at the Park. I will meet with him about mid-May to go over details and get a quote. This will make the Park look nicer and it will be nice to see all the way around the walking trail for safety reasons.

* Contacted Lee (who put the roof on small pavilion last year at Park) to get a quote on fixing the broken siding and replacing the back door frame that has rusted out from the salt at the Town Hall. Also will be looking for a quote on pouring a concrete pad under the small pavilion at the Park. This will happen 1st week in May

*Thank You to the Highway for brooming the Park!

* The Park will be delayed in opening May 1st as I am trying to get the playground equipment finished being installed, mulched and a couple other projects that are going on. As prior experience trying to stop people from entering a work area has not worked. So the best way is to keep gates closed. I am hoping to have Park open by Saturday May 9th. Between the slow snow melt and the water, & weather it definitely has been a struggle!

** I am super excited to have the Town residents & nonresidents enjoy more activities that have been placed at the Park as our Park gets a lot of compliments and use!!! **

** Info on the grant... Since going to the schooling in Watertown in March, I have learn quite a bit about the grant that I will be applying for and the process. This will not happen this year but I will work hard and diligently all thru out the year to come up with what they will be looking for so I can apply next year and have a better chance at receiving a grant. There are a lot of factors they will be looking for and I want to make sure I have what they are looking for before applying! Looking forward to working with everyone!**

Thank you, Angela Miller - Buildings & Grounds

Motion to accept Reports:

*-A **MOTION WAS MADE** to approve the reports as given by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Patricia Redhead

NAYS:

Motion to pay Bills:

*-A **MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 96 to 132 in the amount of \$37,637.22

HIGHWAY NO 59 to 92 in the amount of \$67,354.01

By Councilman Gulliver and seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Patricia Redhead

NAYS:

Old Business:

Mowing bids were discussed.

*-A **MOTION WAS MADE** to award the Mowing bid for 2015 to CMB Yardworks in the amount of \$4,750.00 by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Patricia Redhead.

NAYS:

Discussion took place that mailings are out for assessment values.

Discussion took place on security cameras to table it until next month with hopefully another quote. Supervisor Redhead stated that they passed a Resolution to look into changing the terms of the Supervisor, Town Clerk and Highway Superintendent from 2 years to 4 years and consulted with the Board of Elections and the Town Attorney. She stated the primary way is by Local Law subject to mandatory referendum, Local Law 1 of 2015 – extends the term of the Supervisor, Local Law 2 of 2015 – extends the term of the Town Clerk, Local Law 3 of 2015- extends the term of the Highway Superintendent and Local Law 4 – exempts capital improvements over a 8 year period. A Resolution was passed to have a hearing on May 28th and will be published. Local Law 1-3 will be put on the ballot for vote.

New Business: Supervisor Redhead stated that audits will be done in June workshop and prior to the Town Board meeting the next week if needed.

Marty stated that the assessment roll has 1 ¼ million added. He will be on vacation June 11-29th.

Marty stated that the law for the exemption is for new improvement on a home 5 years old and older, it isn't for new construction.

Discussion took place on what a road means for the Gristwood Junkyard.

Discussed County Auction is July 18th, taxes have to be paid by May 15th as the last date or it goes to auction. Discussed Zombie homes are homes that have been foreclosed on, the people move out, the banks keep paying the taxes but no one lives in the house. More discussion on zombie homes took place

Public Session: none

Adjournment: Motion to adjourn was made at: 7:55pm by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Patricia Redhead.

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
May 19, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton

Absent: Supervisor Redhead

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Victor Francis, Codes Enforcement Officer; Jim Pettit, Highway Superintendent

The following discussions took place:

- County Pit and Landfill were discussed
- County doing paving for the town. Discussed the cost and the price includes the county doing it all. Will still need Volney to do intersections.
- Highway Spending Agreement. Discussed the price from the county as being a good price.

Resolution No 12 – Highway Spending Agreement 2015

Whereas the Town Board Town of Palermo reviewed the need for fixes of roads with the Highway Superintendent, therefore

Be It Resolved, Town Board, Town of Palermo hereby approves the 2015 Highway Spending Agreement as follows:

1. From Co. Rt. 45 leading to Pangborn Road known as Graves Road a distance of 1.02 miles with 2” of Binder in a sum not to exceed \$105,000.00
2. From Co. Rt. 4 and leading to Hastings Town Line at a distance of .60 miles with 2” binder at a cost not to exceed \$56,000.00
3. Oil and Stone the following at a cost not to exceed a total of \$20,000.00:
 - a. Capehorn Rd to Turnaround to Clifford
 - b. Clifford to Town line Red Schoolhouse Rd
 - c. Johnson Rd
4. Balance left will be spent on any patchwork as needed.

Resolution was introduced by Councilman Scruton and seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton

NAYS:

- New Pickup – Jim stated that the new pickup is supposed to be at Van Bortel and should see it in a month or so.
- Employee at highway is out sick and not sure of when he will be back to work
- Building improvements – Vic stated they are picking up in permit applications. He requested a executive session with the town board.

***-A MOTION WAS MADE** to enter into executive session for the purpose of a legal matter at 7:23 by Councilman Scruton and Councilman Hilton, Codes Enforcement Officer was invited in.

***-A MOTION WAS MADE** to close executive session at 7:50pm by Councilman Hilton and Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton

NAYS:

- Local Law 1-4 – Discussed Local Law 1-3 where terms are extended from 2 to 4 years for Supervisor, Town Clerk, and Highway Superintendent. Discussed how long it takes to learn a job and that the councilman terms and Judges terms are four years. Discussed other towns are or have already changed to four years and that it might make more people be interested in a position if they knew they would hold it for four years. Discussed Local Law 4 – exemption for assessment over an eight year period

May 19, 2015

Workshop

Palermo Town Hall

to any new capital improvement to a home 3 years or older. More discussions on the laws took place.

- Park is open and mowing bids were done
- Security cameras – still waiting for another quote, hopefully by next week.
- Grievance Day is Tuesday so the next meeting will be next Thursday

Adjournment: -*A MOTION WAS MADE to adjourn at 8:02 by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton.

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

May Town Board Meeting/Hearing - Town Hall

May 28, 2015

Deputy Supervisor Gulliver called the hearing to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present:	Councilman Scruton	Absent:	Councilman Hilton
	Councilman Gulliver		Supervisor Redhead
	Councilman Nipper		

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: 5 members of the public

Deputy Supervisor Gulliver state the purpose of the hearing is to hear public comment for or against Local Laws 1-4. Town Clerk read Local Law 1 of 2015:

Local Law 1 of 2015 – Extending the term of Town Supervisor

SECTION 1: TITLE

This local law shall be known as a "Local Law extending the term of the Town Supervisor" in the Town of Palermo, County of Oswego, State of New York.

SECTION 2: PURPOSE

The purpose of this local law is to extend the term of office for the Town Supervisor from two (2) years to four (4) years. The Town Board recognizes that the office of the Town Supervisor is a full-time position, and the Town Board believes an extended term would bring greater continuity to the office and thus believes that the extended term is in the public's best interest.

SECTION 3: AUTHORITY

This local law is enacted pursuant to the Town's authority under Section 23 of the Municipal Home Rule Law of the State of New York.

SECTION 4: APPLICATION

This local law shall extend the term of the Town Supervisor from two (2) years to four (4) years, such four (4) year terms shall commence as of January 1, 2016, and shall apply to the person elected to such office at the biennial Town election to be held on November 3, 2015, and to those elected thereafter.

SECTION 5: EFFECTIVE DATE

In accordance with the provisions of the Municipal Home Rule Law of the State of New York, this local law shall not become operative or effective unless and until it shall have been approved at the next general election held within the Town of Palermo by the affirmative vote of a majority of the qualified electors of the Town of Palermo voting upon the proposition.

This local law shall take effect, if approved, as set forth above by the electors, upon the filing with the Office of the Secretary of State.

Deputy Supervisor Gulliver opened the floor for public comment.

Those that spoke against the Local Law:

- Barbara Brown – stated the term to start would have to be 1/1/2018 not 1/1/2016 as you cannot chance term in year for running office. She stated that in the past there was a Town Clerk that didn't send in dog licenses and a judge that stole. She stated the only time people see you is when you are doing your petitions and can tell you how they feel. She stated that every two years people get to talk to you.
- Ann Scruton – stated that it is enacted during this election and not effective for next election
- Evelyn Savage – stated that the Supervisor is not a full time job. She works a 40 hour week and then does this job, it isn't a full time job. She stated it is what is best for the town not best to have 4 years. She stated if something so bad then it takes four years to get the person out. She stated the town has seen it with the court clerk and the town judge in the past.

No one spoke for the Local Law.

Deputy Supervisor Gulliver closed comments for Local Law 1 of 2015 and Town Clerk read Local Law 2.

Local Law 2 of 2015 – Extending term of the Town Clerk

SECTION 1: TITLE

This local law shall be known as a "Local Law extending the term of the Town Clerk" in the Town of Palermo, County of Oswego, State of New York.

SECTION 2: PURPOSE

The purpose of this local law is to extend the term of office for the Town Clerk from two years to four (4) years. The Town Board recognizes that the office of the Town Clerk is a full-time position, and the Town Board believes an extended term would bring greater continuity to the office and thus believes that the extended term is in the public's best interest.

SECTION 3: AUTHORITY

This local law is enacted pursuant to the Town's authority under Section 23 of the Municipal Home Rule Law of the State of New York.

SECTION 4: APPLICATION

This local law shall extend the term of the Town Clerk from two (2) years to four (4) years, such four (4) year terms shall commence as of January 1, 2016, and shall apply to the person elected to such office at the biennial Town election to be held on November 3, 2015, and to those elected thereafter.

SECTION 5: EFFECTIVE DATE

In accordance with the provisions of the Municipal Home Rule Law of the State of New York, this local law shall not become operative or effective unless and until it shall have been approved at the next general election held within the Town of Palermo by the affirmative vote of a majority of the qualified electors of the Town of Palermo voting upon the proposition.

This local law shall take effect, if approved, as set forth above by the electors, upon the filing with the Office of the Secretary of State.

Deputy Supervisor Gulliver opened the floor for public comment

Those that spoke against Local Law 2 of 2015:

- Evelyn Savage asked if a fulltime job would that add to retirement. Town Clerk stated that is already considered a full time job by hours.
- Barbara Brown - Stated that the Town Clerk when not here for hours, doesn't make up the hours. Discussion took place about hours and how they work with having a deputy. Discussion took place on learning a job in 2 years.
- Ann Scruton – stated that she is a member of the Republican Committee and in 6-8 month training the core of a job can be learned. She stated that it is nice to get opinions when visiting one on one getting signatures. She stated that it still leaves it open to public for abuse of power and should have the right to leave office after 2 year term.
- Allison Ryder – stated she rather keep two year term due to someone not doing their job can be replaced in 2 instead of 4 years. The person can run again if want a longer term.

No one spoke for the local law 2 of 2015

Deputy Supervisor Gulliver closed the comment section for Local Law 2 of 2015 and Town Clerk read Local Law 3 of 2015.

Local Law 3 of 2015 – Extending term of Town Highway Superintendent

SECTION 1: TITLE

This local law shall be known as the "Local Law extending the term of the Town Highway Superintendent" in the Town of Palermo, County of Oswego, State of New York.

SECTION 2: PURPOSE

The purpose of this local law is to extend the term of office for the Town Highway Superintendent from two (2) years to four (4) years. The Town Board recognizes that the office of the Town Highway Superintendent is a full-time position, and the Town Board believes an extended term would bring greater continuity to the office and thus believes that the extended term is in the public's best interest.

SECTION 3: AUTHORITY

This local law is enacted pursuant to the Town's authority under Section 23 of the Municipal Home Rule Law of the State of New York.

SECTION 4: APPLICATION

This local law shall extend the term of the Town Highway Department from two (2) years to four (4) years, such four (4) year terms shall commence as of January 1, 2016, and shall apply to the person elected to such office at the biennial Town election to be held on November 3, 2015, and to those elected thereafter.

SECTION 5: EFFECTIVE DATE

In accordance with the provisions of the Municipal Home Rule Law of the State of New York, this local law shall not become operative or effective unless and until it shall have been approved at the next general election held within the Town of Palermo by the affirmative vote of a majority of the qualified electors of the Town of Palermo voting upon the proposition.

This local law shall take effect, if approved as set forth above by the electors, upon the filing with the office of the Secretary of State.

Deputy Supervisor Gulliver opened the floor for public comment.

The following people spoke against Local Law 3 of 2015:

- Barbara Brown stated that people in the town should be able to object to a four year term.
- Ann Scruton – stated her reasoning is the same as before.

Discussion took place concerning Town Clerk’s office. Discussion took place on if there is a conflict to vote on Local Laws, it was discussed they will not know who is in office at the time of election so it isn’t about who is in but about the position itself and its to be put on a ballot for the town to decide the outcome and not the Town Board members.

Deputy Supervisor Gulliver closed comments for Local Law 3 of 2015, Town Clerk read Local Law 4 of 2015.

Section 1. Purpose

This local law is adopted pursuant to Section 421-f of the Real Property Tax Law for the purpose of exempting capital improvements to residential buildings from taxation and special ad valorem levies as hereinafter provided and shall be applied in accordance with that statute, as amended from time to time.

Section 2. Definitions

- a. “Residential building” means any building or structure designed and occupied exclusively or residential purposes by not more than two families.
"Reconstruction," "alteration," and "improvement" shall not include ordinary maintenance and repairs.

Section 3. Exemption

- a. Residential buildings reconstructed, altered, or improved subsequent to the effective date of this local law shall be exempt from taxation and special ad valorem levies to the extent provided herein.
- b. No such exemption shall be granted for reconstruction, alterations, or improvements unless:
 - 1. such reconstruction, alteration or improvement was commenced subsequent to the effective date of this local law; and

- 11. the value of such reconstruction , alteration, or improvement exceeds five thousand dollars; and
 - m. the greater portion, as so determined by square footage, of the building reconstructed, altered, or improved is at least five years old.
- c. Nothing herein shall require any assessor to find that any alteration, installation or improvement has necessarily increased or improved the assessed value of any property.

Section 4. Calculation of Exemption

The buildings described in Section 3 shall be exempt for a period of eight years to the extent of the following percentages of the increase in the "exemption base" as defined in Real Property Tax Law Section 421-f as the increase in assessed value thereof attributable to such reconstruction, alteration or improvement, modified as required by paragraph RPTL 421-f §2(a)(ii).

<i>Year</i>	<i>Exemption Percentage</i>
1	100.0
2	87.5
3	75.0
4	62.5
5	50.0
6	37.5
7	25.0
8	12.5

The exemption shall be limited to eighty thousand dollars in increased market value of the property attributable to such reconstruction, alteration reconstruction, alteration, or improvement, but not less than five thousand dollars.

Section 5. Application for and Grant of Exemption

- a. An exemption shall be granted only upon application by the owner of the building on a form prescribed by the Commissioner of the Department of Taxation and Finance. The application shall be filed with the assessor of the Town of Palermo on or before the appropriate taxable status date of such local municipality .
- b. If satisfied that the applicant is entitled to an exemption pursuant to this local law, the assessor shall approve the application and such building shall thereafter be exempt from taxation and special ad valorem levies as herein provided commencing with the assessment roll prepared on the basis of the taxable status date. The assessed value of

any exemption granted pursuant to this local law shall be entered by the assessor on the assessment roll with the taxable property, with the amount of the exemption shown in a separate column.

Section 6. Termination of Exemption

In the event that a building granted an exemption pursuant to this local law ceases to be used primarily for residential purposes or title thereto is transferred to other than the heirs or distributees of the owner, the exemption shall cease.

Section 7. Effective Date

This local law shall become effective upon filing in the office of the Secretary of State, as provided and in the manner described in the Municipal Home Rule Law. Following its adoption, a copy of this local law shall be sent to and filed with the Office of Real Property Tax Services, a Division of the Department of Taxation and Finance, with the Director of the Real Property Tax Services of Oswego County, and with the Town assessor. This local law shall automatically expire and the exemption authorized hereunder shall no longer be available to the new applicants after three (3) years from the date of its adoption unless further acted upon by action of the Town of Palermo. This local law shall automatically expire and be of no further effect and the exemption granted hereunder shall cease immediately upon the adoption of a local law by the Town of Palermo pursuant to any amendment of Real Property Tax Law Section 421-including a Special Law enacted by the State Legislature pursuant to a Home Rule request under Municipal Home Rule Law. However, all exemptions granted hereunder which shall have become effective prior to the automatic expiration thereof by any event defined in this paragraph shall continue beyond such expiration according to the terms of Section I through 6 hereof.

Deputy Supervisor Gulliver opened the floor for comments on Local Law 4 of 2015;

No one spoke against Local Law 4 of 2015.

Those that spoke for Local Law 4 of 2015:

- Ann Scruton – stated it was a good idea
- Evelyn Savage – favor of it and asked when it will take effect. Town Clerk stated when it is filed with the Secretary of State
- Barbara Brown – asked if don't apply the rest of the taxpayers pay for it. Councilman Nipper stated that Victor will let them know when they apply for building permit as well as Marty. It was explained that since there is no tax base already in place for an addition it wouldn't affect current taxes but upcoming taxes. Discussed it was to help people building to not get hit with the whole taxes at first but to apply it over a period of eight years. Councilman Nipper explained that it has to be new construction that is attached to the house in order to fall under the law, a detached garage wouldn't qualify

Deputy Supervisor Gulliver closed floor for comments and Councilman Nipper thanked them for coming.

***-A MOTION WAS MADE** to close the Public Hearings at 8:00pm by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Deputy Supervisor Gulliver called the regular Town Board meeting to order at 8:00pm. Town Clerk took roll call:

Present: Councilman Scruton
Councilman Gulliver
Councilman Nipper

Absent: Councilman Hilton
Supervisor Redhead

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: 5 members of the public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Scruton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Petitions to the Board: None

Resolutions:

Deputy Supervisor Gulliver stated that he feels that it is still democracy and four people are trying to make decisions for the town. He stated that they didn't want to make the decision alone and to put it to vote for the town's people to decide. Evelyn thanked Councilman Gulliver. Councilman Nipper stated that he agreed with going around with petitions and talking to people and a four year term may get people to run. He stated they would know they would be there for a longer time. He stated that he agrees it should be put on ballot. Barbara asked Councilman Nipper if he was for the referendum and he stated he is for it being on the ballot for people in November to vote on it.

Resolution No 13 - Adoption of Local Law 1 of 2015 – Extending the Term of the Town Supervisor

Whereas the Town Board Town of Palermo feels the office of the Supervisor should be a four year term and believes it is in the public's best interest and

Whereas the Town Board Town of Palermo has held a Public Hearing, May 28, 2015 on or about 7:00pm at the Palermo Town hall, to hear public comments, now therefore

Be It Resolved as follows:

1. The Town Board Town of Palermo adopts Local Law 1 of 2015 – Extending the Term of the Town Supervisor.

2. This Resolution adopting Local Law 1 of 2015 would extend the term of the Town Supervisor from a 2 year term to a 4 year term effective with the term commencing January 1, 2016 and those elected to the position thereafter.
3. That this Resolution is subject to Mandatory Referendum and directs the Town Clerk to file proper paper work with the Board of Elections for the November Biennial Election and to publish any notices of the same as required by law.

Resolution introduced by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Resolution No 14 - Adoption of Local Law 2 of 2015 – Extending the Term of the Town Clerk

Whereas the Town Board Town of Palermo feels the office of the Town Clerk should be a four year term and believes it is in the public's best interest and

Whereas the Town Board Town of Palermo has held a Public Hearing, May 28, 2015 on or about 7:05pm at the Palermo Town hall, to hear public comments, now therefore

Be It Resolved as follows:

- The Town Board Town of Palermo adopts Local Law 1 of 2015 – Extending the Term of the Town Clerk.
- This Resolution adopting Local Law 1 of 2015 would extend the term of the Town Clerk from a 2 year term to a 4 year term effective with the term commencing January 1, 2016 and those elected to the position thereafter.
- That this Resolution is subject to Mandatory Referendum and directs the Town Clerk to file proper paper work with the Board of Elections for the November Biennial Election and to publish any notices of the same as required by law.

Resolution introduced by Councilman Scruton seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper.

NAYS:

Resolution No 15 - Adoption of Local Law 3 of 2015 – Extending the Term of the Town Highway Superintendent

Whereas the Town Board Town of Palermo feels the office of the Highway Superintendent should be a four year term and believes it is in the public's best interest and

Whereas the Town Board Town of Palermo has held a Public Hearing, May 28, 2015 on or about 7:15pm at the Palermo Town hall, to hear public comments, now therefore

Be It Resolved as follows:

- The Town Board Town of Palermo adopts Local Law 1 of 2015 – Extending the Term of the Town Highway Superintendent.

- This Resolution adopting Local Law 1 of 2015 would extend the term of the Highway Superintendent from a 2 year term to a 4 year term effective with the term commencing January 1, 2016 and those elected to the position thereafter.
- That this Resolution is subject to Mandatory Referendum and directs the Town Clerk to file proper paper work with the Board of Elections for the November Biennial Election and to publish any notices of the same as required by law.

Resolution introduced by Councilman Scruton seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Resolution No 16- Adoption of Local Law 4 of 2015 – Exemption from taxes and special advorem levies for Capital Improvements to Residential Buildings within the Town of Palermo

Whereas the Town Board Town of Palermo has held a Public Hearing, May 28, 2015 on or about 7:20pm at the Palermo Town hall, to hear public comments for or against Local Law 4, now therefore

Be It Resolved as follows:

- The Town Board Town of Palermo hereby adopts Local Law 4 of 2015- Exemption from taxes and special advorem levies for Capital Improvements to Residential Buildings within the Town of Palermo
- Town Clerk is directed to file the law with the Secretary of State and any other notices as per law.

Resolution introduced by Councilman Nipper seconded by Councilman Scruton

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Reports

Judges Report:

Judge Wood: Fines: \$1,214.00; Civil Fees: \$35 ; Surcharges: \$379.00; Bail:- \$500.00 Total to Supervisor: \$1,628.00

Judge Gulliver: Fines: \$350; Civil fees: \$40.00 ; Surcharges: \$329.00; Bail: \$-0.00 Total to Supervisor \$719.00

Town Clerk's Report:

Clerk Report

For the Month of April \$833.00 was turned over to the Supervisor, including \$300.00 for 4 building permits and \$ 115.00 to the NYS Dept. of Ag and Markets for the spay/neutering program. A total of \$948.00 was received and dispersed.

Been receiving nice compliments on the Park.

Planning Board: Planning Board minutes were read:

May 12, 2015

Jim Petreszyn opened the meeting at 7:00PM.

Present: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

Absent:

Recording Secretary: Angela Miller

Others Present: 3 Public

Motion to accept minutes: A motion was made by Diane Kowaleski to accept the March minutes and seconded by Cheryl Smith

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYES:

Motion to accept minutes: A motion was made by Dawn Bristol to accept the April minutes and seconded by Jim Petreszyn

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYES:

New Business: Michael Allen, 963 Co Rte 54, 257.00-00-01-16, change of lot line. The planning board reviewed proposed subdivision. Public hearing to be scheduled for June 9th at 7:00.

Old Business: Jerry and Heather Pietricola, 134 Factory Rd, 205..00-04-26, site plan boarding kennel. The planning board reviewed proposed site plan. Discussion on parking spaces, egress, ingress. The Pietricola's stated that there would be 5 big kennels and anything else would be for little dogs. Kennel sizes are 5'x5'. Discussion on waste management and there are no floor drains in floor. Jim Petreszyn questioned noise and surrounding neighbors. Jerry Pietricola stated that the closest neighbor is at least an acre away and the ceiling will be insulated to help with noise as well, there will be propane heat and dog decking to help keep dogs off floor.

Correspondence: Bank Statements,

Public Hearing: none

A Motion was made by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 8:15pm.

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Dog Control Report:

Total Calls: 21 Dogs Picked up: 1 Dogs Redeemed: 0 Tickets Issued: 2 Dog Transferred: 0

Custodian Report:

* Park is up & running. Park opened on May 9th

*Park water has been tested & passed

*Painted the merry-go round at Park

*Playground equipment is all installed and ready for use

- * Drinking fountains are in & working!
 - * Had issues with Butler picking up garbage at the park and that has been resolved
 - * Gutters are up on town hall
 - * Will be finishing some raking from the winter left over at the hall & raking/seeding where the new water line was placed, & start planting some flowers
 - * 2 new benches will be installed soon
- Thank you ,Angela Miller, Buildings & Grounds

County Legislator Report:

I apologize for my absence but I have a prior commitment tonight. Just so you know I did show up for the past two meetings, which were both postponed as you are all well aware of. I wanted to give you an update as to a few of the things are going on.

First, as part of the Community Health and Poverty Reduction Task Force: Things are moving along quite well. We have conducted the first round of focus groups, which were very well attended by representatives from all area school districts, area business leaders, not for profit organizations, county departments, church and religious organizations. We are scheduling a second round in the near future. The data gathered is helping us define what course of action needs to be followed to improved community health and reduce poverty in our county.

Secondly, I have been involved with the Camp Zerbe restoration project which falls under the jurisdiction of the Health Committee. Through State Grant the County is refurbishing the historic lodge, enabling it to be utilized by citizens of the county and organizations such as trappers, etc. Thirdly, I have been working with Cooperative Extension to set up 4-H club and have had the opportunity to participate with middle school student in County Government Day.

Fourth, I recently toured the revamped CITI (BOCES) Campus. What a tremendously important tool we have in this facility. It will serve as an essential tool in the fight against poverty and skill training of our work force.

Fifth, Health Committee reported a disturbing increase in communicable diseases in our area due impart to the increase of drugs, especially heroin use and the use of e-cigs for drugs.

Next I have worked with other legislators to help those who have fallen extreme hardship situations to exempt their properties from this year's tax auction.

Next, it was really good to see sections of our county roads in this township and district repaired and repaved.

Next the county is very low on foster care parents for teen aged children (12-16), so if you know of anyone who would be interested in serving in this capacity please have them get in touch with DSS.

Finally don't forget to plan time to visit the 158th County Fair July 1-5.

I will plan on attending and seeing you at the next meeting on June 23, hopefully. If there is anything that I can help out with please let me know. Respectfully Dan LeClair

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Scruton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Motion to pay Bills:

*-A MOTION WAS MADE to pay bills in the following amounts:

GENERAL NO 133 to 173 in the amount of \$44,129.82

HIGHWAY NO 93 to 109 in the amount of \$34,581.46

By Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Old Business: Deputy Supervisor Gulliver stated they have two quotes for security cameras. Discussed the cameras needed and how they will work. Barbara stated that they should be at the highway as well, it was stated that the system can be added onto later.

1. Elite Security Technologies, LLC total quote: \$4,101.00 and an additional charge of \$109.00/year for a four year contract to use cell phones and tablets.
2. Volney Multiplex total quote: \$5,572.85

*-A MOTION WAS MADE to accept the quote by Elite Security in the amount of \$4,101.00 with the contract for four years at an added cost of \$109/year to be able to use cellphones and tablets to monitor and to upgrade the camera at the kennel to a zoom camera by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

New Business: Councilman Nipper asked Barbara if there has been any complaints of cemetery mowing, she stated no.

Allison Ryder stated that there is a headstone across from the road by her house that belongs in Clifford Cemetery. Discussed what can be done.

Barbara stated that there are missing flags at the Clifford cemetery and spoke to Beverly Beck about it and she couldn't remember who she gave them to. She also stated that there is a tree down at Tinker's Cemetery and other trees that need to be taken down. Deputy Supervisor Gulliver stated they will look into it and thanked Barb for her dedication.

Public Session: Town Clerk spoke about her office and thanked them for input of things they have heard.

Adjournment: Motion to adjourn was made at: 8:53pm by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
June 16, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Victor Francis, Codes Enforcement Officer

The following discussions took place:

- Herrington property – Vic stated that M&T Bank now owns the property and have evicted Mr. Herrington so now he will send a letter to the bank to clean up the rest of the property.
- Gristwood Junkyard – Vic stated he was unable to get an appointment to do the May and June inspections but now have a liaison to Mr. Gristwood who set an appointment for June 22nd. It was discussed to have in writing that Mr. Gristwood gives permission to be on the property. Vic stated he had sent a letter stating the day he will be there. Discussed specs for a road that is needed for a junkyard.
- Frightmare Farms – Vic stated ownership has changed and they are looking to just put small sheds in the back for storage then it turns into people are going through it as part of the haunted house. Discussed building permits would be needed and regulation would need to be followed for person occupancy.
- Junkyard and Mobile Home Parks – Vis stated that they were all inspected and passed. Only problem is Sundown Trailer park had a tree land through one mobile home and needs to be taken out and replaced.

***-A MOTION WAS MADE** to approve Junkyard Licenses based on the inspection of the Code Enforcement Officer for Burton, Salmon, and Jameson Junkyards by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

***-A MOTION WAS MADE** to approve Mobile Home Park Licenses based on the inspection of the Code Enforcement Officer for Sundown, Island Rd and Palermo Court Mobile Home Parks by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

- Union Contract. Supervisor Redhead stated the Teamsters have sent a notice of upcoming Union Contract negotiations. Supervisor Redhead asked for volunteers to meet with her and the Union. Councilman Nipper and Councilman Scruton agreed to be on the committee with her for negotiations.
- Town Clerk Computer – Town Clerk is having memory issues with computer and the cost of adding memory is ½ the cost of a new computer that would be up to date. Also discussed a dual monitor system to have two programs going at once.

***-A MOTION WAS MADE** to approve the purchase of a new computer and monitor system at a cost not to exceed \$2,000 by Councilman Hilton seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

- Smart TV – Discussed purchase of smart TVs for the Hall, Supervisor and Clerk room. Would allow to do webinars, monitor the security camera system, to be of use

June 16, 2015

Workshop

Palermo Town Hall

to planning board, Town Board, members of the public for Driving classes, judges for jury trials, etc. A quote was given by Fulton TV and Appliance for a 60" Sharp Smart TV for the meeting room and 2 32" Sharp Smart TV's for the Supervisor and Clerk's room along with mounting to the wall and labor at a price of \$2,221.00.

***-A MOTION WAS MADE** to approve the quote of \$2,221.00 from Fulton TV and Appliance for the purchase and installation of a 60" Sharp Smart TV to be placed in the meeting room and 2 32" Sharp Smart TVs to be placed in the Supervisor and Clerk's office by Councilman Scruton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

- Emergency plan – Supervisor Redhead stated that in the winter they need to update their emergency plan and would be good experience for the new board to do.
- Headstone – located on Co. Rt. 35a – discussed if it was still there and what to do.
- Audits – Town Audits will be scheduled for July 21st. Supervisor Redhead stated she won't be here for August workshop.

Adjournment: ***-A MOTION WAS MADE** to adjourn at 7:50pm by Councilman Gulliver seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

June Town Board Meeting - Town Hall

June 23, 2015

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Gulliver entered at 7:26pm
Councilman Nipper
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Dan LeClair

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton and seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Thomas Hilton

NAYS:

ABSTAIN: Patricia Redhead

ABSENT: Gary Gulliver

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Petitions to the Board: None

Communications: The following communications were read:

1. NYS Dept. of Taxation and Finance – 2015 State Equalization rate, Palermo at 100%
2. Oswego County Health Dept. – Public health nuisance complaint at 33-55 Dutchess Lane, copy was given to Codes.
3. Oswego County Fair Newsletter
4. Oswego County Highway Dept. list of rental rates
5. McFee notice of change of Director of Operations
6. Os Co Attorney – Telemarketing and consumer fraud
7. Os. Co Legislature – concerning revitalization
8. Chen Law Group – concerning Charter buying Time Warner
9. Palermo Assessor - +1,000 on Park

Reports

Judges Report:

Judge Wood: Fines: \$1,543.00; Civil Fees: \$240.00; Surcharges: \$1081.00; Bail: \$-1000.00 Total to Supervisor: \$2,997.00

Judge Gulliver: Fines: \$97.00; Civil fees: \$20.00; Surcharges: \$118.00; Bail: \$.00 Total to Supervisor \$310.00

Town Clerk's Report:

Clerk Report

For the Month of May \$6,509.65 was turned over to the Supervisor, including \$765.00 for 11 building permits, \$ 159.00 to the NYS Dept. of Ag and Markets for the spay/neutering program, \$22.50 for NYS Dept. of Health for marriage license, and \$51.96 for fishing licenses to the NYS DEC. A total of \$6,743.11 was received and dispersed.

Planning Board: Planning Board minutes were read:

June 9, 2015

Jim Petreszyn opened the meeting at 7:04PM.

Present: Randy Kitts, Jim Petreszyn, Cheryl Smith

Absent: Dawn Bristol, Diane Kowaleski

Recording Secretary: Angela Miller

Others Present: 4 Public

Motion to accept minutes: A motion was made by Randy Kitts to accept the May minutes and seconded by Cheryl Smith

AYES: Randy Kitts, Jim Petreszyn, Cheryl Smith

NAYES:

New Business: Leotta Redhead, 1032 Co Rt 4, 223.00-04-10.02, 2 lot subdivision.

The planning board reviewed proposed subdivision. Public hearing to be scheduled for July 14 at 7:00pm.

Old Business:

Correspondence: Town & Topics, letter from Reynolds & McGowan PLLC

Public Hearing: Michael Allen, 257.00-01-16, Co Rt 54, change of lot line. The planning board reviewed proposed subdivision and goes over SEQR.

Public hearing opened at 7:28pm. No public comment. Public hearing closed at 7:29pm.

Motion was made by Randy Kitts to declare a negative declaration and seconded by Cheryl Smith

AYES: Randy Kitts, Jim Petreszyn, Cheryl Smith

NAYES:

Motion was made by Randy Kitts to approve Michael Allen's change of lot line subdivision and seconded by Cheryl Smith

AYES: Randy Kitts, Jim Petreszyn, Cheryl Smith

NAYES:

SD-0001-2015

FEE: \$0.00

A Motion was made by Cheryl Smith and seconded by Randy Kitts to adjourn the meeting at 7:50pm.

AYES: Randy Kitts, Jim Petreszyn, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Dog Control Report:

Total Calls: 13 Dogs Picked up: 1 Dogs Redeemed: 1 Tickets Issued: 2

Code Enforcement Officer Report:

Assessor's Report: Gristwood's inspection has been rescheduled for later in the week.

County Legislator Report: Dan encouraged people to go to the Oswego county Fair. He stated they are talking to different schools, organizations, cooperative extension and Dss concerning whether programs are working and what isn't. He talked about Camp Zerbe and Youth bureau punch list. Dan talked about grant available that must bring business into county and have positive influence on the community. He stated to make a wish list and he will pass it on and see what needs to be done. Councilman Scruton stated a new garage. Dan said to make a wish list up get it to him and he will take it to committee. Dan stated the county auction is July 18th at the Oswego Highway School. He talked about Getting People to Work had a decrease in funding from the Federal and State, job fair in Fulton, lack of manufacturing jobs. He stated that he is starting a \$-H Club in September for 5 year old kids who can be from anywhere. Dan stated that it is election season and he is not moving as rumored.

Supervisor Redhead stated that a Resolution was done to be a part of the County Comprehensive Plan and the state says Palermo is not listed. Dan said he would look into it.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Nipper and seconded by Councilman Scruton

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

ABSTAIN: Gary Gulliver – due to not being there for all the reports given

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 176 to 197 in the amount of \$31,554.55

HIGHWAY NO 110 to 138 in the amount of \$99,670.49

By Councilman Nipper and seconded by Councilman Hilton

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Old Business: Audits will be done on July 21st.

New Business: None

June Town Board Meeting, Town Hall

June23, 2015

Public Session: None

Adjournment: Motion to adjourn was made at 7:40pm by Councilman Scruton and seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
July 22, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Victor Francis, Code Enforcement Officer; Bob Wood, Judge

The following discussions took place:

- Cadillac tax on health insurance. Supervisor Redhead explained that a tax is added if a person has too good of health insurance and she has been in contact with the Union on not willing to let the taxpayers to pay a penalty because the insurance would be considered Cadillac and would have to pay a penalty.
- Proposal from A-Z on three items:
 - a. \$1,700 to dig out area around small pavilion down 5 inches for smooth ground pour, box it in with 2x6's and pour a 5 inch concrete for floor.
 - b. \$3,000 to remove broken siding on hall, replace with new and match as closely as possible for color and remove the existing steel entry door until and replace with the same thing- fire rated door. Remove all debris and one year warranty on labor
 - c. \$4,700 Remove all existing siding and install all new with Jay channel, corner, siding with a better quality siding. Remove all debris, one year warranty on labor.Town Board discussed quotes. Councilman Nipper stated he would like to see more quotes, it was discussed more were sought after and people don't like to quote small jobs. He asked if he could get quotes, Supervisor Redhead stated no, but if he has names and numbers of people to give them to Custodian and she will contact them as that is her job to do. Councilman Hilton stated he has some questions on the cement on if there is reinforcement and with what and also the cement should be rated 4000 lbs. He suggested to get Ed Cook to the next meeting to answer questions. Discussed the two different bids on the siding if the more expensive one included the door or not. Town Clerk will notify Custodian to contact Mr. Cook.
- Gristwood Junkyard. Vic stated that he has not been able to get on the property to do any inspections at all. There was supposed to be one in May, June and July. Mr. Gristwood has all entry areas blocked off with stuff. Vic stated that more items have been added. Vic stated he talked to the lawyer and he is no longer representing Mr. Gristwood.
- Frightmare Farms – Vic stated he went to the Planning Board meeting and they are permitted to run September through November and new site plan wants that plus weekends year round and there are 3 businesses for that site. He stated they are expanding without any approval or permits. He stated the parking lot is showing enough for 200 cars but the occupancy is rated for only 25 people. Vic stated he was asked by Chairman of Planning Board to go over and look to give ok on occupancies and Vic stated that isn't how it works, he does his site plan and gets a permit then Vic will inspect the place.
- Sundown Mobile Home Park – Vic stated that there was a multi trailer fire. He stated he inspected a Mobile Home older than 10 years to replace one and a demo permit will be issued on Thursday.
- Vacant homes and more on Frightmare Farms issues.

July 22, 2015

Workshop

Palermo Town Hall

- Audits – The Town Board audited the books of:
 1. Judge Wood – all were in order and balanced. The case of Andrea Price and money left in the account was figured and taken out and given to the Supervisor.
 2. Town Clerk – books were all in order and balanced
 3. Tax Collector – books were all in order and balanced.
- Court grant - Town Board stated to have Ann download the grant application and talk to the Town Board of needs.
- Time Warner Franchise – current agreement will expire August 23, 2015 and it was 10 years now they want 15 years. Supervisor Redhead will have Town Attorney look at it and see if we can get more coverage for the town. Supervisor Redhead also question why there isn't a franchise fee for Verizon.

***A MOTION WAS MADE** to authorize the Supervisor to contact the town attorney to look into the Time Warner Franchise agreement by Councilman Nipper and seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYES:

- Town Clerk stated that there is an upcoming Board of Appeal hearing. The person built a garage and is looking for setback variance as they are too close to boundary.

Adjournment: -***A MOTION WAS MADE** to adjourn at 8:57 by Councilman Hilton seconded by Councilman Gulliver.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYES:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

July Town Board Meeting - Town Hall

July 28, 2015

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present:	Supervisor Redhead	Absent:
	Councilman Scruton	
	Councilman Gulliver	
	Councilman Nipper	
	Councilman Hilton	

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Dan LeClair, County Legislator; Jim Pettit, Highway Superintendent; Victor Francis, Codes Enforcement; Angela Miller, Custodian; 5 public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Petitions to the Board: None

Communications: The following communications were read:

1. Career Track –upcoming Seminar
2. NYS Unified Court System – Grant information
3. NYMIR – Playground equipment inspection and maintenance seminar upcoming
4. NYS Public Service Commission – area code changes in 315 area
5. NYMIR – 2014 Report

Reports

Supervisor Report: Supervisor Redhead stated that her report is done. Will be meeting with other Supervisors at the EIS house on the upcoming snow contract with the county.

Judges Report:

Judge Wood: Fines: \$551.00; Civil Fees: \$55.00; Surcharges: \$602.00; Bail: \$-500.00 Total to Supervisor: \$1208.00 Andrea Price Restitution to Supervisor \$8,945.00

Judge Gulliver: Fines: \$540.00; Civil fees: \$40.00; Surcharges: \$397.00; Bail: \$0.00 Total to Supervisor \$941.00

Town Clerk's Report:

For the Month of June \$2,165.17 was turned over to the Supervisor, including \$560.00 for 8 building permits, \$ 226.00 to the NYS Dept. of Ag and Markets for the spay/neutering program, and \$75.58 for fishing licenses to the NYS DEC. A total of \$2,466.75 was received and dispersed.

Highway Superintendent Report: Jim stated that paving is done on Graves and Pangborn roads. He gave a list of areas of patching with pavement. They have been helping New Haven with Oil and Stone and then will be helping Scriba next, in August will be Palermo. He stated he is starting shoulders on Monday.

Planning Board: Planning Board minutes were read:

July 14, 2015

Jim Petreszyn opened the meeting at 7:06PM.

Present: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

Absent:

Recording Secretary: Angela Miller

Others Present: 10 Public

New Business: Nicole, Escape the Estate site plan, Frightmare Farms, St Rte 49. Nicole explains that there will be no new structures and they would be using existing structures. The concept is to be trapped in a room and need to solve puzzles. CNY does not have anything like this. Dates would be April thru November by appointments. Nicole stated she doesn't know how popular this will be. Rick stated that 8-12 people would be allowed in the building at one time, ticket price will be high. Discussion on buildings egress/ingress, emergency exists took place. The board made recommendations for the site plan as in lighting, parking, to scale drawing, narrative.

Old Business: Rick Kulak, Fright mare Farms, 239.00-02-18. The planning board reviewed proposed site plan. Discussion on structural engineer for façade, stop work order and buildings being built without building permits too place. Victor Francis had concerns with the buildings being built without permits, occupancy loads within the buildings, parking, and 2 site plans. Discussion on occupancy took place. Nicole stated that the buildings are mini haunted houses. Dawn Bristol stated that should be in the narrative. Discussion took place on open pavilions and occupancy. More discussion on building permits and new attractions. Jim Petreszyn stated that if the building currently exists you can go back in time, just because it's there doesn't make it right. Discussion took place on stair repairs and safety of the stairs. More discussion on buildings. Jim Petreszyn wants Victor to look into open pavilion and what can be attached to allow max occupancy, example Tyvek, and tarp, with openings, to figure max people. Rick stated that the updated site plan will include trailer façade but did not extend, future 2 story illusions, additional parking, handicap parking on St Rt 49, future attractions, future guard tower. Rick would like to meet every November/December after season with the Planning Board. Discussion took place on parking. Rick stated that safety is our #1 concern; Rick would also like to work with Codes and planning board as it's a partnership. Discussion on safety drills with actors and fire department took place. Jim Petreszyn suggested maybe using lean-to to have actors in and people walk by, actors will be only ones in it and do not have to have occupancy. Victor and Jim Petreszyn

questioned hours. Rick stated September thru November; Thurs.-Sun. Dawn Bristol question original site plan was a museum and if that was still the plan. Rick stated that they have struggled with that and never thought the attraction would have grown, basically it's just in the name.

Correspondence: Bank statement

Public Hearing: Leota Redhead, 1032 Co Rt 4, 223.00-04-10.02, 2 lot subdivision.

The planning board reviewed proposed subdivision.

Public hearing opened at 7:14 with no public comment. Closed public hearing at 7:15.

Motion was made by Diane Kowaleski to declare a negative declaration and seconded by Randy Kitts

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYES:

Motion was made by Randy Kitts to approve Leota Redhead's subdivision and seconded by Diane Kowaleski

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYES:

SD-0002-2015

FEE: \$50.00

More discussion took place on Frightmare Farms narrative and dates opened. More discussion took place on Escape the Estate site plan.

A Motion was made by Diane Kowaleski and seconded by Randy Kitts to adjourn the meeting at 8:40pm.

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Dog Control Report:

Total Calls: 5 Dogs Picked up: 0 Dogs Redeemed: 0 Tickets Issued: 0 Dog Transferred: 0

Code Enforcement Officer Report: Vic stated he has been doing construction inspections. He stated that since the dog censuses, it helped with getting and keeping dog licensed.

Custodian Report: Angie stated that Rec started and it has been busy with that and parties on the weekends at the park. She stated there was a problem with the drain in the ladies room at the Park and the toilet was plugged so she had to call Mr. Rooter.

County Legislator Report: Dan stated that county is trying to make it a level field with all 22 towns in the county with the new snow and ice agreement. He stated the county is looking into the transient population issues. He stated that a non-profit organization is looking into foreclosed property to either take down or refurbish it and get it back out and increasing the value of homes. He talked about Camp Zerbe going to be open next year for weddings, trappers association and more and other youth projects. Discussion took place about revitalization grants and other grants available and what is needed to apply. Discussion on grants for new garage and water district took place and that Dave Turner would come in September to talk to the board about it.

***A MOTION WAS MADE** have Dave Turner from the county to come to the September board meeting to talk to the town board about grants for a garage and water districts and how it works by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 200 to 236 in the amount of \$85,443.70

HIGHWAY NO 139 to 152 in the amount of \$83,617.97

By Councilman Nipper seconded by Councilman Gulliver.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Old Business: Quote from A-Z Contracting was discussed on replacing siding on the Town Hall, Replacing the back door and framing, and adding a concrete floor to the small pavilion in the park. Angela stated that she couldn't meet with the contractors that Councilman Nipper had set up a couple of days ago. She stated the other quote for the concrete was more than double that of A-Z's and two other contractors had over the last couple of years, were supposed to come out and fix it and never shown up to do the work on the Hall. Ed Cook stated that the quote for the concrete included fiber mesh and 400lb concrete. One quote for \$3,000 for the siding was including the door but was only replacing broken siding. The quote for \$4,700 was for replacing all the siding with new and more durable siding but did not include the R&R of the door. Ed quoted \$1,600 to replace the back door and framing. Discussion took place concerning called a couple of companies but wasn't coordinated properly. Councilman Nipper stated he felt more than one quote should be gotten. Supervisor Redhead stated it was already done over the last couple years with no contractor following through.

Discussed Time Warner's proposed new contract and that a Public hearing will need to be done. Supervisor Redhead said the lawyer went over it and suggested some changes and some language changes. Supervisor Redhead asked permission to for town attorney to contact Time Warner about changes.

***A MOTION WAS MADE** authorize the supervisor to contact the attorney to get with Time Warner on changes by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

New Business: Jim stated that he would like to sell the 2007 Ford pickup with plow on the Auction International site along with old salt sanders, bench grinder, drill press, 2 old Johnson radios, 1999 Volvo, welder, steam ginny, and dump box out of pickup. Jim stated to get a sander that fits the new truck it would cost \$7,900.00 and is stainless steel. Discussion took place on equipment not being used and that the goal for the new truck was to leave the sander on the old truck and use that so it wouldn't rot out the new one. More discussion took place on the older pickup truck.

***A MOTION WAS MADE** to authorize the Highway Superintendent to put the following equipment on Auction International to sell, 2007 ford pickup with plow, salt sander, bench grinder, drill press, 2 Johnson radios, 1999 Volvo, welder, steam ginny, and box out of the pickup truck by Councilman Nipper seconded by Councilman Hilton

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

ABSTAIN: Gary Gulliver

***A MOTION WAS MADE** authorize Jim to purchase new sander in the amount of \$7,900.00 for the new pickup truck by Councilman Scruton seconded by Councilman Nipper

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

ABSTAIN: Gary Gulliver

Discussion took place on sanders will be required to have computerized switches on them. Jim stated that to switch trucks over it will cost \$4,688.00 apiece. He stated that the county claims the state had them do all of theirs. Councilman Scruton question what if the computer goes down, Jim stated you can still do it manual. Supervisor Redhead stated that would come out of contractual for equipment.

***A MOTION WAS MADE** to authorize Jim to purchase computerized switch for sander by Councilman Scruton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Jim stated that the way to do the snow bills this year is that every time you get on a county road you have to log in and every time you are off a county road you have to log out.

Discussion took place on Ricelli having good prices on blacktop. He suggested to look at him next year. More discussion on paving took place.

More discussion took place on A-Z proposals.

***A MOTION WAS MADE** accept A-Z's proposal for \$1,700 for a concrete pad at the small pavilion that will contain fiber mesh and 400# concrete by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton, Patricia Redhead.

NAYS: Donald Nipper, wants to see three quotes

***A MOTION WAS MADE** to accept the proposal from A-Z in the amount of \$1,600.00 to replace the back door with a new one as well as the frame by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton, Patricia Redhead.

NAYS: Donald Nipper, wants to see three quotes

***A MOTION WAS MADE** accept the proposal from A-Z in the amount of \$4,700.00 to remove all siding on the town hall and replace with a more durable siding with the color to be determined at the time of start by Councilman Gulliver seconded by Councilman Hilton.

AYES: Steven Scruton, Gary Gulliver, Tom Hilton, Patricia Redhead.

NAYS: Donald Nipper, wants to see three quotes

Public Session: Al Gristwood spoke with the town board concerning his temporary junkyard being expired July 1st. Supervisor Redhead stated that an inspection hasn't been able to be completed as it was supposed to. Mr. Gristwood stated that he has been trying but with the weather and work he hasn't been able to get a lot done but has been working on it. Discussion took place that a road needs to be provided into the junkyard so that a fire truck would be able to get in. It was discussed if the land is all gravel to scuff the top off so the gravel would show for the road. More discussion on the road and the request for an extension on his temporary Junk Yard License took place.

***A MOTION WAS MADE** to extend Albert Gristwood's temporary Junkyard license to September 22, 2015 on condition that the Code Enforcement Officer can do an inspection prior to August 25th and meet with Code Enforcement Officer on September 22nd by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Adjournment: Motion to adjourn was made at: 8:42 pm by Councilman Gulliver and seconded by Donald Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

August Town Board Meeting - Town Hall

August 25, 2015

Supervisor Redhead called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Gulliver
Councilman Nipper
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Dan LeClair, County Legislator

Corrections to Minutes: None

Motion to accept minutes:

*-**A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Petitions to the Board: None

Resolutions:

17 – Transfer of Funds

Resolution Approval:

Resolution 17 – Transfer of funds

Be it Resolved the Town Board Town of Palermo hereby authorizes the following transfers from General:

From A1410.4 Town Clerk Contractual in the amount of \$1,330.00 to
A1410.2 Town Clerk Equipment in the amount of \$1,330.00 and
From A1990.4 Contingent in the amount of \$384.00 to
A7310.4 Recreation Contractual in the amount of \$384.00

Resolution introduced by Councilman Hilton seconded by Councilman Nipper

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Communications: The following communications were read:

1. Teamsters – ready to proceed with negotiations
2. NYS Taxation and Finance – Palermo is at 100% evaluation
3. Nelson Law Firm – Allison sent letter to Time Warner on changes in agreement

- 4. Oswego County Highway – Spending agreement. Supervisor Redhead stated she is supposed to hear this week on the changes they talked about

Reports

Supervisor's Report:

Account Balances as July 2015

General Fund Checking	\$ 38,637.47	Highway General Fund Checking:	\$ 97,770.31
Trust & Agency	\$ 9,828.65	Raymond Bond	\$ 8,295.49
General Capital	\$ 61,975.07	Highway Capital	\$ 58,460.67
General Money Market	\$398,325.68	Highway Money Market	\$696,970.29
Park Capital	\$ 18,029.93	Park Reserve	\$ 567.61

Judges Report:

Judge Wood: Fines: \$; Civil Fees: \$0 ; Surcharges: \$; Bail: \$Total to Supervisor: \$3,055.00

Judge Gulliver: Fines: \$889; Civil fees: \$0.00 ; Surcharges: \$611.00; Bail: \$0.00 Total to Supervisor \$1500.00

Town Clerk's Report:

For the Month of July \$2,511.5417 was turned over to the Supervisor, including \$1,010.00 for 10 building permits, \$112.50 to NYS Dept. of Health for marriage licenses, \$ 197.00 to the NYS Dept. of Ag and Markets for the spay/neutering program, and \$51.96 for fishing licenses to the NYS DEC. A total of \$2,873.00 was received and dispersed.

Highway Superintendent Report:

Supervisor Redhead stated that Jim isn't here due to having to take his wife to ER. She stated that he thought we would need to bid out for his sander box but according to our procurement policy it falls under the amount needed to bid so no bids will have to be done and she will let him know.

Planning Board: Planning Board minutes were read:

Jim Petreszyn opened the meeting at 7:03PM.

Present: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

Absent:

Recording Secretary: Angela Miller

Others Present: 6 Public

New Business: Adam Dorn, 222.00-03-05.01, mobile home community park site plan, Island Rd. The planning board reviewed proposed site plan. Mr. Dorn explains that the plan which is would be for seniors, double wides, solar power, club house, underground electric, walking trails around the wet lands, community garden, snow removal, garbage removal, winter shut down service all on 72 acres. Mr. Dorn continued explaining old mobile park plans, current plans, and requirements with the State & health departments. Discussion on septic and wells. Chairman Jim Petreszyn questioned lot sizes and Mr. Dorn stated that the lots are 85'x110' and state there is 4

phase before completion. Chairperson Jim Petreszyn stated that the board would need to see a sign off from the DEC and or COR for the wetlands located on the property.

Old Business: Rick Kulak, Fright mare Farms, 239.00-02-18. The planning board reviewed proposed site plan. Chairman Jim Petreszyn explained to Mr. Kulak that by having an approved site plan means that his buildings need to be up to code. Discussion on the façade. The planning board reviewed the SEQR form with Mr. Kulak.

Motion was made by Diane Kowaleski to declare a negative declaration and seconded by Cheryl Smith

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYES:

Nicole, Escape the Estate site plan, Frightmare Farms, St Rte 49. The planning board reviewed proposed site plan and narrative. The Board reviews the SEQR form with Nicole.

Motion was made by Diane Kowaleski to declare a negative declaration and seconded by Dawn Bristol

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYES:

Correspondence: Bank statement, County Clerk notification of Rood & Redhead subdivision.

Public Hearing: none

A Motion was made by Diane Kowaleski and seconded by Cheryl Smith to adjourn the meeting at 8:20pm.

AYES: Dawn Bristol, Randy Kitts, Jim Petreszyn, Diane Kowaleski, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Dog Control Report:

Total Calls: 10 Dogs Picked up: 1 Dogs Redeemed: 1 Tickets Issued: 1

Code Enforcement Officer Report: Supervisor Redhead stated Vic couldn't be here tonight but sent her a text update on Gristwood's Junkyard. She stated Vic has met with Mr. Gristwood and he is very receptive and is working on everything. Vic is pleased but Mr. Gristwood is holding out on the trailer by the barn.

Custodian Report:

- * Planted some new plants at Hall & trimmed bushes
- * New gutter on Hall has been installed
- *Painted the bathrooms at Park
- *Put new sign up at Park
- * Did some clean up at Park with the help of the Highway Dept. letting me use the back hoe and also the help of Vic.
- * The work at the hall & Park by A to Z will start soon
- * Been having issues with the small pavilion being used for parties (some of them larger than what the pavilion can accommodate) without proper paperwork being signed & some damage is

occurring from this. Going to be adding signs to inform people with directions on to properly use the pavilions by going thru the Town Clerk.

Thank you, Angela Miller Buildings & Grounds

County Legislator Report: Dan stated that the Office of Planning and Development received a grant of \$400,000 to help residents with repairs to wells and septic systems and to let people know who might need this help. He stated that the efficiency plan's goal was \$633,118.00 and it was surpassed with 6.8 million and Palermo had a savings of \$100,000.

He stated tomorrow he will be at a meeting with a presentation on Hospice. Supervisor Redhead stated that she believes other counties are able to help more with the authority to use a PCA pump and our county doesn't so a little boy who died recently had to be in the hospital. She asked for him to question why our county can't do certain things like that. Councilman Scruton question the time it took to get hospice in as his relative died in a week, before hospice was able to be there. Dan will look into these issues.

Dan stated that they are trying to get the youth and the seniors together so each can be in each other's lives.

Dan stated that Dave Turner will be here next month on the 22nd to talk to the Town Board on grants.

Dan stated that the county was approached by NOAA on becoming a marine sanctuary with Lake Ontario. He stated that it could be very economical to our county. There are 15 ships that are sunk in the lake and this would open up to divers and what not.

Dan explained that the is still working at Camp Zerbe and they have an actual plan for use.

He stated he is on the task force for Community Health and Poverty Reduction and he is working with nonprofit and religious groups.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 238 to 268 in the amount of \$41,772.07

HIGHWAY NO 153 to 169 in the amount of \$252,649.59

By Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Old Business: none

New Business: Supervisor Redhead stated that the Town of Mexico would like to do a shared service contract with the Town of Palermo.

Res No 18 – Shared Service Contract with Town of Mexico

Whereas the Town of Palermo has received a shared service contract with the Town of Palermo,
now therefore

Be it Resolved the Town Board Town of Palermo hereby authorizes the Town Supervisor to sign
the contract with Town of Mexico for shared services between the Town of Mexico and the Town
of Palermo.

Resolution introduced by Councilman Gulliver seconded by Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Councilman Nipper stated that there will be a Missions group that would be willing to help and do
work for anyone. Supervisor Redhead stated for the town it is a liability issue, Councilman Nipper
stated it would be for the residents.

Public Session:

Dan stated that at Victory Bible Church on Hungry Lane in Central Square is having a electronics
recycle day on Sept. 13 from noon to 2. The Oswego Industries will get the electronics and strip
them and get money for them. They are obligated by law to shred any hard drives that come in.

Adjournment: Motion to adjourn was made at: 738pm by Councilman Gulliver seconded by
Councilman Scruton.

AYES: Steven Scruton, Gary Gulliver, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
September 15, 2015

PALERMO TOWN HALL
7:15pm

Those present at the workshop were:

Present: Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent: Councilman Scruton

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Angela Miller, Custodian; Victor Francis, Code Enforcement Officer. 1 Public

The following discussions took place:

- Resignation. Supervisor Redhead stated that on September 11th she had received an email from Councilman Gulliver that he is resigning his position as councilman to take effect immediately. He still will remain as Deputy Supervisor until the end of the year. Councilman Hilton suggested to appoint Bob Loomis as he is running for Councilman unopposed to get him on board. Supervisor Redhead stated she will check with town attorney to see if that can be done or if it needs to be advertised.
- Letter from Debbie Denery concerning Park – Supervisor Redhead stated that she received an email from Mrs. Denery concerning ADA issues at the park and locked stalls. Angela stated she never received any phone calls during that time to address any issues that they had. She stated her number is posted on the park permit, pavilion and the bathroom. Supervisor Redhead asked Angela to respond to the letter.
- Time Warner – Supervisor Redhead stated she has had no response back from Time Warner to the letter that the attorney had written them
- Pop Warner Football, Mexico. Mark Lasinski stated that Pop Warner Football in Mexico is interested in using the Town Park and the concession stand as their home base. They discussed the placing the football field next to the bathroom and they will redo the whole concession stand – painting, floor, new cabinets, new appliances for the next season. He stated that they are interested to just practice there for now, will stripe the field and try the park out and let the others see what it is like. He stated that there are grants available to help with the concession stand and have enough volunteers to fix it up. Angela stated she would just need a schedule. Discussion took place the baseball fields aren't being used and the big back stop by the bathrooms can come down. Discussed cheer would be using it too next year. Discussed there is no parking on the road, in the basketball/tennis court and the parking lot outside the fence is to be used when full inside.

***A MOTION WAS MADE** to authorize Pop Warner of Mexico to use the park in October for practice upon issuance of insurance for the town and to update the concession stand by Councilman Hilton seconded by Councilman Nipper.

AYES: Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

- Supervisor Redhead stated that State of NY is requesting the Justice Audit that was done.
- Contract with Union – Supervisor Redhead stated that the Union Negotiations will be tomorrow at 6:00pm
- Contract for McFee ambulance – Supervisor Redhead stated she has the contract for the Ambulance service.

***A MOTION WAS MADE** accept the contract with McFee Ambulance for ambulance service in the Town of Palermo by Councilman Hilton seconded by Councilman Nipper.

AYES: Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

September 15, 2015

Workshop

Palermo Town Hall

- Tree in cemetery – Angela stated that there is a large tree in the cemetery on Co Rt 264 that is dead and needs to come down. Discussed getting quotes for that and removing the stump as well as looking at the other cemeteries to see if there are trees that need attention in them as well.
- Gristwood Junkyard – Victor state that Mr. Gristwood is working on moving things around, moving forward
- Ciara Martin – Dangerous Dog – Victor gave an update of a situation with a dangerous dog that was seized and returned after a court appearance yesterday, she has obtained a lawyer for her future court date and asked if the Town Board wants our attorney there, Supervisor Redhead stated yes she needs to be involved.
- Haunted House in the town – Victor stated that there are two haunted housed in town that have walking trails with buildings. Discussion took place on whether these are actual buildings or props. If designated as a building then they need to have building permits and meet codes, but if a prop they need to be barricaded in some way no one can enter them such as nailing shut, put a fence around them, etc... It was discussed if a prop, it needs to be closed, secured and sturdy. Discussed Frightmare Farms inspection and that they had the fire department do a drill over there.
- Dave Turner – will be at the next meeting discussing grants
- Budget forms – Supervisor Redhead stated that budget forms are out to the departments and have gotten some back already.
- Tax Cap – Supervisor Redhead stated that our tax cap is at .75% and that is what they have to stay under for the residents to get a rebate check.
- Auction International – have bids on the surplus sale for the Town of Palermo as follows:
 1. 1999 Volvo Autocar - \$8,100.00
 2. 2007 Ford F-250 – 4,836.00
 3. Jet Drill Press - \$49.50
 4. Jet Grinder – 33.00
 5. EZ Dump Box -\$665.00
 6. Ex-Cell Steam Cleaner - \$151.80
 7. P&H AC-DC Arc Welder - \$22.00
 8. EF Johnson 2 way Radio - \$ 10.00
 9. Smith Stainless Steel Salt Spreader - \$710.00

***A MOTION WAS MADE** to accept all the bids from Auction International by Councilman Hilton seconded by Councilman Nipper.

AYES:, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Adjournment: ***A MOTION WAS MADE** to adjourn at 7:45pm by Councilman Hilton seconded by Councilman Nipper.

AYES: Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

September Town Board Meeting - Town Hall

September 29, 2015 – Meeting was postponed from September 22nd

Supervisor Redhead called the meeting to order at 7:09pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Redhead
Councilman Scruton
Councilman Nipper
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Dan LeClair, County Legislator; Kevin Gardner; County Legislator; 6 members of the public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Petitions to the Board: None

Executive Session:

***A MOTION WAS MADE** to enter into executive session at 7:11pm for the purpose of union contract and legal matters by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

***A MOTION WAS MADE** to close executive session at 7:33pm by Councilman Hilton seconded by Councilman Nipper.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Communications: The following communications were read:

1. Governor Cuomo – Capital for the day at Cayuga Community College at Auburn
2. Time Warner – Programming changes
3. Cohen Law Group – free legal assessment regarding cable franchise
4. NYS Dept of Public Service – series of regional information sessions
5. Palermo Fire Dept. proposed budget

Resolutions:

Resolution 19 – Transfer of funds

Be it Resolved the Town Board Town of Palermo hereby authorizes the following transfers from General:

From A1990.4 Contingent in the amount of \$162.00 to

A7310.4 Recreation Contractual in the amount of \$162.00

Resolution introduced by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Reports

Supervisor's Report: Supervisor Redhead stated that she has the officer's proposed budget and gave to the Town Board. Will workshop the budget and the public is welcomed to attend by cannot speak. Hearing at October Board meeting and will workshop it at the regular workshop in October. She stated she will get with Angie to look over the assessment for franchises.

Judges Report:

Judge Wood: Fines: \$916; Civil Fees: \$70.00 ; Surcharges: \$610.00; Bail: \$0.00 Total to Supervisor: \$1,596.00

Judge Gulliver: Fines: \$493.00; Civil fees: \$40.00 ; Surcharges: \$367.00; Bail: \$0.00 Total to Supervisor \$900.00

Town Clerk's Report: Clerk Report

For the Month of August \$6,780.69 was turned over to the Supervisor, including \$590.00 for 8 building permits, \$ 222.00 to the NYS Dept. of Ag and Markets for the spay/neutering program, \$22.50 to NYS Dept. of Health for marriage licenses and \$1,224.48 for sportsman licenses to the NYS DEC. A total of \$8,249.67 was received and dispersed. There has been a number of issues with the new DECALS system for selling sportsman licenses. The final draw for DMPS will be October 1st.

Board of Appeals: Jean gave an update on the hearings that the Board had this past month.

Highway Superintendent Report: Jim stated that the plow equipment is on, been doing maintenance to the trucks. All sand and all salt us in. Will be starting to cut back brush and doing a couple of driveway culverts. Jim gave an update on the Auction, what been sold and picked up and what hasn't.

Planning Board: Planning Board minutes were read:

September 8, 2015

Jim Petreszyn opened the meeting at 7:03PM.

Present: Dawn Bristol, Jim Petreszyn, Cheryl Smith

Absent: Randy Kitts, Diane Kowaleski

Recording Secretary: Angela Miller

Others Present: 4 Public

New Business: Lewis Steinbrench is here for paving on Island Rd. Chairperson Jim Petreszyn referred him to the Town Board.

Old Business: Rick Kulak, Fright mare Farms, 4816 St Rte 49, 239.00-02-18. The planning board reviewed proposed site plan.

Motion was made by Dawn Bristol to approve Frightmare Farms revised site plan and seconded by Cheryl Smith

AYES: Dawn Bristol, Jim Petreszyn, Cheryl Smith

NAYES:

SP-0001-2015

FEE: \$50.00

Nicole, Escape the Estate site plan, Frightmare Farms, 4816 St Rte 49. The planning board reviewed proposed site plan.

Motion was made by Cheryl Smith to approve Escape the Estate site plan and seconded by Dawn Bristol

AYES: Dawn Bristol, Jim Petreszyn, Cheryl Smith

NAYES:

SP-0002-2015

FEE: \$50.00

Correspondence: Bank statement, Oswego County Planning dept. on Frightmare Farms & Escape the estate site plans

Public Hearing: none

Discussion took place on Island Road mobile home park site plan, looking at Frantz site plan.

A Motion was made by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting.

AYES: Dawn Bristol, Jim Petreszyn, Cheryl Smith

NAYS:

Respectfully Submitted by, Angela Miller – Planning Board Secretary

Dog Control Report:

Total Calls: 17 Dogs Picked up: 4 Dogs Redeemed: 2 Tickets Issued: 1 Dog Transferred: 2

Building and Grounds Report: Angie stated that the Park closes October 1st. Ed Cook will be in to do the cement work at the small pavilion. Councilman Nipper asked about Pop Warner being in there. Angie stated as far as she can tell they haven't been in and don't know if they are just going to wait for spring.

County Legislator Report: Supervisor Redhead question why the sales tax came in so low. Kevin stated that it was because the towns got paid more than they were supposed, it was a calculation error. Dan stated that Dave Turner was supposed to be here tonight but will be here on October 27th instead. Dan gave examples of shared services to Supervisor Redhead who will email them to the Town Board. Dan talked about the Hospice annual memorial service at the Fulton Alliance Church. He stated Rabies Clinic date and date for future foster parents. Office of aged is hosting and info meeting in October. He stated flu shots are available, Dan gave an update on Camp Zerbee. He spoke about a safe harbor conference. Dan gave an update on the task force. Kevin stated that Entergy is looking to close Fitzpatrick Nuclear Plant and what the impact would mean to the county and the school districts that depend on their tax base. He stated they are looking hard at DSS as 1 out of 4 people get some social benefit. They want to make sure the right programs are being used. He discussed the County Highway contracts and questions will be worked out with the highway superintendents. Kevin stated that they are working on the budget and a discussion of the tax cap and tax freeze took place.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 269 to 294 in the amount of \$54,113.26

HIGHWAY NO 170 to 185 in the amount of \$48,619.32

By Councilman Scruton seconded by Councilman Nipper.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Old Business: None

New Business: Budget workshop will be at the Regular Workshop meeting on October 20th at 7:00pm.

Supervisor Redhead stated she has a letter from the Mexico Trail Riders asking for the okay to ride on Town of Palermo lands that Niagara Mohawk leases. They need the okay for Niagara Mohawk to okay it as well.

***A MOTION WAS MADE** to authorize the Supervisor to sign the letter giving permission to Mexico Trail Riders to use that section of the Town of Palermo behind the Town Hall where Niagara Mohawk leases for the purpose of a snowmobile trail by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Public Session: Randall Coit stated that 7 years ago he came and discussed the paving of Island Road and nothing has been done. He stated the road is deteriorating and where Ricelli has his entrance to the gravel bed is torn up and holds water making it a hazard. More discussion took place. Jim stated that Ricelli is supposed to come back and patch what they had damaged. More discussion on Island Rd took place.

Adjournment: Motion to adjourn was made at 8:20pm by Councilman Nipper seconded by Councilman Scruton.

AYES: Steven Scruton, Donald Nipper, Tom Hilton, Patricia Redhead

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
October 20, 2015

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Scruton
Councilman Nipper
Councilman Hilton
Supervisor Redhead

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Victor Francis, Code Enforcement Officer; Jim Pettit, Highway Superintendent and 3 public

The following discussions took place:

- Supervisor Redhead stated that she checked on the issue of whether the Town Board has to advertise or if they can just appoint a person to the Town Board. She stated they are allowed to appoint Robert Loomis who is the only one running for the position of Town Board.

***A MOTION WAS MADE** to appoint Robert Loomis to fulfill the vacant position of Gary Gulliver, whose term expired December 31, 2015, by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Tom Hilton, Patricia Redhead.

NAYS:

ABSTAIN: Donald Nipper

- Supervisor Redhead stated the main purpose tonight to do the bills and the budget.
- Proposal for trailer park on Island Road – Victor stated that he has a proposal for a new 110 lot Senior Mobile Home Park on Island road that used to be Howard Frantz's he was working on for several years. Because it didn't meet the 2 air miles from the current Mobile Home Park on Island Road Adam Dorn had to go to the Board of Appeals. The Board granted him a relief from that law since it was already approved years ago for that area under Mr. Frantz. Victor went on to show the Town Board the plans for the park and discussed the lot sizes for each plot. More discussion took place and Victor was told to go to the Planning Board if he has any concerns over the Park. Victor stated that it is a good proposed project.
- Discussed CHIPS and how it works – Jim stated he had the paperwork in the mailbox
- Ricelli fixing Island Rd – Jim stated that Ricelli did pave a section they damaged on the road and he will see if they will do some more in front of the pit.
- Budget was discussed and gone through. 3% wage increase was given across the board except for the court clerk who got more as she is working more hours. Discussed how property tax cap and freeze works. Budget has no increase or decrease, it stayed the same.
- Fire Budget – was discussed
- Trees in Cemetery – Angela will be getting the board a quote on taking some trees down in the cemeteries.
- Franchise contract – still don't have one as they have not responded to the lawyer.
- Teamster's contract is finished – will approve at next meeting.
- Budget hearing will be held on November 3rd as the wages are needed in order to advertise.
- Fitzpatrick was discussed on what it's closing will mean for the town.

Adjournment: ***A MOTION WAS MADE** to adjourn at 8:37pm by Councilman Hilton seconded by Councilman Scruton.

AYES: Steven Scruton, Bob Loomis, Donald Nipper, Tom Hilton, Patricia Redhead.

NAYS:

Respectfully Submitted,
Jean Gulliver Palermo Town Clerk